



# WEST LOS ANGELES COLLEGE

## Curriculum Committee

### Curriculum Committee Members

**Beraki Woldehaimanot**  
Chairperson,  
Curriculum Committee

**Kimberly Manner**  
Curriculum Dean

**Anna Chiang**  
Computer Science

**Lisa Kamibayashi**  
Health Sciences

**Adriana Martinez**  
Articulation Officer

**Jennifer Cole**  
Science

**Anthony Cuomo**  
SLO Coordinator &  
Language Arts

**Edmond Guzman**  
Applied Technology

**Laura Peterson**  
Arts & Performance

**Tanshee Cheng**  
Mathematics

**Lisa Saperston**  
College & Career Prep

**Nikki Jacobson**  
Social Sciences

**Susan Trujillo**  
Library & Learning  
Resources

**Ashanti Lyles**  
Curriculum Specialist

**Stephanie Meredith**  
Behavioral Science

**DeAnna Gossett**  
Business

**David Hernandez**  
Counseling

*Vacant*  
Distance Ed

### MINUTES OF THE CURRICULUM COMMITTEE MEETING

Jan 22, 2020; 1:00-3:30 pm in Winlock

Members Present	
KaleAb Gorfu (for Anna Chiang)	Adriana Martinez
Jennifer Cole	Kimberly Manner
Edmond Guzman	Stephanie Meredith
Lisa Kamibayashi	Laura Peterson
Ashanti Lyles	Beraki Woldehaimanot
Guests	
Yervant Boghos, <i>Health Sciences</i>	Allison Tom-Muira, <i>Academic Affairs</i>
Stella Setka, <i>Language Arts</i>	Jah'Shams Abdul-Mu'min, <i>Basic Skills</i>
Kay Boles, <i>Business -Hospitality</i>	Tiffany Lanoix, <i>Social Science</i>
Michael Arata, <i>Arts &amp; Performance</i>	Clare-Norris Bell, <i>Language Arts</i>
Laura Guichard, <i>Arts &amp; Performance</i>	Juan Carlos Castillo, <i>Health Science</i>

The meeting was called to order at 1:06 pm.

#### 1. ORGANIZATIONAL ITEMS

- 1.1. Agenda was approved with the following amendments: Add AVIATEK 001 and AVIATEK 002; on page 7, delete Cinema 001/Cinema 100 from Table.
- 1.2. Minutes of Dec 4, 2019 was approved as printed.

#### 2. PUBLIC SPEAKERS

S. Meredith announced place and time for Happy hour.

#### 3. REPORTS, INFO, MOTIONS.

##### 3.1. Chair's Report (Beraki Woldehaimanot)

The following documents are now posted on Curriculum website for use by faculty:

- Program and Course Approval Handbook (PCAH), 7<sup>th</sup> edition [NEW]
- Guidelines for out-of-class hours to be entered in Section 1, # 12 in ECD.

3.2. Articulation Officer’s Report (Adriana Martinez)

District Academic Senate has put a new form granting ADTs to students without having to take an Oral Communication course.

3.3. Curriculum Dean’s Report (Kimberly Manner)

The following information was announced:

- eLumen is happening; Data structure and data upload is progressing for beta-testing
- Curriculum audit is happening statewide
- Course outline update in ECD: 585 courses were updated for Out-of-class hours

3.4. The following Notices of Intent (NOIs) were accepted/passed.

- 3.4.1. Advanced Materials-Nanotechnology – Cert of Achievement (updated)
- 3.4.2. Interactive Design 1 – Cert of Achievement
- 3.4.3. Interactive Design 2 – Cert of Achievement
- 3.4.4. Graphic Design 2 – Cert of Achievement

