WEST LOS ANGELES COLLEGE

CURRICULUM COMMITTEE REGULAR MEETING

Oct 18, 2017

1:00 to 3:00 pm in Winlock Lounge

<u>MEETING AGENDA</u>

1. ORGANIZATIONAL ITEMS – 5 minutes – ACTION

    1.1 Approval of the agenda

    1.2 Approval of the minutes from Sep 20, 2017

2. PUBLIC SPEAKERS

    Speakers may speak no more than 2 minutes per speaker on any item not on the agenda (No action items!).

3. CURRICULUM MATTERS - ACTION

3.1 EDIT (UPDATE/CHANGE) – CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	CHANGES MADE
53964	CO SCI 977	Implementing a Virtual Desktop Infrastructure	*Catalog Course Description; Class Schedule Course description; Prerequisite; Advisory; Textbook; SLO & DE addenda*

3.2 EDIT (UPDATE/CHANGE) – NONCREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	CHANGES MADE
42588	VOC ED 410CE	Vocational English as a Second Language A	*Catalog Course Description changed in In Section I; Class Schedule Course description changed in In Section I; Basic Skills Changed In Section III; Course Classification Changed In Section III; Degree Credit Changed In Section III; SAM Code Changed In Section III; Top Code Changed In Section III*
56226	VOC ED 407CE	Orientation to the WLAC Allied Dental Program	*Course title (name) change; SAM code change; Change from credit to non-credit.*
56227	VOC ED 406CE	Development of Dental Professional Skill	*Course title (name) change; SAM code change; Change from credit to non-credit.*

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12
<u>Curriculum Meeting Dates for 2017-18</u>
<u>Curriculum Committee</u> meets on the 3rd Wednesday of the month
Fall 2017: 9/20, 10/18, 11/15; **Spring 2018**: 2/21, 3/21*, 4/18, 5/16
<u>Tech Reviews</u> on the 2nd Wednesday of the month
Fall 2017: 9/13, 10/11, 11/8; **Spring 2018**: 2/14, 3/14, 4/11, 5/9
*Location: *Language Arts Conference Room in GC 210K*

4. NON-CREDIT PROGRAMS:

UPDATE

4.1. ESL Fundamentals for Custodial Technicians – Certificate of Competency

Changes include Title of Certificate; Required core course

5. REPORTS/DISCUSSIONS/MOTIONS

5.1. Chair's Report - (*B. Woldehaimanot*)

- Update on Curricunet - Course/Program Management System

5.2. Update on SAM/TOP codes alignment for CTE (*K. Manner*)

5.3. Resources for Curriculum committee members (*K. Manner*)

ASCCC Curriculum 101:http://asccc.org/content/i-curriculum-101-introduction-and-types-courses
This is a short, self-paced course, excellent material about how curriculum works

5.4. Motion -**ACTION** (*A. Martinez*):

i. Change the Catalog to align with the board rules and not make students take an additional 30 units to earn a second or concurrent degree. "Students must only complete 6 units in the major at West."

5.5. Noticed Motion (For action in November's meeting) (*K. Manner*):

i. To approve the attached *process document* and a *form* to allow CTE high school courses to articulate at West for college credit through the credit-by-exam process.

6. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

6.1. Curriculum Committee/Tech Review Meeting

- Tech Review (*adopt, create, or reinstate courses only*): 11/8/2017 @ 1:00 pm Winlock Lounge
- Curriculum Committee: 11/15/2017 @ 1:00 pm Winlock Lounge
- For any assistance call x4524 or email: Woldehb@Wlac.edu

7. ADJOURNMENT

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12
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