

**WEST LOS ANGELES COLLEGE  
DEPARTMENT OF DENTAL HYGIENE**

- I. COLLEGE: WEST LOS ANGELES COLLEGE
- II. SUBJECT: DENTAL HYGIENE
- III. COURSE NUMBER: 151
- IV. COURSE TITLE: CLINICAL DENTAL HYGIENE II
- V. UNITS: 3 units, 9 hours per week, 162 hours per semester
- VI. REVISED FOR: SPRING 2015
- VII. PREREQUISITES: Completion of all attempted dental hygiene courses in previous semester with a final course grade of C or better.

VIII. GENERAL HOURS at WLAC clinic:

TUESDAY: 8:30AM-11:035 PM AND 1:00 – 4:05 PM  
THURSDAY: 8:30AM-11:035 PM AND 1:00 – 4:05 PM  
FRIDAY: 7:30AM-11:00 AND 12:00 -3:05 PM

PLACES:

WEST LOS ANGELES COLLEGE  
U.C.L.A. SCHOOL OF DENTISTRY  
UCLA VENICE DENTAL CLINIC – Venice  
KIDS DENTAL CENTER – BURBANK  
VETERANS DENTAL CLINIC – Sepulveda, WLA, Downtown LA  
MEND Clinic

IX. COURSE COORDINATOR:

KAMIBAYASHI, LISA RDH, MSDH

[mrskamiba@gmail.com](mailto:mrskamiba@gmail.com)

Office Phone: 310-287-4457

**Google Voice # 424-571-2647**

Office Hours: Tuesday 10:00 -12:00 or by appointment

AVILA OGAMI, JOY, RDH, MS.

[jcogami@gmail.com](mailto:jcogami@gmail.com)

Office Hours: 11:30 a.m. – 1:00 p.m. & Tuesday 4:30 – 5:00 p.m.

CENTER, MARSHA RDHAP, BS

[mscenter.rdh@gmail.com](mailto:mscenter.rdh@gmail.com)

Office Hours: Tuesday at Kids Dental Center 11:30 a.m. – 12:00 or by appointment

MALIK, ARVIE, RDHAP, BS

[arviemalik2015@gmail.com](mailto:arviemalik2015@gmail.com) (NEW!! UPDATE)

Office Hours: Friday 7:00-7:30 a.m.

SCHNEIDEWIND, SANDY RDH, MS.

[sandrajean1306@gmail.com](mailto:sandrajean1306@gmail.com)

Office Hours: Friday 3:05-3:35 p.m. or by appointment on Tuesday

DE LA VEGA, AMANDA, RDH, BS

[delaVegaRDH@gmail.com](mailto:delaVegaRDH@gmail.com)

Office Hours: Wednesday 4:35 p.m. to 5:35 p.m or by appointment

WILLIAMS, NATALEE, RDH

TBA

Office Hours: TBA

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**X. COURSE DESCRIPTION:**

At U.C.L.A. School of Dentistry, West Los Angeles College, and Kids Center, students apply knowledge and basic clinical skills learned in DH 101 and other related classes toward proficiency in performing dental hygiene services. Emphasis will be on the periodontal maintenance, recare patient and the patient with mild to moderate active periodontal involvement.

**XI. REQUIRED TEXTS:**

Darby, Michele Leonardi, Walsh, Margaret M., Dental Hygiene Theory and Practice, fourth edition, Elsevier, St. Louise MO 2015. (ISBN #978-1-4557-4548-7)

Little, James et.al., Dental Management of the Medically Compromised Patient, Eighth Edition, Mosby, St. Louis, MO, 2013. (ISBN # 978-0-323-08028-6)

Perry, Dorothy, Beemsterboer, Phyllis, and Esse, Gwen, Periodontology for the Dental Hygienist, 4<sup>th</sup> Edition, St. Louis, MO, 2013 (ISBN #978-1-4557-0369-2)

Prajar, Renee and Gorsso Gwen, DH Notes: Dental Hygienesnit's Chairside Pocket Guide, F.A. Davis Company, 2011 (ISBN # 978-0803625419)