**4. COURSES AND PROGRAMS – ACTION ITEMS**

**4.1. CREDIT COURSE – NEW**

ECD #	COURSE #	COURSE TITLE	ACTION
66641	ANTHRO 120	ANTHROPOLOGY OF LGBTQ IDENTITIES	APPROVED
66840	ANTHRO 130	INTRODUCTION TO QUEER STUDIES	APPROVED
66967	AVIATEK 023A	AIRFRAME INSPECTION AND EVALUATION	APPROVED
66971	AVIATEK 023B	POWERPLANT INSPECTION AND EVALUATION	APPROVED
67333	CS 111	PROGRAMMING IN VISUAL BASIC	APPROVED*
67649	CS 112	PROGRAMMING IN JAVASCRIPT	APPROVED*
67305	ENGLISH 101Y	COLLEGE READING AND COMPOSITION I PLUS 2-HOUR LAB	APPROVED

67179	HLTHOCC 081	PHARMACOLOGY FOR THE HEALTHCARE PROVIDER	APPROVED*
61313	SOC 031	SOCIOLOGY OF GENDER	APPROVED*
66806	SOC 050	INTRODUCTION TO SOCIAL JUSTICE STUDIES	APPROVED*

\* Course outline conditionally approved subject to resubmission of corrected version.

**4.2. CREDIT COURSE – UPDATE**

ECD #	COURSE #	COURSE TITLE	ACTION*
68162	ALD HTH 021	BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER	APPROVED*
67428	ALD HTH 057	COMPUTERS IN HEALTH OCCUPATIONS	APPROVED*
68035	ANTHRO 109	GENDER, SEX AND CULTURE	APPROVED*
64723	AVIATEK 001	MAINTENANCE PROCEDURES	APPROVED*
67544	AVIATEK 002	MAINTENANCE PROCEDURES LABORATORY	APPROVED*
67551	AVIATEK 003	BASIC AIRCRAFT SCIENCE	APPROVED*
67555	AVIATEK 004	BASIC AIRCRAFT SCIENCE LABORATORY	APPROVED*
67564	AVIATEK 005	BASIC ELECTRICITY AND AUXILIARY SYSTEMS	APPROVED*
67565	AVIATEK 006	BASIC ELECTRICITY AND AUXILIARY SYSTEMS LABORATORY	APPROVED*
67570	AVIATEK 007	ELECTRICAL AND INSTRUMENT SYSTEMS	APPROVED*
67580	AVIATEK 008	ELECTRICAL AND INSTRUMENT SYSTEMS LABORATORY	APPROVED*
67586	AVIATEK 009	ASSEMBLY, RIGGING AND INSPECTION	APPROVED*
67590	AVIATEK 010	ASSEMBLY, RIGGING AND INSPECTION LABORATORY	APPROVED*
67592	AVIATEK 011	AIRCRAFT METAL ASSEMBLY	APPROVED*
67595	AVIATEK 012	AIRCRAFT METAL ASSEMBLY LABORATORY	APPROVED*
67597	AVIATEK 013	HYDRAULIC, LANDING GEAR, AND FUEL SYSTEMS	APPROVED*
67602	AVIATEK 014	HYDRAULIC, LANDING GEAR AND FUEL SYSTEMS LABORATORY	APPROVED*
67607	AVIATEK 015	PROPELLER AND POWERPLANT SYSTEMS	APPROVED*

