



WEST LOS ANGELES COLLEGE

Curriculum Committee

Curriculum Committee Members

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Anna Chiang
Computer Science

Lisa Kamibayashi
Health Sciences

Adriana Martinez
Articulation Officer

Jennifer Cole
Science

Anthony Cuomo
SLO Coordinator &
Language Arts

Edmond Guzman
Applied Technology

Laura Peterson
Arts & Performance

Tanshee Cheng
Mathematics

Lisa Saperston
College & Career Prep

Susan Trujillo
Library & Learning
Resources

Ashanti Lyles
Curriculum Specialist

Stephanie Meredith
Behavioral Science

DeAnna Gossett
Business

David Hernandez
Counseling

Vacant
Social Sciences

MINUTES OF THE CURRICULUM COMMITTEE MEETING

Feb 19, 2020; 1:00-3:30 pm in Winlock

Members Present	
Tanshee Cheng	Adriana Martinez
Anna Chiang	Kimberly Manner
Jennifer Cole	Stephanie Meredith
Anthony Cuomo	Laura Peterson
DeAnna Gosset	Lisa Saperston
Edmond Guzman	Susan Trujillo
David Hernandez	Beraki Woldehaimanot
Lisa Kamibayashi	
Guests	
Mesfin Taye, <i>Science</i>	Allison Tom-Muira, <i>Academic Affairs</i>
Elise Forier Edie, <i>Arts & Performance</i>	Jah'Shams Abdul-Mu'min, <i>Basic Skills</i>
Christopher Lee, <i>Social Science</i>	Andrea Rodrigues-Blanco, <i>College & Career Prep</i>
Sandra Ruiz, <i>Language Arts</i>	Elena Aviles, <i>Language Arts</i>
Holl Bailey-Hofmann, <i>Language Arts</i>	Carmen Dones, <i>Academic Affairs</i>

The meeting was called to order at 1:07 pm.

1. ORGANIZATIONAL ITEMS

- 1.1. Agenda was approved as printed.
- 1.2. Minutes of Jan 22, 2020 was approved as printed.

2. PUBLIC SPEAKERS

- S. Meredith announced place and time for Happy hour.

3. REPORTS, INFO, MOTIONS.

- 3.1. Chair's Report (*Beraki Woldehaimanot*)

The chair said he will raise the issue of overlap in functions between Distance Education Committee and the Curriculum Committee at the 2/21/2020 District Curriculum Committee meeting.

3.2. Articulation Officer’s Report (*Adriana Martinez*)

The following were distributed to attendees:

- C-ID Articulation Report for February 2020
- 2020-2021 Associate Degree-General Education Requirements Plan.

After discussing in divisional meetings, any changes/corrections to the Associate Degree-General Education Requirements Plan must be submitted by 3/18/2020 (next curriculum meeting).

3.3. Curriculum Dean’s Report (*Kimberly Manner*)

K Manner announced that she will be temporarily transferring to Los Angeles Harbor College beginning 2/21/2020.

3.4. The following noticed motions were accepted/passed.

- 3.4.1. Dental Career Skill Enhancement – Certificate of Completion – **Notice of Intent**
- 3.4.2. Academic and Workforce Success – Certificate of Competency – **Notice of Intent**
- 3.4.3. Licensing/Employment Test Preparation – Certificate of Completion – **Notice of Intent**
- 3.4.4. Financial Literacy for College and Workplace Success – Certificate of Completion – **Notice of Intent**
- 3.4.5. Tutor Training – Certificate of Completion – **Notice of Intent**
- 3.4.6. Certified Nurse Assistant – Certificate of Achievement – **Notice of Intent**
- 3.4.7. Request to waive NOI requirement for Noncredit Programs (*Allison Tom-Miura*) – **Noticed Motion**

