



CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Cordova, Luis
SLO Coordinator

Vacant
Kinesiology

Alma Narez-Acosta
Counseling

Vacant
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

MINUTES OF THE CURRICULUM COMMITTEE MEETING

April 18, 2018
1:00-3:00 pm in Winlock

Table with 2 columns and 14 rows. Section 1: Members Present (Cheng, Tanshee; Cole, Jennifer; Kamibayashi, Lisa; Martinez, Adriana; Narez-Acosta, Alma; Preziosi, Aimee; Setka, Stella; Trujillo, Susan; Woldehaimanot, Beraki). Section 2: Guests (Aguiar, Aracely, VP; Barragan, Norma, Sociology; Guichard, Laura, Arts & Performance; Guzman, Edmond, Aviation; Hooper, Richard, Kinesiology; Iverson, Cameron, Science; Lyles, Ashanti Academic Affairs; Matosic, Todd, Business; Mozafari, Lily, Kinesiology; Saperston, Lisa, Free College; Shepherd, Marlene, CD/FCS; Zuk, Patricia, Science).

The meeting was called to order by the chairperson at 1:04pm.

1. ORGANIZATIONAL ITEMS

- 1.1. Agenda was approved as presented.
1.2. Minutes of Mar 21, 2018 were approved as presented.

2. PUBLIC SPEAKERS

- 2.1. VP Aguiar distributed the text of a noticed motion regarding course substitutions for general education courses. The content of the motion which will be voted on 5/16/2018 is given below.

“Degree and Certificate Major or Area of Emphasis and General Education Area of Emphasis Equivalency:

A course taken at another institution may be counted toward satisfying an area of emphasis at West Los Angeles College if

- 1. following a petition it is approved as equivalent by faculty possessing minimum qualifications in that area, or
2. it is found by a counselor or Admissions and Records evaluator to satisfy one of the following criteria:
a. The course is from a California Community College having degrees with areas of emphasis, and it is listed there under an area corresponding to the requested area at West Los Angeles College,



WEST LOS ANGELES COLLEGE

Curriculum Committee

CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Cordova, Luis
SLO Coordinator

Vacant
Kinesiology

Alma Narez-Acosta
Counseling

Vacant
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

- b. Assist.org shows it to be articulated with and/or meet the same CSU or UC requirement as at West Los Angeles College,
- c. Assist.org shows it to be articulated between a CSU or UC and the offering institution the same way it is articulated between a CSU or UC and West Los Angeles College,
- d. C-ID.net shows it to be approved for the same C-ID equivalency as at West Los Angeles College, or
- e. It is found by the Articulation Officer to fit the criteria for an area of emphasis not having a corresponding West Los Angeles College,
- f. It is found by the Chief Instructional Officer or designee to fit the criteria for an area of emphasis.”

3. CURRICULUM MATTERS

The following is a list of courses and programs that were discussed and decisions given as APPROVED (*moved, seconded, and passed*), or NOT APPROVED (*reason given under comments column*).

Courses

3.1 CREATE (NEW/ADOPT, REINSTATE) – CREDIT COURSE

ECD #	COURSE NO.	COURSE TITLE	COMMENTS	ACTION
57299	BUS 185	Directed Study - Business	SLOs must be given in the most recent version of the form.	NOT APPROVED
57300	BUS 285	Directed Study - Business	SLOs must be given in the most recent version of the form.	NOT APPROVED
58402	CHEM 056	Chemistry for Non-Science Majors		APPROVED
58702	GEOLOGY 002	Earth History		APPROVED
58703	GEOLOGY 007	Earth History Laboratory		APPROVED

3.2 CREATE (NEW/ADOPT/REINSTATE) – NONCREDIT COURSE

COURSE NO.	COURSE TITLE	COMMENTS	ACTION
VOC ED 222 CE	Conservation Education 1		APPROVED
VOC ED 223 CE	Conservation Service Learning		APPROVED



WEST LOS ANGELES COLLEGE

Curriculum Committee

CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Cordova, Luis
SLO Coordinator

