



**WEST LOS ANGELES COLLEGE**  
CURRICULUM COMMITTEE REGULAR MEETING

Nov 15, 2017  
1:00 to 3:00 pm in Winlock Lounge

**MEETING AGENDA**

**1. ORGANIZATIONAL ITEMS – 5 minutes – ACTION**

- 1.1 Approval of the agenda
- 1.2 Approval of the minutes from Oct 18, 2017

**2. PUBLIC SPEAKERS**

*Speakers may speak no more than 2 minutes per speaker on any item not on the agenda (No action items!).*

**3. CURRICULUM MATTERS - ACTION**

**COURSES**

**3.1 NEW (CREATE/ADOPT) – CREDIT COURSE – BS PROGRAM**

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE DATE
55254	DEN HY 460	Dental Hygiene Leadership Study and Practice	SP 2018
55454	DEN HY 461	Teaching Methodology in Health Careers	SP 2018

**3.2 EDIT (UPDATE/CHANGE) – CREDIT COURSE**

ECD #	COURSE & NO.	COURSE TITLE	MAJOR CHANGES MADE
53964	CO SCI 977	Implementing a Virtual Desktop Infrastructure	<i>Prerequisite (Section I); SLO, DE (Section VIII)</i>
56512	EARTH 001	Earth Science	<i>DE (Section VIII)</i>
56507	OCEANO 001	Introduction to Oceanography	<i>DE (Section VIII)</i>
56561	REAL ES 039	Uniform Standards of Professional Appr.	<i>SLO, DE (Section VIII)</i>
56567	REAL ES 040	Residential Report Writing and Case Studies	<i>SLO, DE (Section VIII)</i>

*Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12*

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3<sup>rd</sup> Wednesday of the month  
Fall 2017: 9/20, 10/18, 11/15; Spring 2018: 2/21, 3/21\*, 4/18, 5/16

Tech Reviews on the 2<sup>nd</sup> Wednesday of the month  
Fall 2017: 9/13, 10/11, 11/8; Spring 2018: 2/14, 3/14, 4/11, 5/9

\*Location: Language Arts Conference Room in GC 210K

## 3.3 NEW (CREATE/ADOPT) – NONCREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE DATE
42161	BSICKLS 070CE	Innovation: Igniting Creativity at Work	SP 2018
42162	BSICKLS 079CE	Creativity, Innovation, and Leadership	SP 2018
42163	BSICKLS 072CE	The Creative Edge: Outstanding Leadership	SP 2018
42164	BSICKLS 076CE	Successful Innovation and Creativity in the Workplace	SP 2018
	BSICKLS 044CE	Reading and Writing for College and Career Readiness	SP 2018
	Voc Ed 288CE	Computer Skills for Workplace	SP 2018

## 3.4 EDIT (UPDATE/CHANGE) – NONCREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	MAJOR CHANGES MADE
56520	BSICKL 056CE	Arithmetic Review I	<i>Class Hours (Section I); Course Classification (Section III)</i>
56522	BSICKL 057CE	Arithmetic Review II	<i>Class Hours (Section I); Course Classification (Section III)</i>
56523	BSICKL 058CE	Pre-Algebra Review I	<i>Class Hours (Section I); Course Classification (Section III)</i>
56524	BSICKL 059CE	Pre-Algebra Review II	<i>Class Hours (Section I); Course Classification (Section III)</i>
42589	Voc Ed 411CE	Vocational English as a Second Language B	<i>Course Classification, SAM (Section III)</i>
42690	Voc Ed 412CE	Vocational English as a Second Language C	<i>Course Classification, SAM (Section III)</i>

**PROGRAMS**

3.5. New Certificate of Achievement (Credit): Corrections

3.6. New Certificate of Competency (Noncredit): College Readiness

3.7. New Certificate of Completion (Noncredit): In-Home Supportive Services Provider (IHSS) for the English Language Learner

3.8. Update/Change - Custodial Technician Training for the English Language Learner (Noncredit)  
[Type of change: Certificate Name]

3.9. Update/Change - In-Home Supportive Services Provider (IHSS) (Noncredit)  
[Type of change: add Basic Skills 044CE to the course list]

3.10. Update/Change Dental Hygiene BS Program  
[Type of change: add courses to program]

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12  
Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3<sup>rd</sup> Wednesday of the month  
Fall 2017: 9/20, 10/18, 11/15; Spring 2018: 2/21, 3/21\*, 4/18, 5/16

Tech Reviews on the 2<sup>nd</sup> Wednesday of the month  
Fall 2017: 9/13, 10/11, 11/8; Spring 2018: 2/14, 3/14, 4/11, 5/9

\*Location: Language Arts Conference Room in GC 210K

#### 4. REPORTS/DISCUSSIONS/MOTIONS

4.1. Chair's Report - (B. Woldehaimanot)

4.2. Articulation Offer's Report (A. Martinez)

4.3. Motion -ACTION (A. Martinez):

*"To change what is currently in the catalog, in regards to awarding degrees to students who already hold a degree;*

*Option 1. Students may waive general education requirements for local (AA/AS) degrees only. Must still meet competency requirements.*

*Option 2. Students must meet all local general education requirements."*

4.4. Motion -ACTION (K. Manner):

*"To approve the following two documents to allow CTE high school courses to articulate at West for college credit through the credit-by-exam process: (1) 'Process for Receiving Credit at WLAC with High School Articulated Classes' and (2) "High School to College Course Articulation Agreement" (documents attached)*

4.5. Noticed Motion (B. Woldehaimanot):

*"To amend the course approval process via ECD" (proposed amendments attached)*

#### 5. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

5.1. Request for meeting in December

A few certificate programs need to go through the curriculum committee before the end of the year. In order to do this, members need to meet one more time before the end of this semester as follows (*needs a vote*):

Tech Review: Monday, 12/4; Curriculum Committee: Wednesday, 12/6 [*Time and venue: TBD*]

5.2. Curriculum Committee/Tech Review Meeting

- For meeting dates during spring 2018, please see footnote below.
- For any assistance call x4524 or email: [Woldehb@Wlac.edu](mailto:Woldehb@Wlac.edu)

#### 6. ADJOURNMENT

*Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12*

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3<sup>rd</sup> Wednesday of the month  
**Fall 2017:** 9/20, 10/18, 11/15; **Spring 2018:** 2/21, 3/21\*, 4/18, 5/16

Tech Reviews on the 2<sup>nd</sup> Wednesday of the month  
**Fall 2017:** 9/13, 10/11, 11/8; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

\*Location: Language Arts Conference Room in GC 210K