



**WEST LOS ANGELES COLLEGE**

Curriculum Committee

**REGULAR MEETING**

Date/Time: Oct 16, 2019 from 1:00 to 3:30 pm

Venue: Winlock Lounge

**AGENDA**

**1. ORGANIZATIONAL ITEMS - ACTION**

- 1.1 Approval of today's agenda
- 1.2 Approval of the minutes from Sep 18, 2019

**2. PUBLIC SPEAKERS**

*A public speaker may speak up to 2 minutes on any item not listed on this agenda (No action items!)*

**3. REPORTS, INFO, MOTIONS**

- 3.1. Chair's Report (*Beraki Woldehaimanot*)
- 3.2. Articulation Officer's Report (*Adriana Martinez*)
- 3.3. Curriculum Dean's Report (*Kimberly Manner*)
- 3.4. Noticed Motions
  - 3.4.1. Leadership & Workplace Success in the Public Sector - Cert of Completion
  - 3.4.2. Algebra Fundamentals - Cert of Completion
  - 3.4.3. Tutor Training - Cert of Completion
  - 3.4.4. 21<sup>st</sup> Century Employability Skills: Communication & Digital Fluency - Cert of Completion
  - 3.4.5. 21<sup>st</sup> Century Employability Skills: Diversity Awareness & Collaboration - Cert of Completion
  - 3.4.6. 21<sup>st</sup> Century Employability Skills: Empathy & Adaptability - Cert of Completion
  - 3.4.7. 21<sup>st</sup> Century Employability Skills: Entrepreneurial & Analytical Mindset - Cert of Completion
  - 3.4.8. 21<sup>st</sup> Century Employability Skills: Self-Awareness & Resilience - Cert of Completion
  - 3.4.9. Biological Sciences - Cert of Achievement
  - 3.4.10. Biological Health Sciences - Cert of Achievement
  - 3.4.11. Environmental Science - Associate of Science for Transfer Degree

#### 4. CURRICULUM MATTERS - ACTION

##### 4.1. CREDIT COURSE – NEW

ECD #	COURSE #	COURSE TITLE
65308	EDUC 211	INTRODUCTION TO EDUCATIONAL ISSUES
65212	OCEANO 010	PHYSICAL OCEANOGRAPHY LABORATORY

##### 4.2. CREDIT COURSE – UPDATE

ECD #	COURSE #	COURSE TITLE	Main Change/Update
65238	COMM 101	PUBLIC SPEAKING	Textbook; Section III #1, 2; DE, SLO; TBA.
65239	COMM 104	ARGUMENTATION AND DEBATE	Textbook; Section II #1, 2; SLO
6524	COMM 121	INTERPERSONAL COMMUNICATION	Textbook; Section II #1; DE, SLO; TBA
65242	COMM 151	SMALL GROUP COMMUNICATION	Textbook; Section II #1; Section III #1; DE, SLO; TBA
65171	ENGLISH 205	ENGLISH LITERATURE I	Prereq; Advisories; Textbook; SLO; DE; TBA; Prereq form;
65169	ENGLISH 206	ENGLISH LITERATURE II	Prereq; Advisories; Section II #1; Textbook; SLO; DE; TBA; Prereq form;
64964	ENGLISH 215	SHAKESPEARE I	Prereq; Advisories; Textbook; SLO; DE; TBA; Prereq form;
61290	ENGLISH 219	THE LITERATURE OF AMERICAN ETHNIC GROUPS	Prereq; Advisories; Textbook; SLO; DE; TBA; Prereq form;
65681	PHYSICS 012	PHYSICS FUNDAMENTALS	Prereq

##### 4.3. CREDIT COURSES - ARCHIVE

ECD #	Course #	Course Title	Effective semester
65126	COMM 111	VOICE AND ARTICULATION	Fall 2020
63680	PHILOS 018	BUSINESS ETHICS	Fall 2020
63777	MATH 235	FINITE MATHEMATICS	Fall 2020
65252	TRAVEL 100	INTRODUCTION TO THE TRAVEL INDUSTRY	Fall 2020
65253	TRAVEL 101	TRAVEL SYSTEMS AND TECHNOLOGY	Fall 2020
65254	TRAVEL 102	LEGAL, ETHICAL, AND FIDUCIARY MATTERS	Fall 2020
65255	TRAVEL 103	SELLING AND SERVICING TRAVEL CLIENTS	Fall 2020
65256	TRAVEL 104	ITINERARY PLANNING AND DEVELOPMENT	Fall 2020