67610	AVIATEK 016	PROPELLER AND POWERPLANT SYSTEMS LABORATORY	APPROVED*
66981	AVIATEK 024A Course Change	AIRFRAME INSPECTION AND EVALUATION LABORATORY	APPROVED*
68207	BUS 005	BUSINESS LAW I	NOT APPROVED
68167	BUS 012	ENTREPRENEURIAL FINANCE	NOT APPROVED
68160	BUS 041	NEGOTIATION TACTICS	NOT APPROVED
68159	BUS 042	ADVANCED NEGOTIATIONS	NOT APPROVED
66988	DEN HY 096 Course Change	SPECIAL PROJECTS IN DENTAL HYGIENE	APPROVED*
68192	DEN HY 306	ANATOMY OF THE HEAD AND NECK	APPROVED*
66369	DEN HY 311	PRE-CLINICAL DENTAL HYGIENE	APPROVED*
67556	DEN HY 312	RADIOLOGY	APPROVED*
67636	DEN HY 351	CLINICAL DENTAL HYGIENE II	APPROVED*
64546	DEN HY 354	PATHOLOGY-GENERAL AND ORAL	APPROVED*
67635	DEN HY 388	INTRODUCTORY SEMINAR IN DENTAL HYGIENE	APPROVED*
68199	DEN HY 397	SPECIAL PROJECTS IN DENTAL HYGIENE	APPROVED*
68195	DEN HY 406	PERIODONTICS II	APPROVED*
68198	DEN HY 410	EMERGENCIES IN DENTAL PRACTICE	APPROVED*
68197	DEN HY 450	ADVANCED PERIODONTAL SEMINAR	APPROVED*
66848	ENGLISH 072	ENGLISH BRIDGE	APPROVED*
65123	ENGLISH 103	COMPOSITION AND CRITICAL THINKING	APPROVED*
65014	ENGLISH 234	AFRICAN-AMERICAN LITERATURE I	APPROVED*
68191	ENGLISH 239	WOMEN IN LITERATURE	APPROVED*
67679	GEOG 007	WORLD REGIONAL GEOGRAPHY	APPROVED
61189	HIST 044	THE MEXICAN AMERICAN IN THE HISTORY OF THE UNITED STATES II	APPROVED*
67317	HLTHOCC 051	MEDICAL OFFICE MICROCOMPUTER MANAGEMENT APPLICATIONS	APPROVED*
67357	HLTHOCC 054	HUMAN DISEASE FOR HEALTH OCCUPATIONS	APPROVED*
67334	HLTHOCC 056	CLINICAL ASSISTING TECHNIQUES II	APPROVED*

67356	HLTHOCC 057	MEDICAL OFFICE LABORATORY PROCEDURES	APPROVED*
67427	HLTHOCC 058	PHARMACOLOGY FOR THE MEDICAL ASSISTANT	APPROVED*
67647	HLTHOCC 065	FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL	APPROVED*
67496	KIN ATH 503	INTERCOLLEGIATE ATHLETICS-BASEBALL	APPROVED*
67497	KIN ATH 504	INTERCOLLEGIATE ATHLETICS-BASKETBALL	APPROVED*
67499	KIN ATH 506	INTERCOLLEGIATE ATHLETICS-CROSS COUNTRY	APPROVED*
67500	KIN ATH 508	INTERCOLLEGIATE ATHLETICS-FOOTBALL	APPROVED*
67501	KIN ATH 511	INTERCOLLEGIATE ATHLETICS-SOCCER	APPROVED*
67502	KIN ATH 515	INTERCOLLEGIATE ATHLETICS-TRACK AND FIELD	APPROVED*
67503	KIN ATH 516	INTERCOLLEGIATE ATHLETICS-VOLLEYBALL	APPROVED*
67505	KIN ATH 552	INTERCOLLEGIATE SPORTS-CONDITIONING & SKILLS TRAINING	APPROVED*
67506	KIN ATH 553	INTERCOLLEGIATE FOOTBALL-FITNESS & SKILLS TRAINING	APPROVED*
67507	KIN ATH 554	INTERCOLLEGIATE TRACK/FIELD-FITNESS & SKILLS TRAINING	APPROVED*
67508	KIN ATH 555	INTERCOLLEGIATE CROSS COUNTRY-FITNESS & SKILLS TRAINING	APPROVED*
67509	KIN ATH 556	INTERCOLLEGIATE BASKETBALL-FITNESS & SKILLS TRAINING	APPROVED*
67511	KIN ATH 557	INTERCOLLEGIATE BASEBALL -FITNESS & SKILLS TRAINING	APPROVED*
67512	KIN ATH 558	INTERCOLLEGIATE SOCCER-FITNESS & SKILLS TRAINING	APPROVED*
67513	KIN ATH 563	INTERCOLLEGIATE VOLLEYBALL-FITNESS & SKILLS TRAINING	APPROVED*
66931	KIN MAJ 100	INTRODUCTION TO KINESIOLOGY	APPROVED*
57446	MARKET 023	INTRODUCTION TO SOCIAL MEDIA MARKETING	NOT APPROVED
68166	MGMT 013	SMALL BUSINESS ENTREPRENEURSHIP	NOT APPROVED
67178	NURSING 399A	NURSE ASSISTANT TRAINING PROGRAM	NOT APPROVED <sup>§</sup>
68161	NURSING 399B	HOME HEALTH AIDE TRAINING PROGRAM	NOT APPROVED <sup>§</sup>

