



WEST LOS ANGELES COLLEGE
CURRICULUM COMMITTEE REGULAR MEETING

May 16, 2018
1:00 to 4:00 pm in Winlock Lounge

MEETING AGENDA

1. ORGANIZATIONAL ITEMS - 5 minutes - ACTION

- 1.1 Approval of the agenda
- 1.2 Approval of the minutes from April 18, 2018

2. PUBLIC SPEAKERS

Speakers may speak no more than 2 minutes per speaker on any item not on the agenda (No action items!).

3. CURRICULUM MATTERS - ACTION

3.1 CREATE (NEW/ADOPT, REINSTATE) - CREDIT COURSE

ECD #	COURSE #	COURSE TITLE
57299	BUS 185	Directed Study - Business
57300	BUS 285	Directed Study - Business
48621	CAOT 085	Microcomputer Office Applications: Spreadsheet
59191	ENG GEN 185	Directed Study - Engineering, General
59237	ENG GEN 285	Directed Study - Engineering, General
59238	ENG GEN 385	Directed Study - Engineering, General
59324	FLM PRD 103	Tools and Rigging for Production Crafts
59186	FLM PRD 106	Tech Literacy for Production & Post
58748	FLM PRD 205	2D Digital Production
58750	FLM PRD 207	CG Production
58749	FLM PRD 212	Production Team
58753	FLM PRD 215	Demo Reel
59332	FLM PRD 290A	Production Crafts Lab A
59333	FLM PRD 290B	Production Crafts Lab B

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3rd Wednesday of the month
Fall 2017: 9/20, 10/18, 11/15; **Spring 2018:** 2/21, 3/21*, 4/18, 5/16

Tech Reviews on the 2nd Wednesday of the month

Fall 2017: 9/13, 10/11, 11/8; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

Note: Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).

59335	FLM PRD 291A	Post Production Lab A
59325	KIN MAJ 102	Foundations of Kinesiology
58914	MATH 100	Mathematics Workshop
58874	POL SCI 061	Global Issues
52912	SPANISH 007	Conversational Spanish
59436	SPANISH 010	Latin-American Civilization
58697	SPANISH 012	Survey of Mexican Literature

3.2 CREATE (NEW/ADOPT/REINSTATE) – NONCREDIT COURSE*

COURSE #	COURSE TITLE
BSICKSL 094CE	Chemistry Fundamentals Review
BSICKSL 095CE	Math for College and Career Readiness
BSICKSL 096CE	Arithmetic Lab
BSICKSL 097CE	Pre-Algebra Lab
VOC ED 123CE	Introduction to Project Management
VOC ED 124CE	Facilities Management
VOC ED 126CE	Introduction to Workforce Opportunities
VOC ED 127CE	Workforce Opportunities I
VOC ED 128CE	Workforce Opportunities II
VOC ED 197CE	Supervisory Appraiser/Trainee Appraiser
VOC ED 198CE	Federal & State Laws and Regulations for California Appraisers

* pdf files of CORs and SLOs attached.

Once your new noncredit course is approved by the curriculum committee, download and fill out the [Noncredit Course Request Form](#). Submit the form electronically to the curriculum chair ASAP.

Please also submit the latest version of your COR including SLO addendum in one pdf file, use the following format for your file name: Course Number–Course Title. Example:

BSICKSL 094CE–Chemistry Fundamentals Review.pdf

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3rd Wednesday of the month

Fall 2017: 9/20, 10/18, 11/15; **Spring 2018:** 2/21, 3/21*, 4/18, 5/16

Tech Reviews on the 2nd Wednesday of the month

Fall 2017: 9/13, 10/11, 11/8; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

Note: Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).

3.3 EDIT (UPDATE/CHANGE) – CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	MAJOR UPDATE/CHANGE
59479	ALD HTH 056	Communication & Customer Service Skills in Healthcare	DE Addendum
59128	CHEM 185	Directed Study - Chemistry	Textbook, SLO, Prereq.
58947	CHEM 285	Directed Study - Chemistry	Textbook, SLO, Prereq.
59243	CO SCI 900	Introduction to Robotics	TOP & SAM Codes;
56872	CO SCI 935	Introduction to Linux +	Textbook, SLO, DE
59244	CO SCI 940	C++ Programming II	TOP Code
59166	CO SCI 942	Discrete Structure	Section II – Relation to College Programs; SLO
58741	CO SCI 967	Advanced Linux Operating System and Applications	Textbook, SLO, DE
59561	DEN HY 304	Dental Health Education and Practicum	DE Addendum; Prereq.
59560	DEN HY 305	Community Dental Health and Practicum	DE Addendum; Prereq.
58842	ENGLISH 100	Accelerated Prep: College Writing	DE Addendum
58110	MATH 261	Calculus I	Textbook, SLO
58315	MATH 262	Calculus II	SLO; Course Content and Objectives
59478	PHRMCTK 021	Retail Products for Pharmacy Clerks	DE Addendum
59500	REAL ES 011	Escrow Principles	DE Addendum; SLO; Section IV – Requirement for Transfer; Textbook