65257	TRAVEL 106	BUSINESS SKILLS FOR TRAVEL CONSULTANTS	Fall 2020
65258	TRAVEL 131	INTRODUCTION TO DESTINATION GEOGRAPHY	Fall 2020
65259	TRAVEL 132	DESTINATION GEOGRAPHY: WESTERN HEMISPHERE	Fall 2020
65260	TRAVEL 133	DESTINATION GEOGRAPHY: EASTERN HEMISPHERE	Fall 2020
65261	TRAVEL 134	DESTINATION GEOGRAPHY - ALASKA	Fall 2020
65262	TRAVEL 136	DESTINATION GEOGRAPHY - CARIBBEAN	Fall 2020
65263	TRAVEL 138	DESTINATION GEOGRAPHY - HAWAII	Fall 2020
65264	TRAVEL 139	DESTINATION GEOGRAPHY - MEXICO	Fall 2020
65265	TRAVEL 141	DESTINATION GEOGRAPHY - NORTH AMERICA	Fall 2020
65266	TRAVEL 142	DESTINATION GEOGRAPHY - NORTHERN/CENTRAL EUROPE	Fall 2020
65267	TRAVEL 143	DESTINATION GEOGRAPHY - SOUTHERN EUROPE	Fall 2020
65268	TRAVEL 144	DESTINATION GEOGRAPHY - SOUTH PACIFIC	Fall 2020
65269	TRAVEL 146	DESTINATION GEOGRAPHY - EAST ASIA	Fall 2020
65270	TRAVEL 162	ACCESSIBLE TRAVEL SPECIALTY MARKETS	Fall 2020
65271	TRAVEL 163	ADVENTURE TRAVEL SPECIALTY MARKETS	Fall 2020
65272	TRAVEL 164	GLBT TRAVEL SPECIALTY MARKETS	Fall 2020
65273	TRAVEL 166	GOLF TRAVEL SPECIALTY MARKETS	Fall 2020
65274	TRAVEL 167	ROMANCE TRAVEL SPECIALTY MARKETS	Fall 2020
65275	TRAVEL 168	LUXURY TRAVEL SPECIALTY MARKETS	Fall 2020
65276	TRAVEL 169	SKI TRAVEL SPECIALTY MARKETS	Fall 2020
65277	TRAVEL 171	SPA TRAVEL SPECIALTY MARKETS	Fall 2020
65278	TRAVEL 172	SUSTAINABLE TRAVEL SPECIALTY MARKETS	Fall 2020
65279	TRAVEL 173	CORPORATE TRAVEL MANAGEMENT SPECIALTY MARKETS	Fall 2020
65280	TRAVEL 180	CRUISE SALES AND MARKETING	Fall 2020
65281	TRAVEL 181	TOURS AND PACKAGE TRAVEL SALES AND MARKETING	Fall 2020
65282	TRAVEL 182	HOTEL AND RESORT SALES AND MARKETING	Fall 2020
65283	TRAVEL 183	AIR TRANSPORTATION SALES AND MARKETING	Fall 2020
65284	TRAVEL 190	AGENCY OPERATIONS AND IMPLEMENTATION	Fall 2020
65285	TRAVEL 191	MARKETING THE TRAVEL AGENCY	Fall 2020
65286	TRAVEL 192	BUSINESS AND FINANCIAL PLANNING	Fall 2020
65287	TRAVEL 193	TRAVEL AGENCY MANAGEMENT AND LEADERSHIP	Fall 2020
65288	TRAVEL 385	DIRECTED STUDY - TRAVEL	Fall 2020

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12  
**Fall 2019** meeting date; curriculum submission date in parentheses: 9/18 (8/28); 10/16 (9/25), 11/20 (10/30); 12/11 (11/20); 1/22 (1/1)  
**Spring 2020** meeting date; curriculum submission date in parentheses: 2/19 (1/29); 3/18 (2/26); 4/15 (3/25); ~~5/20 (4/29)~~