68038	REAL ES 001	REAL ESTATE PRINCIPLES	NOT APPROVED
68039	REAL ES 003	REAL ESTATE PRACTICES	NOT APPROVED
68040	REAL ES 004	REAL ESTATE OFFICE ADMINISTRATION	NOT APPROVED
68041	REAL ES 005	LEGAL ASPECTS OF REAL ESTATE I	NOT APPROVED
68042	REAL ES 007	REAL ESTATE FINANCE I	NOT APPROVED
68043	REAL ES 009	REAL ESTATE APPRAISAL I	NOT APPROVED
68045	REAL ES 014	PROPERTY MANAGEMENT	NOT APPROVED
68047	REAL ES 018	REAL ESTATE INVESTMENTS I	NOT APPROVED
68048	REAL ES 021	REAL ESTATE ECONOMICS	NOT APPROVED
68049	REAL ES 039	UNIFORM STANDARDS OF PROFESSIONAL APPR	NOT APPROVED
68050	REAL ES 040	RESIDENTIAL REPORT WRITING AND CASE STUDIES	NOT APPROVED
66367	SOC 001	INTRODUCTION TO SOCIOLOGY	APPROVED*
66776	SOC 002	AMERICAN SOCIAL PROBLEMS	APPROVED*
66786	SOC 011	RACE AND ETHNIC RELATIONS	APPROVED*
67131	THEATER 100	INTRODUCTION TO THE THEATER	APPROVED*
67135	THEATER 110	HISTORY OF THE WORLD THEATER	APPROVED*

<sup>§</sup> Pre-requisite validation required

\* Course outline conditionally approved subject to resubmission of corrected version.

#### 4.3. CREDIT COURSES - ARCHIVE

ECD #	COURSE #	COURSE TITLE	EFFECTIVE SEMESTER	ACTION
67238	CO INFO 923	INTRODUCTION TO AMAZON WEB SERVICES	SP 2020	APPROVED
67239	CO INFO 924	AMAZON WEB SERVICES-DATA STORAGE	SP 2020	APPROVED
67240	CO INFO 925	AMAZON WEB SERVICES-COMPUTING SERVICES	SP 2020	APPROVED
67241	CO INFO 926	AMAZON WEB SERVICES-SECURITY	SP 2020	APPROVED
67206	CO SCI 185	DIRECTED STUDY - COMPUTER SCIENCE- INFORMATION TECHNOLOGY	SP 2020	APPROVED
67208	CO SCI 285	DIRECTED STUDY - COMPUTER SCIENCE- INFORMATION TECHNOLOGY	SP 2020	APPROVED