Thomson, Evelyn, Case Studies in Dental Hygiene, third edition, Pearson, Boston, MA, 2013 (ISBN#978-0-13-291308-9):

West Los Angeles College, Department of Dental Hygiene Clinic Guidelines For Students 2014

West Los Angeles College, Department of Dental Hygiene Infection and Hazard Control Policy, 2014

Wynn, Richard, Meiller, Timothy, and Crossley, Harold, Drug Information Handbook for Dentistry, most current Edition, Lexi-Comp, Inc., Hudson, Ohio

Online video instruction at YouTube. West Los Angeles College Dental Hygiene Channel  
<https://www.youtube.com/channel/UCNPcnNw4g8nH0wAo83pw30Q>

**XII: COURSE GOAL:**

At the completion of the course, the student will be able to demonstrate correct technique in gathering data related to medical and oral/dental history. Dental and periodontal examination from the mild to moderate periodontally involved patient. The student will be able to evaluate this data and utilize it in making clinical judgment when formulating treatment and performing clinical dental hygiene services.

**CLINICAL OBJECTIVES**

As a result of knowledge and skill gained from dental hygiene pre-clinical courses and clinical experiences, the student will be able to perform the following function s at Stage I level of learning, the novice level or Stage II of learning, the beginner level.

- A. Stage I level of learning. The student will be able to perform these functions utilizing correct technique. The instructor will provide assistance in technique, interpretation, evaluation and referrals for comprehensive dental hygiene services. Upon completion of the course, student will be able to demonstrate the following skills at novice level.

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1. Recognize and assume responsibility for appropriate referrals to medical and dental professionals.
  2. Convey information to the patient and other health professionals in an ethical and professional manner.
  3. Assess and evaluate the periodontal and dental health of the dental hygiene patient.
  4. Integrate the principles of behavioral and dental science on determining and implementing a dental hygiene treatment plan.
  5. Assess the oral health status of the dental hygiene patient to guide the patient in attaining or maintaining optimum oral health.
  6. Provide appropriate emergency care in the dental setting.
  7. Identify and record dental hygiene assessment data.
  8. Select and apply principles of instrumentation with the mild to moderate periodontally involved patient.
  9. Correct dental assisting techniques by efficient delivery of needed materials to operator, accurate charting techniques and efficient organization of duties to allow operator to continue uninterrupted treatment of patient.
  10. Use of effective available pain control method to perform dental hygiene services.
  11. Correctly handle and use appropriate methods for cleaning prosthetic appliances.
- B. Stage II level of learning. The student demonstrates the ability to integrate knowledge from didactic coursework and make alterations needed in dental hygiene services. The instructor will help the student to make sound judgments and insure that the treatment is correct and comprehensive. Upon completion of the course, student will be able to demonstrate the following skills at beginner level.
1. Provide dental hygiene services utilizing all current concepts of disease prevention and control.
  2. Demonstrate professional and ethical behavior in appearance, deportment, preparedness, conduct and communication when associating with instructors, other health professionals or patients.
  3. Identify and record dental hygiene assessment data.
  4. Select and apply principles of instrumentation with the mild to moderate periodontally involved patient.
  5. Provide dental hygiene therapy and preventive procedures managing pain control and modifying treatment strategies as necessary for the Slight to Moderate Periodontitis patients.
  6. Utilizing all current concepts of disease prevention and control.
  7. Demonstrate correct dental assisting techniques by efficient delivery of needed materials to operator, accurate charting techniques and efficient organization of duties to allow operator to continue uninterrupted treatment of patient.
  8. Comply and implement universal infection control techniques in all clinical settings according to OSHA guidelines.

**XIII. INSTITUTIONAL STUDENT LEARNING OUTCOME:**

- A. **Critical Thinking:** Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences.

Assessment: The students will provide dental hygiene care for patients during this clinic. Instructor will evaluate and guide the services provided by students.

- B. **Communication:** Effectively communicate thought in a clear, well-organized manner to persuade, inform, and convey ideas in academic, work, family and community settings.

Assessment: The student will provide dental hygiene services for patients during this clinic. The communication skills with patients, instructors, and peers will be evaluated.

