



WEST LOS ANGELES COLLEGE

Curriculum Committee

MINUTES OF THE CURRICULUM COMMITTEE MEETING (Zoom)

Oct 7, 2020; 1:00-3:00 pm

Membership

Beraki Woldehaimanot
Chairperson

Carmen Dones
Curriculum Dean (non-voting)

Anna Chiang
Computer Science

Lisa Kamibayashi
Health Sciences

Jennifer Cole
Science

Anthony Cuomo
SLO Coordinator

Edmond Guzman
Applied Technology

Laura Guichard
Arts & Performance

Tanshee Cheng
Mathematics

Lisa Saperston;
Andrea Rodriguez-Blanco
(Alternate)
College & Career Prep

Susan Trujillo
Library & Learning Resources

Ashanti Lyles
Curriculum Specialist
(non-voting)

Stephanie Meredith
Human Dev. & Fam. St.

DeAnna Gossett
Business

Elena Aviles
Language Arts

Franly Rivera;
Jocelyn Valdes (alternate)
ASO (non-voting)

Vacant
Counseling

Vacant
Articulation Officer

Vacant
Social Sciences

Vacant
DE

Vacant
Public Safety & Paralegal Studies

Vacant
AFT

Members Present

Tanshee Cheng	Carmen Dones
Anna Chiang	Stephanie Meredith
Jennifer Cole	Laura Guichard
DeAnna Gossett	Lisa Saperston
Lisa Kamibayashi	Elena Aviles
Ashanti Lyles	Susan Trujillo
Franly Rivera	Edmond Guzman
	Beraki Woldehaimanot

Guests

Jocelyn Valdes, ASO	Timothy Russell, College & Career Prep
Allison Tom-Miura, Academic Affairs	Victor Pulido, Kinesiology/Health Sci
Grace Chee, AFT	Pat Zuk, Academic Senate
Yervant Boghos, Health Sci	Lauri Escudero, Science
Norma Barragan, Social Science	Sandra Ruiz, Language Arts
Dolores Gallegos, Human Dev & Fam	Sharmi Bandyopadhyaya, Science
Walter Jones, Academic Affairs	Aracely Aguiar, VP

The meeting was called to order at 1:05 pm.

1. ORGANIZATIONAL ITEMS

- 1.1. Agenda was confirmed without any changes.
- 1.2. Minutes of Sep 7, 2020 - approved as presented.

2. PUBLIC SPEAKERS

- I. Franly Rivera, ASO President and Jocelyn Valdes, ASO Senator, introduced themselves to the curriculum committee. One of them will attend the curriculum meeting at any given time.
- II. Allison Tom-Miura, Dean of Academic Affairs, spoke on the decision of the curriculum committee not accepting new/updated courses/programs until eLumen goes live. She asked whether curriculum committee can consider to allow some programs and Notice of Intent to be reviewed. The chair said while curriculum committee may not guarantee to accept new/updated courses or programs during the next two months, he will consult with curriculum committee to see the possibility of accepting NOI, ASAP.
- III. Pat Zuk, Senate President, spoke about the participatory governance handbook being updated and that it has few vacancies to fill in; she asked curriculum committee to go over it, conform curriculum membership, and get back to her for approval by Senate. Some of the vacancies to fill include ASO, Senate, AO, etc.

3. CURRICULUM MATTERS - ACTION

3.1. DE ADDENDUM FORM

54 DE addenda for the course outlines of record (CORs) listed below were approved. The chair reminded faculty who initiated the DE addenda to enter their addenda in eLumen as soon as eLumen becomes available.