4. COURSES AND PROGRAMS – ACTION ITEMS

4.1. CREDIT COURSE – NEW

ECD #	COURSE #	COURSE TITLE	ACTION
68857	CHEM 240	FUNDAMENTALS OF NANOTECHNOLOGY	APPROVED
68896	CHEM 241	APPLICATIONS OF NANOTECHNOLOGY	APPROVED
69028	CHEM 242	ENVIRONMENTAL, HEALTH, & SAFETY OF NANOTECHNOLOGY	APPROVED
66889	CHICANO 505	CHICANA/O/X ART, LITERATURE, AND FILM	APPROVED
69179	CINEMA 011	INTRODUCTION TO ELECTRONIC MEDIA	APPROVED

69071 Reinstate	DEN HY 251 Course Change	CLINICAL DENTAL HYGIENE IV	APPROVED
68891	FLM PRD 201	INTRODUCTION TO IMMERSIVE MEDIA	APPROVED
69094	FLM PRD 203	3D CAMERA TECHNOLOGY FOR IMMERSIVE MEDIA	APPROVED
69097	FLM PRD 206	MOTION CAPTURE FOR IMMERSIVE MEDIA	APPROVED

4.2. NONCREDIT COURSE – NEW

ECD #	COURSE #	COURSE TITLE	ACTION
69148	BSICKSL 065CE	FINANCIAL LITERACY CREDIT BASICS	APPROVED
69147	BSICKSL 066CE	FINANCIAL LITERACY - PERSONAL MONEY MANAGEMENT	APPROVED
	VOC ED 088CE	INTRODUCTION TO TUTOR TRAINING	APPROVED
	VOC ED 089CE	ADVANCED TUTOR TRAINING	APPROVED

4.3. CREDIT COURSE – UPDATE/CHANGE

ECD #	COURSE #	COURSE TITLE	ACTION
67467	ALD HTH 044CO	INTRODUCTION TO EMERGENCY MEDICAL SERVICE SYSTEMS	APPROVED
69238	ANTHRO 103	ARCHAEOLOGY: RECONSTRUCTING THE HUMAN PAST	APPROVED
68793	ANTHRO 111	LABORATORY IN HUMAN BIOLOGICAL EVOLUTION	APPROVED
69199	ANTHRO 121	ANTHROPOLOGY OF RELIGION, MAGIC AND WITCHCRAFT	APPROVED
68795	ANTHRO 132	NATIVE PEOPLE OF NORTH AMERICA	APPROVED
67613	AVIATEK 017	IGNITION AND FUEL METERING SYSTEMS	APPROVED
67615	AVIATEK 018	IGNITION AND FUEL METERING SYSTEMS LABORATORY	APPROVED
67619	AVIATEK 019	RECIPROCATING POWERPLANT OVERHAUL	APPROVED

67622	AVIATEK 020	RECIPROCATING POWERPLANT OVERHAUL LABORATORY	APPROVED
67627	AVIATEK 021	POWERPLANT TROUBLE SHOOTING AND TESTING	APPROVED
67628	AVIATEK 022	POWERPLANT TROUBLESHOOTING AND TESTING LABORATORY	APPROVED
67631	AVIATEK 023	INSPECTION AND EVALUATION	APPROVED
67634	AVIATEK 024	INSPECTION AND EVALUATION LABORATORY	APPROVED
68207	BUS 005	BUSINESS LAW I	APPROVED
68167	BUS 012 Course Change	ENTREPRENEURIAL FINANCE	APPROVED
68160	BUS 041	NEGOTIATION TACTICS	APPROVED
68159	BUS 042	ADVANCED NEGOTIATIONS	APPROVED
69208	CINEMA 001	INTRODUCTION TO MOTION PICTURE PRODUCTION	APPROVED
69072	DEN HY 091 Course Change	SPECIAL PROJECT IN DENTAL HYGIENCE	APPROVED
69074	DEN HY 092 Course Change	SPECIAL PROJECT IN DENTAL HYGIENCE	APPROVED
67345	DEN HY 308	PERIODONTICS I	APPROVED
68196	DEN HY 327	LOCAL ANESTHESIA, SEDATION TECHNIQUES	APPROVED
69023	DEN HY 352	CARE FOR PATIENTS WITH SPECIAL NEEDS	APPROVED
69202	DEN HY 400	CARIOLOGY AND OCCLUSION	APPROVED
67341	DEN HY 489	ADVANCED SEMINAR IN DENTAL HYGIENE	APPROVED
68957	ENG GEN 122	PROGRAMMING AND PROBLEM-SOLVING IN MATLAB	APPROVED
65303	ENGLISH 203	WORLD LITERATURE I	APPROVED
65304	ENGLISH 204	WORLD LITERATURE II	APPROVED
57446	MARKET 023	INTRODUCTION TO SOCIAL MEDIA MARKETING	APPROVED