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- F. **Technical Competence:** Utilize the appropriate technology effectively for informational, academic, personal, and professional needs.

Assessment: The students will use variety of technology to provide dental hygiene services during clinic rotations, such as UCLA GSD computer system, power-driven scalers, intraoral camera, and digital radiography. The technical performance will be evaluated by instructors.

- H. **Ethics:** Practice and demonstrate standards of personal and professional integrity, honesty and fairness; apply ethical principles in submission of all college work.

Assessment: The students will work in a clinic environment professionally and ethically. Clinic journals will be kept by the students and reviewed by instructors.

**WLAC Dental Hygiene Program Student Learning Outcomes (SLOs)**

**I. Professionalism**

**Program SLO #1:** Adhere to the American Dental Hygienist's Associations' code of ethical conduct and apply this code to established state and federal laws, recommendations, regulations in the provision of dental hygiene care.

**Program SLO #2:** Perform self-assessment for lifelong learning to provide evidence-based practice of dental hygiene.

**Program SLO #3:** Understand and interpret the scientific literature and research as it relates to the evidence-based practice of dental hygiene.

**Program SLO #4:** Utilize current technology to enhance education, patient care, research and professional growth.

**II. Health Promotion and Disease Prevention**

**Program SLO #6:** Provide planned educational services using effective interpersonal communication skills and educational strategies to promote oral health for individuals and groups of diverse populations.

**Program SLO #7:** Provide the values of oral health, general health and wellness in individuals and populations with identified risk factors and develop strategies that promote health-related quality of life.

**III. Patient Care**

**Program SLO #8:** Systemically collect, analyze and record assessment data on the general, oral, periodontal, and psychosocial health status of the child, adolescent, adult, geriatric and special populations using methods consistent with medicolegal principles

**Program SLO #9:** Integrate the principles of behavioral, dental, dental hygiene sciences to formulate, implement and evaluate a comprehensive dental hygiene treatment plan for the patient to attain and maintain optimal oral health based on accurate, consistent and complete assessment data and modify treatment as necessary.

**Program SLO #10:** Provide and evaluate dental hygiene services, including preventive procedures and pain control, that are based on current scientific evidence for a variety of periodontal conditions in children, adolescents, adults, geriatrics and medically compromised patients from diverse populations.

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**Program SLO #11:** Recognize and provide the appropriate care for the most common medical emergencies that occurs in the dental setting.

**Program SLO #12:** Apply problem solving strategies and critical thinking to insure comprehensive oral health care for individuals, groups, and communities.

<u>Course SLO</u>	<u>Assessment Method</u>	<u>Criterion Level</u>
1. Provide quality dental hygiene care for patients during this clinic.	Instructor will evaluate and guide the services provided by students through process and product gradings using a clinical grading rubric.	At least 80% of students will complete each process grading at a passing level for this course SLO on the first attempt.
2. Provide compassionate and effective communication skills with patients, instructors, and peers during clinical treatment.	The communication skills with patients, instructors and peers will be evaluated through journal entries that will follow a grading criteria.	At least 80% of students will complete 100% of the required number of journal entries.
3. Use variety of technology to provide dental hygiene services during clinic such as UCLA SOE computer system, power-driven scalers, and digital radiography.	Instructor will evaluate and guide the services provided by students through process and product gradings using a clinical grading rubric.	At least 80% of students will complete each process grading at a passing level for this course SLO on the first attempt.
4. Work in clinic environment professionally and ethically.	Students will not incur any poor EPR or critical errors at the end of the course.	At least 80% of students will complete the course without any poor EPR or critical errors.

**XIV. METHODS OF INSTRUCTION:**

Students will participate in 9 hours of clinic per week during which they provide dental hygiene care to patients under the supervision of an instructor.

Students are also assigned to observation rotation at the Veterans Hospital, radiology rotation at UCLA School of Dentistry, Wilson-Jennings-Bloomfield UCLA Venice Dental Center, MEND Dental Clinic and VA facilities.

**XV. METHODS OF EVALUATION:**

Daily Progress Evaluations, Process and Product evaluations will be used at the end of the course.

