



WEST LOS ANGELES COLLEGE

Curriculum Committee

Curriculum Committee Members

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Jennifer Cole
Science

Luis Cordova
SLO Coordinator

Edmond Guzman
Applied Technology

Laura Peterson
Arts & Performance

Tanshee Cheng
Mathematics

Lisa Saperston
College & Career Prep

Norma Barragan
Social Sciences

Susan Trujillo
Library & Learning
Resources

Ashanti Lyles
Curriculum Specialist

Vacant
Counseling

Vacant
Behavioral Science

Vacant
Distance Ed

Vacant
Language Arts

MINUTES OF THE CURRICULUM COMMITTEE MEETING

Nov 14, 2018; 1:00-3:30 pm in Winlock

Members Present	
Norma Barragan	Ashanti Lyles
Anna Chiang	Kimberly Manner
Tanshee Cheng	Adriana Martinez
Jennifer Cole	Laura Peterson
Luis Cordova	Sandra Ruiz
Edmond Guzman	Lisa Saperston
Lisa Kamibayashi	Susan Trujillo
	Beraki Woldehaimanot
Guests	
Kay Boles, <i>Business-Hospitality</i>	
Laura Guichard, <i>Film Production</i>	
Mesfin Taye, <i>Science</i>	

The meeting was called to order by the chairperson at 1:07pm.

1. ORGANIZATIONAL ITEMS

1.1. Agenda was approved as printed.

1.2. Approval of minutes from Oct 17, 2018: A. Chiang said she was present during the meeting but didn't sign her name. The correction was accepted and minutes were approved with the suggested correction.

As a matter arising from the minutes, the chairperson informed members that on 10/23/2018 Senate overturned curriculum committee's decision regarding Math 227S and Math 241S. After a short deliberation that focused on how Senate should handle such situations, members agreed on the following message to the Senate.

"The curriculum committee is cognizant that Senate need not agree with all curriculum committee decisions. However, members are of the view that in such events instead of overturning curriculum committee's decisions right away, Senate returns those curricula that it disagrees with for further discussion by the curriculum committee. The curriculum committee believes that this kind of working relationship is essential in bolstering the collegial atmosphere between Senate and Curriculum Committee."

2. PUBLIC SPEAKERS – there was no public speaker.

3. Financial aid eligibility of courses and programs [Mr. Jason Yun] – Speaker did not attend.

4. CURRICULUM MATTERS

The following courses were discussed and decisions given as APPROVED (*moved, seconded, and passed*), or NOT APPROVED.

4.1. NEW CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	TECH REVIEW DATE	CURRICULUM COMMITTEE		
				DATE	COMMENT	ACTION
60802	CHICANO 037	Chicano Literature	11/7/2018	11/14/2018		APPROVED
60801	CHICANO 047	The Mexican-American Woman in Society	11/7/2018	11/14/2018		APPROVED
60762	EGD TEK 101	Engineering Graphics	11/7/2018	11/14/2018		APPROVED
60524	ENG GEN 122	Programming and Problem-Solving in Matlab	11/7/2018	11/14/2018		APPROVED
60761	ENG GEN 131	Statics	11/7/2018	11/14/2018		APPROVED
60642	ENG GEN 150	Materials Science and Engineering	11/7/2018	11/14/2018		APPROVED
61331	FLM PRD 101A	Production Skills A	11/7/2018	11/14/2018		APPROVED
61339	FLM PRD 101B	Production Skills B	11/7/2018	11/14/2018		APPROVED
61340	FLM PRD 101C	Production Skills C	11/7/2018	11/14/2018		APPROVED
61345	FLM PRD 185A	Directed Study - Film/TV Production Crafts A	11/7/2018	11/14/2018		APPROVED
61346	FLM PRD 285A	Directed Study - Film/TV Production Crafts A	11/7/2018	11/14/2018		APPROVED
61330	FLM PRD 291B	Post Production Lab B	11/7/2018	11/14/2018		APPROVED
61348	FLM PRD 385A	Directed Study-Film/TV Production Crafts A	11/7/2018	11/14/2018		APPROVED
60437	PHYSICS 012 (Reinstate)	Physics Fundamentals	11/7/2018	11/14/2018		APPROVED

4.2. NEW NONCREDIT COURSE

COURSE & NO.	COURSE TITLE	TECH REVIEW DATE	CURRICULUM COMMITTEE		
			DATE	COMMENT	ACTION
VOC ED 242CE	Banquet Server Skills	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 243CE	Front Desk Representative	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 244CE	Laundry Attendant	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 245CE	Public Space Cleaner	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 246CE	Restaurant Server Skills	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 247CE	Kitchen Steward Skills	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 248CE	Maintenance Attendant	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED

VOC ED 249CE	Reservationist Skills	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 250CE	Guestroom Attendant	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
VOC ED 251CE	Basic Hand Tool and Repair	11/7/2018	11/14/2018	<i>Withdrawn upon initiator's request</i>	Not APPROVED
BSICKSLS 105CE	Student Success in Hybrid and Online Classes	11/7/2018	11/14/2018		APPROVED