68166	MGMT 013	SMALL BUSINESS ENTREPRENEURSHIP	APPROVED
65289	POL SCI 001	THE GOVERNMENT OF THE UNITED STATES	APPROVED
68038	REAL ES 001	REAL ESTATE PRINCIPLES	APPROVED
68039	REAL ES 003	REAL ESTATE PRACTICES	APPROVED
68040	REAL ES 004	REAL ESTATE OFFICE ADMINISTRATION	APPROVED
68041	REAL ES 005	LEGAL ASPECTS OF REAL ESTATE I	APPROVED
68042	REAL ES 007	REAL ESTATE FINANCE I	APPROVED
68043	REAL ES 009	REAL ESTATE APPRAISAL I	APPROVED
68045	REAL ES 014	PROPERTY MANAGEMENT	APPROVED
68047	REAL ES 018	REAL ESTATE INVESTMENTS I	APPROVED
68048	REAL ES 021	REAL ESTATE ECONOMICS	APPROVED
68049	REAL ES 039	UNIFORM STANDARDS OF PROFESSIONAL APPR	APPROVED
68050	REAL ES 040 Course Change	RESIDENTIAL REPORT WRITING AND CASE STUDIES	APPROVED
67131	THEATER 100	INTRODUCTION TO THE THEATER	APPROVED
67135	THEATER 110	HISTORY OF THE WORLD THEATER	APPROVED
67133	THEATER 232 Course Change	PLAY PRODUCTION II	APPROVED
67148	THEATER 305	INTRODUCTION TO DESIGN FOR THEATRE	APPROVED

4.4. NONCREDIT COURSES – UPDATE/CHANGE

ECD #	COURSE #	COURSE TITLE	ACTION
69058	BSICKSL 101CE	INTRODUCTION TO WORKFORCE OPPORTUNITIES	APPROVED
67865	BSICKSL 102CE	WORKFORCE OPPORTUNITIES I	APPROVED
67866	BSICKSL 103CE	WORKFORCE OPPORTUNITIES II	APPROVED
56227	VOC ED 406CE	VISUAL SPATIAL PERCEPTION AND PSYCHOMOTOR SKILL TRAINING	APPROVED

56226	VOC ED 407CE	CAREER PREPARATION AND ORIENTATION IN DNETAL FIELD	APPROVED
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4.5. COURSE ARCHIVE

ECD #	COURSE #	COURSE TITLE	EFFECTIVE SEMESTER	ACTION
68800	CHINESE 001	ELEMENTARY CHINESE I	SU 2020	NOT* APPROVED
68801	CHINESE 010	CHINESE CIVILIZATION	SU 2020	NOT* APPROVED

* These course archive requests were not approved for archival because faculty initiator was not in attendance; members were also not sure about the impact of such action on other divisions.

