



# WEST LOS ANGELES COLLEGE

## Curriculum Committee

### CURRICULUM COMMITTEE MEMBERS

**Beraki Woldehaimanot**  
Chairperson,  
Curriculum Committee

**Aracely Aguiar**  
Curriculum Dean

**Gustavo Demoner**  
Business

**Ana Chiang**  
Computer Science

**Sara Coppola**  
Allied Health

**Adriana Martinez**  
Articulation Officer

**Colleen Matsuhara**  
Kinesiology

**Alma Narez-Acosta**  
Counseling

**Martin Nee**  
Applied Technology

**Laura Peterson**  
CEMA

**Aimee Preziosi**  
Behavioral Science

**Matt Robertson**  
Mathematics

**Sandra Ruiz**  
Language Arts

**Stella Setka**  
Language Arts

**Patricia Siever**  
Social Sciences

**Joyce Sweeney**  
Arts & Performance

**Susan Trujillo**  
Library & Learning Resources

### DRAFT MINUTES OF THE CURRICULUM COMMITTEE MEETING

April 19, 2017  
1:00-3:00 pm in Winlock

Members Present	
Ara Aguiar	Alma Narez-Acosta
Linda Alexander	Laura Peterson
Anna Chiang	Sandra Ruiz
Sara Coppola	Stella Setka
Adriana Martinez	Patricia Siever
Colleen Matsuhara	Susan Trujillo
Guests	
Bobby Henrichs, <i>Counseling</i>	Eric Ichon, <i>Distance Learning</i>
DeAnna Gossett, <i>Business/DE</i>	Michelle Funderbunk, <i>Arts/Perf/Dance</i>
Barry Sloan, <i>Academic Affairs</i>	Lisa Saperstone, <i>WLA</i>
Diana Baxter, <i>Admissions &amp; Records</i>	

Meeting was called to order by the chairperson at 1:12 p.m.

#### 1. ORGANIZATIONAL ITEMS

##### 1.1 Approval of the agenda

Agenda was approved with minor amendments (lineup of a few items shuffled to suite members that have to leave earlier). **MSP**

##### 1.2. Approval of the minutes of Mar 15, 2017.

Minutes were approved as printed. **MSP**

#### 2. PUBLIC SPEAKERS

E. Ichon, Dean of Distance Learning, spoke about a proposed change in the contents of the DE addenda. He circulated a motion noticed at the Distance Education Committee. The motion intends to replace the existing form, "Distance Education Delivery Strategies Addendum" in the ECD by a new form that reflects current processes and best practices related to Distance Education Curriculum Approval Procedures.

#### 3. CURRICULUM MATTERS

The CORs listed below (3.1 through 3.6) were approved, while HOSPT 302, HOSPT 303, HISTORY 044, HISTORY 011, HISTORY 012, and CO SCI 955 were tabled because they lacked DE addenda and/or were incomplete. **MSP**



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### 3.1 CREATE (NEW) – CREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	EFFECTIVE SEMESTER
53087	ALD HTH 103	Introduction to Public Health	FALL 2017
53106	ALD HTH 102	Health and Social Justice	SUMMER 2017
53664	ADDICST 001	Understanding Addiction and Counseling	FALL 2017
53666	ADDICST 004	Clinical Counseling Laws and Ethics	FALL 2017
53667	ADDICST 007	Addiction Treatment and Recovery	FALL 2017
53668	ADDICST 010	Addiction and the Family	FALL 2017
53669	ADDICST 016	Continuing Recovery: Strategies and Basic Skills	FALL 2017
54250	ADDICST 084	Field Work Practicum	FALL 2017
54251	ADDICST 085	Advanced Field Work Practicum	FALL 2017

