APPROVED MINUTES
Meeting of March 5, 2015
1:00 pm-3:00 pm
SSB-414

Attending:

<table>
<thead>
<tr>
<th>Title/Role</th>
<th>Name</th>
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<tr>
<td>Academic Senate</td>
<td>Adrienne Foster</td>
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<td>Ken Lin</td>
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<td>VP, Academic Affairs</td>
<td>Bob Sprague</td>
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<td>VP, Administrative Services</td>
<td>Ken Takeda</td>
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<td>VP, Student Services</td>
<td>Phyllis Braxton</td>
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<td>AFT Faculty</td>
<td>Olga Shewfelt</td>
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<td>Alice Taylor</td>
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<td>AFT Classified</td>
<td>Jo-Ann Haywood</td>
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<td>Sheila Jeter-Williams</td>
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Ex Officio

- President: Nabil Abu-Ghazaleh
- Chair, College Council: Fran Leonard
- Guests: Alice Taylor, Co-chair, Accreditation Steering

1. Call to Order – the meeting was called to order at 1:10 p.m.
2. President’s Report – the president reported that there is a 5% drop in enrollment for spring 2015 and we are not making the target for 4.75% growth that the Chancellor has directed on behalf of the Board’s direction. West will add a few late start classes for spring 2015 and summer 2015 but this will still not make the 4.75% growth target. There is definitely growth on the table to be captured above of 2.75%.

Bond Construction - the president met with the District’s real estate agents this week to discuss what is the rightful funding for WLAC in regards to the 10100 property on Jefferson. There was discussion about what amount of revenue would return to West from the 10100 Jefferson property and the LAX property. The District is moving along with their plans but the college still needs to have a conversation about revenue. The president reported that he has communicated with the Chancellor as there are questions of equity to each community and how to support the bond projects.

WLAC is hosting a Board of Trustees meeting next Wednesday, March 10, 2015. Subcommittees will also meet that day. The open session is at 3:30 pm and everyone is invited to attend. West will be making a formal presentation by M. Pracher and Facilities on All Things Global about the possibility of developing a Global Center on the 10100 Jefferson property.

Discussion followed on the issue of the LAX airport taking our property as eminent domain and if it will be better for West. Either they will buy the property...
West Los Angeles College

College Council Chair
Fran Leonard (15)*

Academic Senate
Adrienne Foster, PhD (15)*
Holly Bailey-Hofmann (15)
Laura Peterson (15)
Helen Young (15)
Kevin Considine (15) (alternate)

Administration
Phyllis Braxton
Bob Sprague *
Ken Takeda

AFT Classified
Joann Haywood (15)*
Sheila Jeter-Williams (15)

AFT Faculty
Richard Olivas (15)
Olga Shewfelt (15)*
Alice Taylor (15)
Bonnie Blustein (alternate)

ASO
Stephen McCracken (15)

SEIU 721
Antoinette Simpson

Teamsters
Rebecca Tillberg

*CC Exec Member

Ex Officio
President
Nabil Abu-Ghazaleh

Standing Committee Chairs
Accreditation
Alice Taylor
Bob Sprague, ALO
Budget
Ken Takeda
Olga Shewfelt
SEAC
Phyllis Braxton
Marcela Hernandez
Facilities
Ken Takeda
Kevin Considine
Planning
Rebecca Tillberg
Carmen Dones
Resource Development
Bob Sprague
Kathy Boutry
Technology
Marcus Butler
Bob Sprague

through eminent domain or lease it long-term but there will be another revenue
flow. The decision is yet to come on who gets the money from the LAX property.
The request for qualifications on the 10100 Jefferson property goes out today.
Talking points – one topic to avoid is that the property belongs to West.

VP Sprague stated that the college should make it a matter of public record that
the college is working with the Board in a constructive, engaged and deliberate
way so that we don’t receive a sanction. Students all have a major stake in what
follows as a consequence of the Board’s decision.

The building where warehouse props are currently stored is not DSA certified.
It is a violation of state law to be using this building. This was used for actual
instruction.

3. Recommendations
   A. Year-to-Date information on Expenditures for 2014-15
      Block Grant and Resource Requests
      VP Takeda reviewed the 2013-2014 One Time Block Grant fund 10136
      from July 1, 2013 to June 30, 2014. Instructional Support list as of January 31,
      2015 was reviewed. Prioritization of Resource Requests was reviewed for
      computers, software, technology and equipment/books. S. Jeter-Williams, AFT
      Classified Staff, stated the college needs additional manpower to assist the
      other employee in processing all requests that are required to be in the system
      within 60 days. This will go to the president as a recommendation.

      College Council Resolution December 4 2014

      The College Council disagrees with the recent Board of Trustees resolution
to develop West’s properties at LAX and 10100 Jefferson Blvd. without any
vetting by a District Committee nor any consultation with the college
constituencies, in clear violation of our participatory process and past
practices for land use/development in our District.

      -Passed by Consensus

      COLLEGE COUNCIL RESOLUTION

      Respecting the governance processes long established and practices at
West LA College, the College Council requests that discussions involving the
disposition of the 10100 Jefferson Blvd. and LAX properties include
constituencies of the college so that we may provide input regarding the
impact on our educational programs and students.

      -Passed by Consensus

4. Approval of Minutes of February 5, 2015 – under Accreditation, remove “people”
on committees to “staff” on committees cannot take work home as they have to do
the work during their work hours. Remove S. Jeter-Williams from attending and
replace with J. Haywood.
5. Standing Committee Reports
   A. Accreditation Self-Evaluation – A. Taylor announced that the Accreditation Steering Committee will be holding workshops the first Monday of every month at 2:00 pm in GC 110 to work on the self-evaluation. There are 138 statements of what a good college does. The Commission requires an essay stating what the college is going to do for improvement and focusing on 3-4 areas that we want to work on.

6. Resource Development Committee
   A. VP Sprague shared with Council members the ways in which grants contribute to the college. Grants buy paper and pay for departmental reproduction services at the college. In addition, many of the things that are initiated by faculty and staff are funded by a grant such as All Things Global. The college needs to devote leverage money to what faculty and staff want to do. The Reading Apprenticeship program is funded by grants. A list of equipment that grants buy was distributed to members.

   B. Technology Committee
   VP Sprague thanked H. Bailey-Hofmann in assisting the Technology Committee in writing their Technology Master Plan (TMP). They held a meeting last Tuesday, February 24 with the President and Co-chair M. Butler to produce a TMP that is aligned with the Educational Master Plan (EMP) which they will be doing now in March and April. The Technology Committee meetings will be divided in half so the first half of the meeting will be devoted to regular business and the second half to working on the TMP.

   C. Budget Committee – a review of FTES for West reported by District to the state earlier in the year and the latest projected FTES based on updated enrollment figures was projected by VP K. Takeda.

The meeting ended at 2:58 p.m.