67205	CO SCI 900	INTRODUCTION TO ROBOTICS	SP 2020	APPROVED
67207	CO SCI 901	INTRODUCTION TO COMPUTERS AND THEIR USE	SP 2020	APPROVED
67194	CO SCI 902	INTRODUCTION TO COMPUTER SCIENCE	SP 2020	APPROVED
67195	CO SCI 903	INTRODUCTION TO PYTHON PROGRAMMING	SP 2020	APPROVED
67290	CO SCI 904	INTERNET SECURITY AWARENESS	SP 2020	APPROVED
67209	CO SCI 916	INTRODUCTION TO COMPUTER HARDWARE	SP 2020	APPROVED
67210	CO SCI 916A	COMPUTER A+ HARDWARE	SP 2020	APPROVED
67198	CO SCI 917	BEGINNING MICRO ASSEMBLY LANGUAGE	SP 2020	APPROVED
67211	CO SCI 922	COMPUTER FORENSICS	SP 2020	APPROVED
67212	CO SCI 930	MICROCOMPUTER APPLICATION SOFTWARE	SP 2020	APPROVED
67213	CO SCI 930	MICROCOMPUTER APPLICATION SOFTWARE	SP 2020	APPROVED
67214	CO SCI 933	DATABASE DESIGN AND PROGRAMMING	SP 2020	APPROVED
67215	CO SCI 935	INTRODUCTION TO LINUX +	SP 2020	APPROVED
67202	CO SCI 936	INTRODUCTION TO DATA STRUCTURES	SP 2020	APPROVED
67216	CO SCI 937	E-COMMERCE ESSENTIALS	SP 2020	APPROVED
67197	CO SCI 939	PROGRAMMING IN C	SP 2020	APPROVED
67199	CO SCI 940	C++ PROGRAMMING II	SP 2020	APPROVED
67201	CO SCI 942	DISCRETE STRUCTURE	SP 2020	APPROVED
67217	CO SCI 951	APPLE ADMINISTRATION	SP 2020	APPROVED
67218	CO SCI 952	INTRODUCTION TO WEB TECHNOLOGIES AND DESIGN	SP 2020	APPROVED
67203	CO SCI 955	PROGRAMMING FOR MOBILE APPLICATION	SP 2020	APPROVED
67219	CO SCI 957	INTRODUCTION TO WEB DEVELOPMENT HTML5 & CSS	SP 2020	APPROVED

67220	CO SCI 958	WEB PAGE DEVELOPMENT	SP 2020	APPROVED
67204	CO SCI 959	ADVANCED PROGRAMMING FOR MOBILE DEVICES	SP 2020	APPROVED
67221	CO SCI 965	INTRODUCTION TO COMPUTER NETWORKS	SP 2020	APPROVED
67222	CO SCI 967	ADVANCED LINUX OPERATING SYSTEM AND APPLICATIONS	SP 2020	APPROVED
67226	CO SCI 972	INTRODUCTION TO CISCO NETWORK FUNDAMENTALS	SP 2020	APPROVED
67223	CO SCI 973	VIRTUALIZATION AND CLOUD COMPUTING ESSENTIALS	SP 2020	APPROVED
67224	CO SCI 974	INTRODUCTION TO CISCO ROUTERS	SP 2020	APPROVED
67225	CO SCI 975	INFORMATION STORAGE AND MANAGEMENT FOR COMPUTER NETWORKS	SP 2020	APPROVED
67228	CO SCI 976	VSPHERE INSTALL, CONFIGURE, AND MANAGEMENT	SP 2020	APPROVED
67291	CO SCI 977	IMPLEMENTING A VIRTUAL DESKTOP INFRASTRUCTURE	SP 2020	APPROVED
67227	CO SCI 980	INTRODUCTION TO COMPUTER AND INFORMATION SECURITY I	SP 2020	APPROVED
67229	CO SCI 982	INTRODUCTION TO MICROSOFT SERVER OPERATING SYSTEM	SP 2020	APPROVED
67230	CO SCI 983	MICROSOFT NETWORK INFRASTRUCTURE ADMINISTRATION	SP 2020	APPROVED
67231	CO SCI 984	INTRODUCTION TO WINDOWS ACTIVE DIRECTORY SERVICES	SP 2020	APPROVED
67232	CO SCI 985	NETWORK AND INFORMATION SYSTEM SECURITY	SP 2020	APPROVED
67233	CO SCI 985	NETWORK AND INFORMATION SYSTEM SECURITY	SP 2020	APPROVED
67234	CO SCI 986	PALO ALTO NETWORK CYBERSECURITY ESSENTIALS	SP 2020	APPROVED
67235	CO SCI 987	VMWARE VSPHERE: INSTALLATION, CONFIGURATION AND MANAGEMENT	SP 2020	APPROVED
67236	CO SCI 988	INSTALLING, CONFIGURING, AND ADMINISTERING MICROSOFT SQL	SP 2020	APPROVED
67292	CO SCI 989	IMPLEMENTING/MANAGING MICROSOFT EXCHANGE SERVER	SP 2020	APPROVED
67200	CO SCI 990	OBJECT ORIENTED PROGRAMMING IN JAVA	SP 2020	APPROVED