### 3.2 EDIT (UPDATE/CHANGE) – CREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	TYPE OF UPDATE/CHANGE
53329	DANEST 814	Dance Production I	Course content; Textbook; SLO
53336	DANCETQ 112	Ballet Techniques II	Relationship to college Programs;
53337	DANCETQ 113	Ballet Techniques III	Dept/Division name and code; SLO
53338	DANCETQ 114	Ballet Techniques IV	Dept/Division name and code; SLO
53559	PSYCH 013	Social Psychology	Course description; Textbook; SLO; DE Addenda
53728	ADM JUS 060	Arrest, Search and Seizure	Textbook; SLO; DE Addendum
53730	ADM JUS 039	Probation and Parole	Textbook; SLO; DE Addendum
53731	ADM JUS 075	Introduction to Corrections	Textbook; SLO; DE Addendum
53732	ADM JUS 309	Correctional Interviewing and Counseling	Textbook; SLO; DE Addendum
54373	DEN HY 090	Special Project in Dental Hygiene	Course description; Textbook; Degree credit: None degree applicable; SLO
54374	DEN HY 096	Special Projects in Dental Hygiene	Basic course info.; Textbook

### 3.3 ARCHIVE – CREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	EFFECTIVE SEMESTER
51162	A/C PS 102	Fabrication and Repair Of Advanced Composites	SPRING 2017
51163	A/C PS 110	Aerospace Production Blueprint Reading I	SPRING 2017
51164	A/C PS 115	Aircraft Structures	SPRING 2017

### 3.4 CREATE (NEW)– NONCREDIT COURSE

ECD #	COURSE & No.	COURSE TITLE	EFFECTIVE SEMESTER
54169	ESL NC 006CE	English As A Second Language - 0	SUMMER 2017
54170	ESL NC 007CE	English As A Second Language - I	SUMMER 2017
54217	ESL NC 008CE	English As A Second Language - II	SUMMER 2017
54247	ESL NC 015CE	English As A Second Language - IV	SUMMER 2017



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3.5 REINSTATE- NONCREDIT COURSE

Table with 4 columns: ECD #, COURSE & NO., COURSE TITLE, EFFECTIVE SEMESTER. Rows include ESL NC 009CE and VOC ED 403CE.

3.6 EDIT (UPDATE/CHANGE) - NONCREDIT COURSE

Table with 4 columns: ECD #, COURSE & NO., COURSE TITLE, TYPE OF UPDATE/CHANGE. Row includes VOC ED 404CE.

ACTION ITEMS ON PROGRAMS:

3.7. NEW DEGREE PROGRAM: Associate in Science for Transfer Degree in Public Health Science. MSP

3.8. NON-SUBSTANTIVE CHANGE TO A DEGREE PROGRAM: Course added to LIST C of Transfer Model Curriculum (TMC) Template for Psychology. MSP

3.9. NEW CERTIFICATE PROGRAM: IT Technician Pathway: Stage I - Computer Retail Sales and Support. MSP

3.10. ARCHIVING DEGREE PROGRAM: Associate of Arts Degree in English. After a long discussion in favor and against the proposed archiving of the degree program, a move to vote did not get a second to the proposed motion. The motion didn't come before the meeting (i.e. was not voted on).

4. REPORTS/DISCUSSIONS/MOTIONS

4.1. There was no report from the Chair.

4.2. Action Item: The Language Arts Division suggested to remove from List C. Humanities in the newly proposed 'Associate Degree - General Education Requirement Plan for 2017-2018' the following courses: English 209, Spanish 21, and Spanish 22. MSP

4.3. Action Item: A motion, 'to add a faculty on the approver's list of the ECD to evaluate distance education addenda. The faculty shall be nominated in consultation with the Distance Learning Office.' MSP

4.4. An update about the process of integrating the syllabus template on the ECD system was given by A. Aguiar. Christine Gomez is working on embedding the template on the ECD system. The faculty work group on syllabus template will meet in the coming days to discuss on the implementation process.



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**5. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS**

5.1. L. Alexander announced about the Leadership Retreat that will take place on May 5, 2017.

5.2. Next Curriculum Committee/Tech Review Meeting

- Tech Review (*adopt, create, or reinstate courses only*): 5/10/2017 @ 1:00 pm in Winlock Lounge
- Curriculum Committee: 5/17/2017 @ 1:00-3:00 pm in Winlock Lounge
- CORs for Curriculum committee meeting must be submitted via ECD latest on 5/10/2017 and for Tech Review (*adopt, create, or reinstate courses only*) latest on 5/3/2017; No tech review for course updates, edits, or archives – for any assistance call x4524 or email: [Woldehb@Wlac.edu](mailto:Woldehb@Wlac.edu)

**6. ADJOURNMENT**

*The meeting was adjourned at 3:05pm.*