The student is evaluated in four categories: process, product, clinical requirements, and faculty evaluation summary.

The requirements must be all met to receive a CREDIT grade for the course.

**All paperwork MUST be turned in to your group advisor weekly.**

Product and Process Grading may be repeated until they are passed.

All evaluation attempts MUST be filed in student's clinical record binder. (Located with your clinic advisor's office)

Evaluations may be repeated as many times as needed until they are successfully passed during the semester.

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XVI. CLINICAL REQUIREMENTS AND GRADING

<b>Process Grading: Instructor must be directly observing entire skill procedure.</b>				
Student must pass all the process grading evaluations at specified level by the end of the semester to continue in the dental hygiene program.				
<b>REQUIRED SKILLS</b>	<b>MINIMUM PASSING SCORE</b>	<b>Required Minimum Attempts and conditions</b>	<b>IDEAL TIMELINE and CLINIC LOCATION</b>	<b>√</b>
Instrumentation on Typodont	2.0 & 3.0	TWO Comprehensive use of Graceys, Universal, and Sickles on maxillary and mandibular quadrants.	West during first 2 weeks pass at 2.0. Pass at 3.0 by end of semester.	
11/12 ODU on typodont	3.0	ONE to evaluate the effectiveness of explorer use on typodont	West during first 2 weeks	✓
Periodontal Probe on typodont	3.0	ONE to evaluate the effectiveness of probe use on typodont	West during first 2 week	
Advanced Instrumentation Competency Evaluation (New)	100%	Demonstration of the selected advanced Instrumentation techniques and periodontal instrument use. The practice time must be confirmed and final competency must be evaluated by clinical instructors.	West	
Instrument sharpening	2.0	TWO with different instructors	West	
Sealant on typodont tooth	2.0	ONE	West	
Ultrasonic Scaler on typodont	2.0	ONE to evaluate the technique	West	
Prostheses Care	2.0	ONE	West	
Sterilization Procedure (New)	3.0	ONE	West	
Radiology Landmarks	100 %	ONE	West	
Oral Hygiene Instruction	2.0	ONE Adult patient best with RAP patient or any other patient	West	
Plaque Index	3.0	ONE Adult patient best with RAP patient	West	
Fluoride	3.0	TWO: 1 varnish at KB patient 1 varnish on adult patient	KB/Venice/UCLA	
Infection Control at Venice, and UCLA	3.0	THREE: 1 at Venice, 1 at UCLA	Venice/ UCLA	
Polishing	3.0	ONE Adult or Pediatric patient	KB/West/UCLA	
E&I Examination	2.0	ONE Adult patient	West/Venice/ UCLA	
Arch Relationship	3.0	ONE Adult patient with malocclusion	Venice/UCLA	
Vital Signs	3.0	ONE Adult patient	West/Venice/UCLA	
Instrumentation on patient	2.0	ONE to evaluate safety and efficacy of plaque/calculus removal minimum one quadrant	Venice/UCLA	
Ultrasonic Scaler on patient	2.0	ONE to evaluate the safety and efficacy of use (Minimum 3 teeth)	Venice/UCLA	
11/12 ODU on Patient	2.0	ONE to evaluate detection of calculus with medium or heavier calculus	Venice/UCLA	
Periodontal probe on patient	2.0	ONE Adult patient to evaluate technique and accuracy	West/Venice/UCLA	
Radiographic Technique	Pass	ONE	West/UCLA/Venice	

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<b>Product Grading: Instructor evaluates the end result of the student's independent work</b>				
Student must pass all the product grading evaluations at specified passing level by the end of the semester to continue in the dental hygiene program.				
<b>REQUIRED SKILLS</b>	<b>MINIMUM PASSING SCORE</b>	<b>Required Minimum Attempts and conditions</b>	<b>IDEAL TIMELINE, CLINIC LOCATION AND GOAL</b>	<b>√</b>
Medical Assessment	3.0	ONE Adult patient at least ASA II level	West/UCLA/Venice	
Light product	85% <i>minimum</i>	ONE adult patient of FM scaling of "Light 2" or "Light-Medium 3 at UCLA or Venice clinic in ONE appointment.	UCLA/Venice	
Light product	85% <i>minimum</i>	ONE pediatric or teenager patient of FM scaling of "Light 2" or "Light-Medium 3 at Kids' Dental Clinic.	KB	

