1. The meeting was called to order at 1:06 p.m. by F. Leonard.

2. Draft minutes of the meeting of September 4, 2014 were approved.

3. President’s Report - the President addressed Council members about the need for continuing Student Success initiative efforts, including finding comprehensive ways to benefit the students collectively and individually. Engage in the classroom experience, the physical environment, get to know who our students are and what they need, and pay attention to conversations on campus.

4. District IT Policy – J. Mata, Chief Info Tech Officer, presented the District IT Policy Guidelines,
was a collaborative effort between the District and the colleges. He shared a portion of a video on how to guard against opening phishing emails. The District is trying to protect our students first which is a shared responsibility between the District and West. District General Counsel will be running several training sessions on campus next Winter 2015. Some recommendations were offered for security: Don’t carry sensitive data on your cell phone if possible and save data on a flash drive that belongs to your organization, not your own. If your computer is no longer acting normally, contact District IT to check on this.

5. Recommendations – for Consideration and Possible Action

A. To approve the Educational Master Plan (EMP) – H. Bailey-Hofmann asked Council members for their approval and if they had any questions. It was confirmed that the Academic Senate has approved the Master Plan. **ACTION: College Council approved the EMP by consensus and recommends it to the President.**

B. From the Technology Committee – Social Media Policy

B. Sprague addressed Council members on this policy and stated this needs to be vetted in some way so that the entire college can review, provide input, and approve the policy. Council members were urged to take the time to take the policy to their constituencies, review it carefully and, if needed, formally revise the policy,

Discussion followed about guidelines for using appropriate discussion in online classes. Disciplinary action was discussed related to Etudes. This policy will be on the meeting Agenda for November 6, 2014.

C. Approve the SS&SP Plan

P. Braxton reported that this plan is still in flux. There was discussion about the budget for this plan. The state just released SS&SP funding statewide and the District has not been able to provide the budget information yet. West will only approve the plan.

Discussion followed about how student workers have provided services to students in assessment, orientation, and counseling services. CGCA's functions have become more complex due to the expanded services of West Express Way. A classified staff representative voiced concerns about the programs' proposed use of ten student workers in SS&SP in place of hiring a few classified staff. A Council member suggested the conversation about the staffing for the SS&SP plan continue but move forward for adoption of the plan. **ACTION: The SS&SP plan was approved and will go forward to the President.**

D. Noticed for the November meeting: The Student Equity Plan

6. Leadership Retreat – the next planning meeting is October 16, at 12:00 pm in the PCR. Panelists include Dr. Dawn Person, Professor of Education at Cal State Fullerton, Avis Ridley-Thomas and Dr. Tyrone Howard of UCLA and author of *Why Race and Culture Matters in Schools: Closing the Achievement Gap in America’s Classrooms*. Breakout sessions focus on the theme of Social Justice in Action. All are invited to attend this 13th annual Leadership Retreat, Friday, November 21, 2014.
7. Standing Committee Reports

A. Accreditation - A. Taylor distributed the production timeline for the midterm report and the spring 2014 visit. October 12, 2014 is the deadline for submitting comments for the draft of the midterm report. The draft midterm report will turn into a final midterm report after October 13 and November 10, 2014.

A meeting was hosted by West last week with the college presidents and the ALOs from Harbor and Southwest Colleges attending. One of the president will meet with Bobbi Kimble, Vice Chancellor of Educational Services and Institutional Effectiveness Division at the District.

B. Budget – Draft minutes of the last Budget Committee were distributed earlier. K. Takeda said that the minutes misstated the reduction in the college’s ending balance from FY2012/13 to FY 2013/14. The balance fell from about $2.4 million (not $4 million) to roughly $1.2 million.

C. Facilities - the minutes of September 25, 2014 were distributed to members for review.

D. PIE Committee Report – R. Tillberg announced that program review is going well and the deadline to complete program review is October 24, 2014. The committee looked at the gap data and is incorporating new equity measures and updating the college manual.

E. Resource Development Committee – B. Sprague announced that this committee is in dire need of faculty membership. Co-chair Kathy Boutry is reaching out to College Council members if they would like to serve or know of anyone who would be able to serve.

F. SEAC Committee – P. Braxton led a discussion about the Educational Master Plan (EMP). There is a lot of work to be done as specified in the EMP. The SS&SP plan was presented. The committee is trying to figure out how enrollment management links with students who are completing.

G. Technology Committee – N. Dang announced there will be training for Kentico next week for employees who will be working on the new web site.

There was a request from A. Foster if reports could be drafted and sent to her from SEAC, Resource, and Technology Committees so they could be brought to Senate meetings.

8. West LA Foundation – Alumni Walk Proposal – J. Coleman, WLAC Foundation President, addressed Council members on this proposal. Discussion followed and it was decided that the proposal will go to the Facilities Committee for review first.

The meeting was adjourned at 3:20 p.m.