3.4. EDIT (UPDATE/CHANGE) - NONCREDIT COURSE

COURSE & NO.	COURSE TITLE	TYPE OF UPDATE/CHANGE
BSICKL 093CE	Biology Fundamentals Review	SLO

3.5 ARCHIVE – CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE SEMESTER
NONE			

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3rd Wednesday of the month

Fall 2017: 9/20, 10/18, 11/15; **Spring 2018:** 2/21, 3/21*, 4/18, 5/16

Tech Reviews on the 2nd Wednesday of the month

Fall 2017: 9/13, 10/11, 11/8; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

Note: Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).

3.6. NEW Credit Program (Degree/Certificate)

- 3.6.1. Law, Public Policy and Society - AA-T Degree
- 3.6.2. Climate Change and Environmental Studies - AA Degree
- 3.6.3. Climate Change Studies – Natural Science Emphasis - Cert of Achievement
- 3.6.4. Climate Change Studies – Social Science Emphasis - Cert of Achievement
- 3.6.5. Cloud Computing-Amazon Web Service Solution Architect- Cert of Achievement
- 3.6.6. Mobile Application Development Essentials - Cert of Achievement
- 3.6.7. Real Estate Salesperson - Cert of Achievement
- 3.6.8. Real Estate Broker - Cert of Achievement
- 3.6.9. Real Estate Appraisal I - Cert of Achievement
- 3.6.10. Real Estate Appraisal II - Cert of Achievement
- 3.6.11. Essential of Robotics and Programming - Cert of Achievement

Once your new credit Program is approved by the curriculum committee, download and fill out the [New Program Board Approval Form](#). Submit the form electronically to the curriculum chair ASAP.

When sending your Narratives and other supporting documents, please save them in pdf and use the following format for your file name: Program Name–Program title–Document Type. Example:

Climate Change and Environmental Studies–AS Degree–Narrative.pdf

Law, Public Policy and Society–AAT–TMC.pdf

3.7. NEW Noncredit Program

- 3.7.1. Facilities Management - Cert of Completion
- 3.7.2. Science Careers – Cert of Competency
- 3.7.3. Workforce Preparation and Career Opportunities - Cert of Completion

Once your new noncredit Program is approved by the curriculum committee, download and fill out the [New Program Board Approval Form](#). Submit the form electronically to the curriculum chair ASAP.

When sending your Narratives and other supporting documents, please save them in pdf and use the following format for your file name: Program Name–Program title–Document Type. Example:

Workforce Preparation and Career Opportunities–Cert of Competency–Program Description.pdf

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3rd Wednesday of the month

Fall 2017: 9/20, 10/18, 11/15; **Spring 2018:** 2/21, 3/21*, 4/18, 5/16

Tech Reviews on the 2nd Wednesday of the month

Fall 2017: 9/13, 10/11, 11/8; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

Note: Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).

3.8. Non-Substantive Change To A Credit Program

3.8.1. Spanish Program – AA Degree

3.8.2. Physical Education to Kinesiology AA Degree Program Name Change

3.9. Non-Substantive Change To A Noncredit Program

3.9.1. Administrative Assistant - Cert of Completion

3.9.2. Custodial Tech Prep - Cert of Completion

3.9.3. In-Home Supportive Services Provider - Cert of Completion

3.9.4. Pre-Algebra Fundamentals – Cert of Competency

3.9.5. Arithmetic Fundamentals - Cert of Competency

4. REPORTS/INFO/NOTICED MOTIONS

4.1. Chair's Report (*Beraki Woldehaimanot*)

4.1.1. Reviewing course and program updates during Summer 2018 intersession (*B. Woldehaimanot*)

Motion: *To authorize the curriculum chair to process non-substantial course and program updates and to submit approved updates to the Executive Committee of the Academic Senate for ratification during the summer 2018 intersession.*

4.1.2. English 28 to be discontinued - *Information*

4.2. Articulation Officer's Report (*Adriana Martinez*)

4.3. Perkins IV 1C Career and Technical Education - *Information (Carmen Dones)*

5. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

5.1. Curriculum Committee/Tech Review Meeting

NO new courses, new programs, or course/program substantial changes will be accepted during the summer 2018 intersession. However, non-substantial course/program updates will be accepted on an ongoing basis. Report of approved updates will be submitted to the Senate Executive Committee once a month. Submission deadlines will be announced before the end of the Spring 2018 semester.

For any curriculum questions call x4524 or email: Woldehb@Wlac.edu

6. ADJOURNMENT

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3rd Wednesday of the month

Fall 2017: 9/20, 10/18, 11/15; **Spring 2018:** 2/21, 3/21*, 4/18, 5/16

Tech Reviews on the 2nd Wednesday of the month

Fall 2017: 9/13, 10/11, 11/8; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

Note: *Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).*