<b>Course Quantitative Requirements</b>				
Student must meet all the minimum numbers of requirements by the end of the semester to continue in the dental hygiene program.				
<b>REQUIREMENTS</b>	<b>MINIMUM Numbers</b>	<b>Required conditions</b>	<b>IDEAL TIMELINE, CLINIC LOCATION AND GOAL</b>	<b>√</b>
Fluoride treatments	4	Fluoride varnishes on adults or kids		
Child patient experiences	3	Patient under 13 years old		
Adult patient experiences	4	Patient over 14 years old Treating ONE senior student comprehensively will count as one experience.		
Treating One Senior Student	1	Treating ONE senior comprehensively	West/UCLA	
2 Medium calculus scaling experience	2	Scaling a few teeth with medium or heavier calculus with senior students is acceptable or your own patient.		
Attendance log sheet from all assigned senior clinic observations.	1	Obtain signatures from the supervising instructors for all the assigned sites.		
Full Mouth Radiographs	2	2 full mouth radiograph series (digital or non-digital)	West /Venice/UCLA	
Midterm Conference	1	ONE with clinical advisor. This can be clinical tutoring or review of the requirement progress.	West	
Bi-Monthly Journals	8	Find Google Docs of " <b><u>DH 151 Spring 2014 Clinic Journal</u></b> " with your name.	Due dates: 2/23 3/9, 3/23, 4/13, 4/27, 5/11/, 6/1	

**Additional Notes for Requirements:**

- a. During the first two weeks of the semester: Students must take instrumentation PE on typodont and pass at 2.0 in order to be placed in patient care clinic like Venice and UCLA clinic. Instrumentation evaluation will include Gracey 11/12, 13/14, 15/16, Universal 5/6, anterior Sickle and posterior sickle.
- b. All senior clinic observations must be logged and obtain signature from the supervising instructor at each clinic site. (See the last page). Juniors must observe from the beginning to the end of a senior student working on a patient. Students should check in with the instructor and ask which patient should be observed. Try to observe different senior student clinician each time to obtain tips and pointers from different students.

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Student must check the start time of each clinic facility and arrive at least 30 minutes before the first patient's appointment time.

- c. Students who were scheduled for clinic day must use daily clinic evaluation form (NCR) regardless of seeing patients or not. All the clinic days must be evaluated and recorded. Typodont work, working on classmates must be all recorded as learning exercises. Fill out a NCR form even when only one evaluation (for example, Medical Assessment) and obtain instructor's signature.
- d. If you worked on the SAME patient during morning and afternoon clinic session, fill a different NCR form for each session (count as TWO separated clinic experiences).
- e. Journals (Bi-Monthly entries):

Students are **required to keep record of most significant clinical experiences for each clinic session and enter in a Clinic Journal**. The journal entries **should include identification and analysis of strengths and weaknesses; progress toward clinic goals and outside resources used to supplement clinical knowledge**. The journal should be written proofs of your **professionalism, independence, problem-solving, dental terminology, and critical thinking skills**. Make sure to meet the due dates as indicated above.

**The journals will be used for the purposes of student's own learning. Any criticism towards other students and/or instructors is not acceptable and the student will be asked to re-write the journals.**

Focus on writing about your internal experiences, not external experiences that instructor can observe.

**Due Dates:** 2/23 3/9, 3/23, 4/13, 4/27, 5/11/, 6/1

**VII. Faculty Summary Report and Professionalism: Pass / No Pass.**

It is required for all students to have a 30 minutes conference session **by the mid-term (By March 27, 2015)** to review the progress of requirements and clinical performance. All the instructors will have a conference during the mid-term week and during the final examination week to discuss and evaluate every student's clinical performance. The criteria which will be discussed are:

**professionalism, integration of knowledge, time management, infection control, team work, instrumentation, and ethics**. The faculty Summary Progress Report form will be used for evaluation and a copy given to each student. **In order to pass this course, students must PASS the faculty evaluation for the course** even if all the requirements are completed. Also the student who receives any critical errors during the course will be subject to not passing the course even if all the requirements are completed.