4.3. UPDATE/CHANGE CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	TYPE OF CHANGE	CURRICULUM COMMITTEE		
				DATE	COMMENT	ACTION
61373	ART 501	Beginning Two-Dimensional Design	<i>Textbook; SLO</i>	11/14/2018	<i>SLOs need further work</i>	NOT APPROVED
61370	ART 639	Introduction to Digital Imaging	<i>Textbook; SLO</i>	1/14/2018	<i>SLOs need further work</i>	NOT APPROVED
61372	ART 641	Advanced Desktop Publishing	<i>Textbook; SLO</i>	1/14/2018	<i>SLOs need further work</i>	NOT APPROVED
55528	CINEMA 004	History of the Documentary Film	<i>Textbook; Dept/Div Name, Dept/Div Code; DE addenda; SLO;</i>	1/14/2018		APPROVED
61441	CINEMA 005	Introduction to Screenwriting	<i>Textbook; DE addenda; SLO; TBA Form</i>	1/14/2018		APPROVED
61449	CINEMA 010	Introduction to Film Directing	<i>Textbook; Relationship to college programs; Abbrev. for transcripts; SLO; DE addenda; Prereq forms; Course change form; TBA Form</i>	1/14/2018		APPROVED
55527	CINEMA 018	Introduction to Film Genres	<i>Textbook; Relationship to college programs; Dept/Div Name, Dept code; Abbrev. for transcripts; SLO; DE addenda; Prereq forms; Course change form; TBA Form</i>	1/14/2018		APPROVED
61456	CINEMA 025	Producing Motion Picture Features	<i>Course description; Textbook; Relationship to college programs; Articulation; SLO; DE addenda; Course change form</i>	1/14/2018		APPROVED
53341	DANCETQ 123	Jazz Dance Techniques III	<i>Textbook; Relationship to college programs; Dept/Div; SLO</i>	1/14/2018	<i>Requires further review by Division chair</i>	NOT APPROVED

53342	DANCETQ 124	Jazz Dance Techniques IV	Textbook; Relationship to college programs; Dept/Div; SLO	1/14/2018	Requires further review by Division chair	NOT APPROVED
61307	DANCETQ 141	Modern Dance Techniques I	Textbook; Relationship to college programs; Dept/Div; SLO	1/14/2018	Requires further review by Division chair	NOT APPROVED
61308	DANCETQ 142	Modern Dance Techniques II	Textbook; Relationship to college programs; Dept/Div; SLO	11/14/2018	Requires further review by Division chair	NOT APPROVED
60357	ENGLISH 101	College Reading and Composition I	Advisory	11/14/2018	Missing one or more forms	NOT APPROVED
61290	ENGLISH 219	The Literature of American Ethnic Groups	Textbook	11/14/2018	Missing one or more forms	NOT APPROVED
61367	ENGLISH 239	Women in Literature	Textbook	11/14/2018	Missing one or more forms	NOT APPROVED
61191	HISTORY 011	Political and Social History of the United States I	Textbook	11/14/2018	Missing one or more forms	NOT APPROVED
61192	HISTORY 012	Political and Social History of the United States II	Textbook	11/14/2018	Missing one or more forms	NOT APPROVED
61189	HISTORY 044	The Mexican American in the History of the United States II	Textbook	11/14/2018	Missing one or more forms	NOT APPROVED
54881	HOSPT 302	Introduction to Hotel/Motel Operations	Textbook; SLO	11/14/2018		APPROVED
61003	HOSPT 320	Hospitality Law	Prereq forms; Articulation; SLO; DE addenda	11/14/2018		APPROVED
54688	HOSPT 340	Introduction to Professional Food Service	Textbook; Relationship to college programs; Articulation; SLO; DE addenda	11/14/2018		APPROVED
60691	LIB SCI 101	College Research Skills	Textbook	11/14/2018		APPROVED
60692	LIB SCI 102	Internet Research Methods	TBA form; Section VII	11/14/2018		APPROVED
60693	LIB SCI 103	Information Literacy: Search Strategies, Tools, and Resources	Textbook	11/14/2018		APPROVED
60051	LIB SCI 104	Advanced Internet Research	Textbook	11/14/2018		APPROVED
61458	NURSING 399A	Nurse Assistant Training Program	Units; Class hrs; Prereq; Other limitations	11/14/2018		APPROVED

4.4. UPDATE/CHANGE NONCREDIT COURSE

COURSE & NO.	COURSE TITLE	TYPE OF CHANGE	CURRICULUM COMMITTEE		
			DATE	COMMENT	ACTION
BSICKSLS 070 CE	Innovation: Igniting Creativity at Work	<i>DE Addendum</i>	11/14/2018		APPROVED
BSICKSLS 072 CE	The Creative Edge: Outstanding Leadership	<i>DE Addendum</i>	11/14/2018		APPROVED
BSICKSLS 076 CE	Successful Innovation and Creativity in the Workplace	<i>DE Addendum</i>	11/14/2018		APPROVED
BSICKSLS 079 CE	Creativity, Innovation, and Leadership	<i>DE Addendum</i>	11/14/2018		APPROVED

At 3:40 pm members voted to extend the meeting for another 20 minutes to 4:00 pm. At 4:00 pm, members decided to adjourn. Items 4.5, 4.6, and 5 were tabled and will be first on the Dec 3rd agenda. Before adjourning at 4:00 pm, the chair announced that on Dec 3rd, Tech Review and Curriculum Committee will be held simultaneously. The last day to submit curricula is 11/28/2018 @ 11:00 am.

End