Vacant
Kinesiology

Alma Narez-Acosta
Counseling

Vacant
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

3.3 EDIT (UPDATE/CHANGE) – CREDIT COURSE

ECD #	COURSE NO.	COURSE TITLE	COMMENTS	ACTION
57795	ANATOMY 001	Introduction to Human Anatomy		APPROVED
57168	BIOLOGY 003A	Introduction to Biology		APPROVED
57167	BIOLOGY 003B	Introduction to Biology		APPROVED
57082	BIOLOGY 006	General Biology I		APPROVED
57083	BIOLOGY 007	General Biology II		APPROVED
57084	BIOLOGY 110	General Biology - Genetic Analysis and Biotechnology		APPROVED
57089	PHYSIOL 001	Introduction To Human Physiology	Add Chem. 051 as a prerequisite	APPROVED
58500	ANTHRO 322	Cultural Perspectives in Health and Healing		APPROVED
58740	CO SCI 942	Discrete Structure	Clarification needed on Requirements in Section III	NOT APPROVED
58842	ENGLISH 100	Accelerated Prep: College Writing	DE Deliveries strategies missing	NOT APPROVED
57446	MARKET 023	Introduction to Social Media Marketing	This is not a minor update, it is a substantial change that involves the creation of a new course, Business 23.	NOT APPROVED
58110	MATH 261	Calculus I	Course Objectives in section II must be copied to SLO.	APPROVED
58315	MATH 262	Calculus II		APPROVED
58411	MICRO 020	General Microbiology		APPROVED
57063	PHRMCTK 032	Pharmacy Operations		APPROVED
58629	PHRMCTK 036	In-Patient Pharmacy Practicum		APPROVED
57171	PHRMCTK 037	Sterile Products		APPROVED

3.4. EDIT (UPDATE/CHANGE) - NONCREDIT COURSE

None.

3.5 ARCHIVE – CREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	ACTION
58690	SPANISH 008	Conversational Spanish	APPROVED



CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Cordova, Luis
SLO Coordinator

Vacant
Kinesiology

Alma Narez-Acosta
Counseling

Vacant
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

3.6 NEW Credit Program (Degree/Certificate)

The following new credit programs were approved:

3.6.1. Kinesiology (AA-T)

3.6.2. Biotechnology Lab Technician I (Certificate of Achievement)

3.6.3. Biotechnology Lab Technician II (Certificate of Achievement)

3.7 NEW Noncredit Program

The following new noncredit programs were approved:

3.7.1. Conservation Studies (Certificate of Completion)

3.7.2. College Readiness for the English Language Learner (Certificate of Competency)

3.8 ARCHIVE Program (Credit/Noncredit)

The following program discontinuances were approved:

3.8.1. CAOT General Office Associate of Science Degree

3.8.2. CAOT Word Processing Associate of Science Degree

3.8.3. CAOT Word Processing Certificate of Achievement

4. REPORTS

4.1. Chair’s Report (B Woldehaimanot):

The chair read out the salient points contained in the *Memorandum of Cal State Univ. General Education Breadth Requirements – Executive Order 1100 (Rev. Aug 23, 2017)*.

The memo emphasized that “oral communication and lab science courses taught via distance education are accepted for CSU General Education Breadth Requirement.”

4.2. Articulation Officer’s Report (Adriana Martinez)

A. Martinez read the list of all submissions by divisions that responded to the call to make corrections on the **2017-18 Associate Degree – General Education Requirements Plan**. Members voted on and approved the changes as submitted by the divisions.

4.3. DE addendum reviewer - Information

Linda Alexander has been reviewing DE addenda during a time when a large number of CORs were being updated during the spring and summer 2017. After the peak period, Linda Alexander is no more reviewing DE addenda. Curriculum Committee is now charged, as before, to review DE addenda.



CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Cordova, Luis
SLO Coordinator

Vacant
Kinesiology

Alma Narez-Acosta
Counseling

Vacant
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

5. FUTURE CURRICULUM COMMITTEE/TECH REVIEW MEETINGS

- Tech Review (*adopt, create, reinstate course or program, substantial changes in courses or programs only*):
 - Meeting date/place: 5/9/2018 @ 1:00 pm Winlock Lounge
 - Last day to submit course/program: 5/5/2018 @ 5:00 pm
- Curriculum Committee:
 - Meeting date/place: 5/16/2018 @ 1:00 pm Winlock Lounge
 - Last day to submit course/program: 5/12/2018 @ 5:00 pm
- *It is highly recommended that new courses and programs are discussed with the curriculum committee chair before submitting them for tech review.*
- For assistance call x4524 or email: Woldehb@Wlac.edu

6. ADJOURNMENT

The meeting was adjourned at 3:39 pm.