**CLINIC ADVISOR ASSIGNMENT**

Advisor	1	2	3	4	5	6	7	8
<b>Mrs. Kamibayashi</b>	Jade Patchel	Andrew Jaggon	Nes Molales	Riki Chow	Yoana Rincon	Caitlyn Loniero	Nicole Ludwig	
<b>Mrs. Ogami-Avila</b>	Atsuko Ishihara	Bonnie McGin	Sarah Omori	Jessica Case	Rosie Watson	Elizabeth Doherty	Courtney Nauahi	Chagit Ebriani
<b>Ms. Schneidewind</b>	Robyn Campbell	Tatyana Altukhov	Emily Wu	Dana Petty	Jennifer Robertson			
<b>Ms. Malik Ms. De La Vega</b>	John Cismas	Rachel Richards	Kirstin Freeman	Amanda Triana	Rebeca Brandolino			
<b>Ms. Williams</b>	Cylear C.	Stephanie Jara	Yunie Aguirre	Tamera Blantcher	Martha Guerrero			



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**ACADEMIC DISHONESTY**

Dishonest conduct in the classroom and/or clinic is unacceptable. Some examples of dishonest conduct include cheating or plagiarism, forgery or alteration of documents or records, and falsification of records or misrepresentation of facts. Students found conducting themselves dishonestly will be disciplined. Students' complicities or tolerating the other's dishonest behavior will be considered accessories. Due process according to the college policies will be adhered to by the program faculty.

**Remediation:**

1. When an instructor observes lack of knowledge and unsafe patient care, the instructor will issue a remediation plan for the student. The need for remediation will be discussed with the student and the clinic director. The instructor observing the act will determine which remediation process will best help the student. Faculty will post a summary of remediation on Google docs so that all faculties can help improve future clinical experiences for student.

Examples of errors that require remediation:

1. **Gross contamination (infection control)**
2. **Not pre-medicating patients who require one.**
3. **Not wearing Protective Personal Equipment properly.**
4. **Fail to practice patient safety (reusing contaminated instruments)**
5. **Unsafe instrument technique (i.e. Gross tissue trauma)**
6. **Not recognizing obvious oral lesions (i.e. herpes lesion, aphthous ulcer)**
7. **Not reporting broken instruments.**
8. **Inadequate periodontal assessments.**
9. **Inadequate review of medical history.**
10. **Not taking patients or being absent or late without a valid excuse.**
11. **Not reporting the exposure incident**

**Remediation examples:**

- Extra guidance hours (with instructor who observed process) and a paper on reflection of guidance.
- Research paper (3 pg. minimum with references that must be included; APA format)
- Re-evaluation of product/process grading.

**If student fails to complete remediation to instructor's satisfaction, consequences may include suspension from clinic, delay of national or state board exam until student is able to demonstrate competency in the area of concern.**

**If the student demonstrates continual misconduct after remediation, a critical error may be given to the student.**

**Unsafe Practice/ Critical Error**

**CRITICAL ERROR/UNSAFE PRACTICE**

A critical error or unsafe practice is a procedure, process, or product that could adversely affect the health and safety of the patient, student, or faculty member. All critical errors and unsafe practice citations will be reported to the Dean of Student Service immediately. The student must be dismissed from the clinic to see the Dean of Student Service at West Los Angeles College. The critical error must be turned into the course director in writing and the student will receive a copy. Please review your West Los Angeles College Department of Dental Hygiene Clinic Handbook for more information regarding this section. A student who receives any critical errors in the course will be subject to not passing for the course even if

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all the course requirements are completed. Dismissal from patient care and/or program will be determined.