67237	CO SCI 991	COMPUTER LABORATORY	SP 2020	APPROVED
67293	CO SCI 992	COMPUTER A+ HARDWARE LABORATORY	SP 2020	APPROVED
67335	DEN HY 091	SPECIAL PROJECT IN DENTAL HYGIENE	SP 2020	NOT APPROVED <sup>§</sup>
67337	DEN HY 092	SPECIAL PROJECT IN DENTAL HYGIENE	SP 2020	NOT APPROVED <sup>§</sup>
67147	DEN HY 353	RADIOLOGY II - INTERPRETATION	SP 2020	APPROVED
67318	PHRMCTK 024	INTRODUCTION TO PHARMACY SKILLS	SP 2020	APPROVED

<sup>§</sup> Withdrawn by faculty initiator

#### 4.5. NEW DEGREE/CERTIFICATE

4.5.1. Hospitality Management (AS-T) – NOT APPROVED; HOSP 340 and ACCT 001 were last updated in 2010; these courses must be updated before the degree can be considered for review.

4.5.2. Resilient Leadership for College Engagement – Cert of Completion – meeting time was up; review of the certificate postponed for next meeting.

#### 4.6. MODIFICATION OF EXISTING DEGREE/CERTIFICATE

PROGRAM NAME	PROGRAM TYPE	MAIN MODIFICATIONS	ACTION
English	AA-T	<p>Add the following to elective courses:</p> <ul style="list-style-type: none"> <li>English 207 American Literature I (Add to List A)</li> <li>English 208 American Literature II (Add to List A)</li> <li>English 245 Queer Literature (Add to List C)</li> <li>Add to List C: “Any course from List B”</li> </ul>	APPROVED
Airframe Maintenance Technician	Certificate of Achievement	<p>Add the following to Required Courses:</p> <ul style="list-style-type: none"> <li>Aviatek 023A - Airframe Inspection and Evaluation</li> <li>Aviatek 024A - Airframe Inspection and Evaluation Lab</li> </ul>	APPROVED
Communication Studies	AA	<p>Add the following to Required Courses:</p> <ul style="list-style-type: none"> <li>Comm 190 - Communication and New Media</li> </ul>	APPROVED
Communication Studies	AA-T	<p>Add the following to Elective Courses:</p> <ul style="list-style-type: none"> <li>Comm 190 - Communication and New Media</li> </ul> <p>Delete the following from Elective Courses:</p> <ul style="list-style-type: none"> <li>Comm 111 - Voice &amp; Articulation</li> </ul>	NOT APPROVED <sup>§</sup>

<sup>§</sup> Clarification of Articulation issues required

## 5. NEXT PROCESS FOR CURRICULA APPROVED BY CURRICULUM COMMITTEE

- 5.1. For conditionally approved curricula to be included in Curriculum Report to Senate, corrections/missing documents must be submitted by 11:00am on 1/24/2020
- 5.2. Approved curricula will be on Senate Agenda for ratification on 2/11/2020
- 5.3. Senate approved curricula will be submitted to District Office on 2/14/2020
- 5.4. Unless challenged by other LACCD college(s), Senate approved curricula that need BOT approval will be ratified on 4/1/2020

## 6. FUTURE CURRICULUM MEETINGS

- Meeting date: 2/19/2020; submission deadline (including NOI): 1/29/2020 @ 11:00am
- Meeting date: 3/18/2020; submission deadline (including NOI): 2/26/2020 @ 11:00am. For this date, ONLY the following types of curricula may be submitted: **Course Update** (no change to district attributes), **Course Archive**, **Course Reinstate**, **Modification of Existing Degree/Certificate**, and **Notice of Intent**.

## 7. ADJOURNMENT

The meeting adjourned at 4:05pm.