4.6. NEW DEGREE/CERTIFICATE

4.6.1. Resilient Leadership for College Engagement - Certificate of Completion - **APPROVED**

4.6.2. Geology - AS-T - **APPROVED**

4.6.3. Social Justice: LGBTQ Studies - AA-T - **APPROVED**

4.6.4. Hospitality Management - AS-T - **NOT APPROVED**; HOSP 340 and ACCT 001 were last updated in 2010; these courses must be updated before the degree can be considered for review.

4.7. CREDIT FOR PRIOR LEARNING

4.7.1. Dental Hygiene 304 - Dental Health Education and Practicum - 2 units - **APPROVED**

4.7.2. Dental Hygiene 305 - Community Dental Health -3 units - **APPROVED**

4.7.3. Dental Hygiene 355 - Preventive Dentistry and Nutrition -3 units - **APPROVED**

4.7.4. Dental Hygiene 421 - Dental Hygiene Capstone -5 units - **APPROVED**

4.7.5. Biology 408 - Pharmacology -3 units - **APPROVED**

4.7.6. Dental Hygiene 251 Clinical Dental Hygiene IV -5 units - **APPROVED**

4.7.7. Dental Hygiene 91 Special Project in Dental Hygiene -4 units - **APPROVED**

1.7.8. Dental Hygiene 92 Special Project in Dental Hygiene -6 units - **APPROVED**

4.6. MODIFICATION OF EXISTING DEGREE/CERTIFICATE

PROGRAM NAME	PROGRAM TYPE	MAIN MODIFICATIONS	ACTION
Communication Studies	AA-T	<p>Add the following to Elective Courses:</p> <ul style="list-style-type: none"> • Comm 190 – Communication and New Media <p>Delete the following from Elective Courses:</p> <ul style="list-style-type: none"> • Comm 111 – Voice & Articulation 	APPROVED
Pre-Algebra Fundamentals	Cert of Competency	<p>Add the following to Core Courses:</p> <ul style="list-style-type: none"> • BSICKSL 096CE – Pre-Algebra Lab 	APPROVED
Pre-Dental Career Preparation	Cert of Completion	<p>Delete the following from Elective Courses:</p> <ul style="list-style-type: none"> • VOC ED 406 – Visual Spatial Perceptions & Psychomotor Skills Training • VOC ED 407 – Preparation for the Dental Hygiene Program 	APPROVED
College Readiness	Cert of Competency	<p>Add the following to Elective Courses:</p> <ul style="list-style-type: none"> • BSICKSL 009CE Introduction to Library & Material Searches • BSICKSL 073CE Industry Overview & Career Opportunities • BSICKSL 105CE Student Success in Hybrid and Online Classes 	APPROVED
Arithmetic Fundamentals	Cert of Competency	<p>Add the following to Core Courses:</p> <ul style="list-style-type: none"> • BSICKSL 095CE Arithmetic Lab 	APPROVED
Custodial Technician	Cert of Competency	<p>Add the following to Core Courses:</p> <ul style="list-style-type: none"> • BSICKSL 098CE Math for College and Career Readiness 	APPROVED

5. NEXT PROCESS FOR CURRICULA APPROVED BY CURRICULUM COMMITTEE

- 5.1. For conditionally approved curricula to be included in Curriculum Report to Senate, corrections/missing documents must be submitted by 11:00am on 2/21/2020
- 5.2. Approved curricula will be on Senate Agenda for ratification on 2/25/2020
- 5.3. Senate approved curricula will be submitted to District Office on 2/28/2020
- 5.4. Unless challenged by other LACCD college(s), Senate approved curricula that need BOT approval will be ratified on 4/1/2020

6. FUTURE CURRICULUM MEETINGS

- Meeting date: 3/18/2020; submission deadline (including NOI): 2/26/2020 @ 11:00am. For this date, ONLY the following types of curricula may be submitted: **Course Update** (no change to district attributes), **Course Archive**, **Course Reinstate**, **Modification of Existing Degree/Certificate**, and **Notice of Intent**.

7. ADJOURNMENT

The meeting adjourned at 4:13pm.