



CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Colleen Matsuhara
Kinesiology

Alma Narez-Acosta
Counseling

Martin Nee
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

DRAFT MINUTES OF THE CURRICULUM COMMITTEE MEETING

November 15, 2017
1:00-3:00 pm in Winlock

Members Present	
Cheng, Tanshee	Preziosi, Aimee
Chiang, Anna	Ruiz, Sandra
Cole, Jennifer	Setka, Stella
Kamibayashi, Lisa	Siever, Patricia
Manner, Kimberly	Trujillo, Susan
Martinez, Adriana	
Guests	
Boutry, Katherine, <i>Language Arts</i>	Seno, Vicky, <i>CSIT</i>
Butler, Marcus, <i>CSIT</i>	Shepherd, Marlene <i>Behavioral Science</i>
Guichard, Laura, <i>Film Prod.</i>	Tom-Miura, Allison, <i>Adult Ed</i>
Saperston, Lisa, <i>Free College</i>	

The meeting was called to order by the chairperson at 1:09pm.

1. ORGANIZATIONAL ITEMS

1.1 Approval of the agenda

K. Manner requested to include an information item about West LA College’s Code Alignment Project under section 5. Members agreed and the agenda was approved as amended. **MSP** (*moved, seconded, passed*)

1.2. Approval of the minutes of Oct 18, 2017.

Minutes were approved as presented. **MSP**

2. PUBLIC SPEAKERS

L. Saperston raised the issue of learning curriculum processes from one another and suggested the creation of work groups to that effect.

K. Boutry suggested if space could be provided in the library so that interested faculty could read printed curriculum materials. S. Trujillo indicated that this could be possible, and B Woldehaimanot said he would make printed curriculum materials available.



WEST LOS ANGELES COLLEGE

Curriculum Committee

CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Colleen Matsuhara
Kinesiology

Alma Narez-Acosta
Counseling

Martin Nee
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

3. CURRICULUM MATTERS

All courses listed under 3.1 through 3.4 were approved. **MSP** (*moved, seconded, passed*)

3.1 NEW (CREATE/ADOPT) – CREDIT COURSE – BS PROGRAM

ECD #	COURSE & No.	COURSE TITLE	EFFECTIVE DATE
55254	DEN HY 460	Dental Hygiene Leadership Study and Practice	SP 2018
55454	DEN HY 461	Teaching Methodology in Health Careers	SP 2018

3.2 EDIT (UPDATE/CHANGE) – CREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	MAJOR CHANGES MADE
53964	CO SCI 977	Implementing a Virtual Desktop Infrastructure	<i>Prerequisite (Section I); SLO, DE (Section VIII)</i>
56512	EARTH 001	Earth Science	<i>DE (Section VIII)</i>
56507	OCEANO 001	Introduction to Oceanography	<i>DE (Section VIII)</i>
56561	REAL ES 039	Uniform Standards of Professional Appr.	<i>SLO, DE (Section VIII)</i>
56567	REAL ES 040	Residential Report Writing and Case Studies	<i>SLO, DE (Section VIII)</i>

3.3 NEW (CREATE/ADOPT) – NONCREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	EFFECTIVE DATE
42161	BSICKLS 070CE	Innovation: Igniting Creativity at Work	SP 2018
42162	BSICKLS 079CE	Creativity, Innovation, and Leadership	SP 2018
42163	BSICKLS 072CE	The Creative Edge: Outstanding Leadership	SP 2018
42164	BSICKLS 076CE	Successful Innovation and Creativity in the Workplace	SP 2018
	BSICKLS 044CE	Reading and Writing for College and Career Readiness	SP 2018
	Voc Ed 288CE	Computer Skills for Workplace	SP 2018

3.4 EDIT (UPDATE/CHANGE) – NONCREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	MAJOR CHANGES MADE
42589	Voc Ed 411CE	Vocational English as a Second Language B	<i>Course Classification, SAM (Section III)</i>
42690	Voc Ed 412CE	Vocational English as a Second Language C	<i>Course Classification, SAM (Section III)</i>

The following CORs were withdrawn from the agenda due to objection from Math department for lack of consultations on the courses. **BSICKSL 056CE, BSICKSL 057CE, BSICKSL 058CE, BSICKSL 059CE.**



CURRICULUM COMMITTEE MEMBERS

Beraki Woldehaimanot
Chairperson,
Curriculum Committee

Kimberly Manner
Curriculum Dean

Gustavo Demoner
Business

Ana Chiang
Computer Science

Lisa Kamibayashi
Allied Health

Adriana Martinez
Articulation Officer

Cole, Jennifer
Science

Colleen Matsuhara
Kinesiology

Alma Narez-Acosta
Counseling

Martin Nee
Applied Technology

Laura Peterson
Arts & Performance

Aimee Preziosi
Behavioral Science

Tanshee Cheng
Mathematics

Sandra Ruiz
Language Arts

Stella Setka
Language Arts

Patricia Siever
Social Sciences

Susan Trujillo
Library & Learning Resources

4. REPORTS, DISCUSSIONS, MOTIONS

4.1. Chair’s Report (*B Woldehaimanot*): No Report

4.2. Articulation Officer’s Report (*A. Martinez*)

A. Martinez explained the articulation process and passed C-ID course status update for conditionally articulated courses and course articulation status that have expired. She also distributed samples for consideration by members to be used as templates for non-substantive program change request.

Three motions, Items 4.3, 4.4, 4.5 (numbers as given in Agenda) were postponed for next meeting due to time constraints.

4.3 Request for curriculum committee meeting in December

A few certificate programs need to go through the curriculum committee before the end of the year. In order to do this, members need to meet one more time before the end of this semester as follows.

Tech Review: Monday, 12/4/2017; Curriculum Committee: Wednesday, 12/6/2017

Members discussed and agreed to meet on the suggested dates.

5. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

5.1. West LA College Code Alignment Project

K. Manner announced that the Code Alignment meeting has been scheduled for 11/17/2017 from 9:00 am to 4:00 pm in MSA 010. She extended invitations to all curriculum committee members to join the meeting.

5.2. Curriculum Committee/Tech Review Meetings

- Tech Review (*adopt, create, or reinstate course or program only*):
 - Meeting date/place: 12/4/2017 @ 1:00 pm Winlock Lounge
 - Last day to submit course/program: 11/30/2017 @ 5:00 pm
- Curriculum Committee:
 - Meeting date/place: 12/6/2017 @ 1:00 pm Winlock Lounge
 - Last day to submit course/program: 12/2/2017 @ 5:00 pm
- It is recommended that new courses and programs are discussed with the curriculum committee chair before submitting them.

6. ADJOURNMENT

The meeting was adjourned at 3:03 pm.