Minutes

Thursday, August 28, 2014, 2:30 PM
Student Services Building, Room 414

Present:

Ken Takeda Co-Chair, VPAS
Olga Shewfelt Co-Chair, AFT Faculty
Vidya Swaminathan AFT Faculty
Phyllis Braxton Administration/Student Services
Ken Lin Academic Senate
Eric Ichon Teamsters
Bruce Hicks SEIU 721
Amarachi Uwakwe ASO
Sheila Jeter-Williams AFT Classified
Rebecca Tillberg Planning Committee Liaison
Nabil Abu-Ghazaleh Guest/President
Michael Goltermann Guest/Dean, Student Services
Helen Lin Resource, Academic Affairs
Hansel Tsai Resource, Admin Services
Rasel Menendez Resource, Admin Services

1. Call to Order: 2:45 pm
   a. Introduction of New CFA: Rasel M. Menendez

   Rasel Menendez was introduced as the new College Financial Administrator, succeeding Hubert Lee who replaced Maureen O’Brien.

   b. Approval of Agenda

   The agenda was approved, with the stipulation that Items 4f and 4g would be taken out of order to ensure they were discussed and acted upon; remaining items would be discussed as time permitted or brought back as old business on the next agenda.

2. Approval of Minutes:
   a. March 20, 2014 Approved
   b. April 24, 2014 Approved
   c. May 22, 2014 Approved
3. Old Business:
   a. Process for Funding Supply Budgets
   b. Process for Budget Supplements

4. New Business:
   a. FY2013/14 Budget Close-out
   b. FY2014/15 Tentative Budget
   c. Partial Restoration of M&O Base Funding
   d. 2013 LACCD Audit Report
   e. PIE Committee Report (Rebecca Tillberg)
   f. FY2014/15 Instructional Support Block Grant
   g. FY2014/15 Proposition 20 Lottery Fund

A PowerPoint presentation was displayed which described the 2014/15 Instructional Support state block grant that the District split evenly between Physical Plant projects and Instructional Equipment and Library Materials. For West, $463,757 was allocated to each.

The Facilities Committee, on August 25, allocated the Physical Plant funds to two projects: Transformer Feeder Replacement and Pool Replastering. As stipulated by the district, both projects were drawn from the college’s list of proposed scheduled maintenance projects submitted earlier. The Committee was asked to divide the remaining block grant between instructional equipment and library materials.

Also discussed was $231,255 in 2014/15 Proposition 20 Lottery funds received by the college. These are funds traditionally given to the Library to restore collections, subscribe to databases, and pay for other instructional materials. It represents a sustainable source of funding for the Library because it is appropriated each year based on a percentage of lottery revenues.

M/S/P: Allocate $463,757 in block grant funds to instructional equipment and none for library expenses that are eligible for Prop 20 funds; allocate $231,255 in Prop 20 Lottery funds to the Library.

5. Adjournment: 4:00 pm

Next meeting: September 25, 2014