4.4. NONCREDIT COURSES – NEW

COURSE #	COURSE TITLE
BSICKSL 104CE	Leadership Skills for the Public Sector
BSICKSL 108CE	21 <sup>st</sup> Century Employability Skills: Entrepreneurial Mindset
BSICKSL 109CE	21 <sup>st</sup> Century Employability Skills: Analysis/Solution Mindset
BSICKSL 110CE	21 <sup>st</sup> Century Employability Skills: Empathy
BSICKSL 111CE	21 <sup>st</sup> Century Employability Skills: Adaptability
BSICKSL 112CE	21 <sup>st</sup> Century Employability Skills: Diversity Awareness
BSICKSL 113CE	21 <sup>st</sup> Century Employability Skills: Collaboration
BSICKSL 114CE	21 <sup>st</sup> Century Employability Skills: Self-Awareness
BSICKSL 115CE	21 <sup>st</sup> Century Employability Skills: Resilience
BSICKSL 116CE	21 <sup>st</sup> Century Employability Skills: Communication
BSICKSL 117CE	21 <sup>st</sup> Century Employability Skills: Digital Fluency

4.5. NONCREDIT COURSES – UPDATE

COURSE #	COURSE TITLE	Main Change/Update
BSICKSL 106CE	Algebra Fundamentals	<i>Course description; Total hours, TOP Code;</i>
BSICKSL 107CE	Algebra Fundamentals Lab	<i>Course description; Total hours, TOP Code;</i>
VOC ED 197CE	Supervisory/Trainee Real Estate Appraiser	<i>Course description changed to clarify that this is a pre-licensing course</i>
VOC ED 198CE	Fed & State Laws and Regs for CA Appraisers	<i>Course description changed to clarify that this is a pre-licensing course; Course Objectives revised to make clearer and more concise.</i>
VOC ED 290CE	Computer Literacy for College	

4.6. NEW DEGREE/CERTIFICATE

## 4.6.1. EMT – Certificate of Achievement

4.7. MODIFICATION OF EXISTING DEGREE/CERTIFICATE

Program Name	Program Type	Main Modifications
Liberal Arts & Sciences- Math, Sci, & Co Sci.	AA	<p>Add the following elective courses:            ASTRON 001, 005(L); BIOLOGY 003, 010; BIOTECH 001, 002, 003, 102;            CHEM 056; CS 101, 116, 118, 119, 213; EARTH 001, 002(L); EGD TEK 101;            ENG GEN 122, 131, 150,; ENV SCI 001, 002, 024; MATH 227S, 230, 241S, 245;            OCEANO 010(L); PHYSCIS 012.</p> <p>Delete the following elective courses:            CO SCI 902, 917, 933, 935, 936, 939, 990.</p>
Paralegal	AA	Add PALEGAL 046 to required courses; delete CAOT 093 from required courses

4.8. NONCREDIT DEGREES AND CERTIFICATES - NEW - NONE4.9. NONCREDIT DEGREES AND CERTIFICATES - UPDATE - NONE4.10. PROGRAM DISCONTINUANCE

Program Name	Program Type	Effective Semester
Biology	AA	SPRING 2020
Physics	AA	SPRING 2020
Real Estate Assistant	Skills Certificate	SPRING 2020
Real Estate Appraiser Trainee	Skills Certificate	SPRING 2020

5. **NEXT PROCESS FOR CURRICULA APPROVED BY CURRICULUM COMMITTEE**

- 5.1. For conditionally approved curricula to be included in Curriculum Report to Senate, corrections/missing documents must be submitted by 11:00am on 10/18/2019
- 5.2. Approved curricula will be on Senate Agenda for ratification on 10/22/2019
- 5.3. Senate approved curricula will be submitted to District Office on 10/25/2019
- 5.4. Unless challenged by other LACCD colleges, Senate approved curricula that need BOT approval will be ratified on 12/4/2019

6. **FUTURE MEETINGS & CURRICULUM SUBMISSION GUIDELINES/TIMELINES**

- 6.1. Next curriculum committee meeting: 11/20/2019 @ 1:00-3:30pm Winlock Lounge
- 6.2. Curriculum submission deadline (including Notice of Intent): 10/30/2019 @ 11:00am

7. **ADJOURNMENT**