ACAD PREP 015CE	ACAD PREP 016CE	ACAD PREP 017CE	ACAD PREP 018CE
BSICSKL 056CE	BSICSKL 057CE	BSICSKL 058CE	BSICSKL 059CE
BSICSKL 094CE	BSICSKL 095CE	BSICSKL 096CE	BSICSKL 097CE
BSICSKL 098CE	BSICSKL 106CE	BSICSKL 107CE	COMM 104
DH 311	DH 312	DH 351	DH 389
DH 401	DH 451	ESL NC 006CE	ESL NC 007CE
ESL NC 008CE	ESL NC 009CE	ESL NC 015CE	ESL NC 018CE
ESL NC 019CE	ESL NC 061CE	ESL NC 062CE	ESL NC 063CE
ESL CVCS 010CE	ESL CVCS 011CE	ESL CVCS 012CE	ESL CVCS 013CE
ESL CVCS 014CE	ESL CVCS 015CE	FLM PRD 185	FLM PRD 185A
FLM PRD 285	FLM PRD 285A	FLM PRD 385	FLM PRD 385A
MATH 122	MATH 215	MATH 227S	MATH 230
SPANISH 007	VOC ED 060CE	VOC ED 248CE	VOC ED 410CE
VOC ED 411CE	VOC ED 412CE		

4. REPORTS, INFO, NOTICED MOTIONS

4.1. Curriculum Chair’s Report (*Beraki Woldehaimanot*)

4.1.1. Information

- i) LACCD Board of Trustees approved a resolution to add an Ethnic Studies educational requirement in Area F of the CSU/GE Plan by reducing Area D from 9 units to 6 units.
- ii) District Academic Senate (DAS) passed the following motion on 9/10:
The District Academic Senate reaffirms the rights of local senates and curriculum committees to postpone routine, non-urgent curricular updates until both the transition of curriculum from ECD to eLumen, and the process of reviewing and approving DE addenda to ensure the transition to remote learning, are complete.
- iii) Update – eLumen
 Due to a few course elements that needed fixing, District Curriculum Committee (DCC) did not approve eLumen to go live.

4.1.2. Discussion

- i) In an effort to create a policy for Credit for Prior Learning (CPL) as directed by the State Chancellor’s Office, DCC distributed Draft Board Policy (BP) 4235 and Administrative Procedure (AP) 4235 for review by colleges. West faculty who have any comments on the draft documents may forward them to the curriculum chair.

In a related matter, Anna Chiang, Computer Science & Applications Division chair, has volunteered to represent curriculum committee in the CPL work group that is being formed at West.

- ii) DCC is working to update AP 4025 Philosophy and Criteria for Associate Degree and General Education. The draft document will be discussed and voted on in November and DAS will deliberate on it in the Dec meeting. West faculty who have comments on the document may forward them to the curriculum chair.

4.2. Articulation Officer's Report - No report

4.3. Curriculum Dean's Report (*Carmen Dones*)

- i) Environmental Science AS-T degree is approved and now sent to Counseling Department.
- ii) LGBTQ Program is in review at the State Chancellor's Office (COCI)
- iii) Pharmacy Tech program - unit load change involved (from 30 to 30.5) in their program modification, so couldn't be easily changed in COCI; it has to first go through LAOCRC.
- iv) Catalog - discrepancy was detected in some programs such as Pharmacy Tech; units are different in catalog and COCI
- v) There are several programs in queue in COCI such Nano Tech Certificate. In order for this program to go forward, the Advisory Board minutes is required. Jennifer Cole said she will forward the request to relevant faculty in the division.

4.4. Curricular items raised during the discussion.....

- i) Worried about the large number of DE addenda that need to be submitted before the deadline in December, VP Ara Aguiar asked if curriculum committee can find alternative ways in order to encourage faculty to submit their DE addenda. She asked (1) whether curriculum committee can hold additional meetings during Nov &/or Dec, (2) given the fact that in some disciplines there are no full-time faculty and anticipating that there will be consequences of allowing adjunct faculty to do the DE addenda, whether the DE addendum can be initiated by other full-time faculty in the division, and (3) whether curriculum committee can allow division chairs to make blanket approval of all DE addenda originating from their divisions.
- ii) Lisa Kamibayashi and other members suggested whether we can remove the requirement that division chairs sign DE addenda that are submitted by faculty. They indicated that this requirement was becoming an impediment for many faculty in their effort to submit the DE addenda.

The chair planned to discuss these options in a separate curriculum committee meeting.

5. NEXT DE ADDENDA SUBMISSION DEADLINE & CURRICULUM MEETING DATE

- Submission Deadline: Oct 26
- Curriculum Meeting (zoom): Nov 4 @1:00pm

6. ADJOURNMENT

Meeting adjourned at 2:58pm.