Examples of critical errors are:

1. **Gross negligence**
2. **Cheating**
3. **Under the influence of drugs or alcohol**
4. **Inadequate ability to provide patient care (lack of sleep, illness, injury)**
5. **Unprofessional behavior (harassment)**
6. **Taking any parts of patient's information outside the clinic environment (HIPPA violation)**

**C. Course Grade:**

**The course grades given in DH 151 are "PASS/ NO PASS".**

- ALL REQUIREMENTS MUST BE COMPLETED AND PASSED AT THE LEVEL DESIGNATED TO ACHIEVE A PASSING GRADE IN THIS COURSE. Each section process grading, product grading, patient requirements and faculty summary must be passed in order to pass the course. Failure in one area will constitute failure in the course.

**Rules and Absences:**

A student must attend clinic at the time determined by each clinic facility each day as scheduled including all specialty assignments. Each student must check in with the assigned instructor each session. Administrative Assisting (AA) is clinical hours. Students are to be in clinic fulfilling clinical duties. Students are required to check in with the faculty on duty in the specific clinic where his/her is visiting.

A student who has been **unexcused absent more than 2 days** will be reported to the Dean of Student Service for dismissal from the course. Tardiness will be also recorded for each clinic session. When **accumulated tardiness becomes more than 6 hours**, the student will be reported to the Dean of Student Service for dismissal from the course.

To receive a credit for your work, an instructor must place an initial over the calculus code, periodontal classification, fluoride, patient completion and quadrant equivalency on the daily evaluation forms. Each instructor has a right to add or deduct quadrant equivalency points based on difficulty of a case and student's performance.

**When you do not have a patient....**

1. You will be a clinic assistant for the entire class to help out as many classmates as possible.
2. When no more help is needed in the clinic session, think about what other tasks that you could perform. Then, report to the instructor.
3. **It is required to bring your own Typodont and pole to WLAC, Venice and UCLA clinics when you are scheduled .**

**If you are sick or have an emergency situation on the day of clinic....**

- 1) Find a classmate to fill in for you first.
- 2) Email to Mrs. Kamibayashi at [mrskamiba@gmail.com](mailto:mrskamiba@gmail.com) ASAP before 8 a.m.
- 3) Call **Google Voice # 424-571-2647**
- 4) Call the clinic and contact the instructor at the clinic site during business hours usually after 8 a.m. (Contact Information for all clinic sites are at the end of this syllabus.)

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**The decision on whether an absence is classified as excused or unexcused is at the discretion of your clinic instructor.**

**General Rule:**

**TELEPHONES HAVE TO BE OFF WHILE IN LAB OR CLINIC FLOOR** - Your main focus during clinic is treating the patient in the chair and helping your classmates. Answering phone calls from other patients, friends and family are only permitted during break.

**Use of computer or smart phone during LAB OR IN THE CLINIC FLOOR is not allowed (NO CHECKING E-MAIL, NO TEXTING, NO WEB ACCESSING, NO PLAYING mp3 OR VIDEO FILES, etc). If you need to check your notes during clinic sessions, please request authorization from your instructor.**

**THE PERMANENCE OR DISMISSAL OF A STUDENT, DUE TO INAPPROPRIATE BEHAVIOR, FROM THE CLINIC FLOOR IS AT THE DISCRETION OF THE CLINIC INSTRUCTOR AND /OR CLINIC STAFF.**

**Turning in paper work:**

All the evaluation forms, daily clinic evaluation forms (NCR), must be turned in every week to your advisor. Make an arrangement with the advisors how to handle paper work.

**Tracking patients:**

Students are required to keep track of the patients using computer software, MS Excel. A copy of your form will be requested at the end of 15 weeks.

**Risk Assessment Project (R.A.P.):**

This project is a requirement for ending junior year, clinic seminar course (DH 189) will go over more details of RAP project.

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**Address and Contact Information of Clinic Rotation Sites:**

**UCLA School of Dentistry Clinic**

10833 Le Conte Avenue

Los Angeles, CA 90095

<http://www.dentistry.ucla.edu/patient-care>

**Kids' Community Dental Clinic**

400 West Elmwood Avenue, Burbank, California 91506

(818) 841-8010

<http://www.kidsclinic.org/>

**UCLA/Venice Dental Clinic:**

323 S. Lincoln Boulevard, Venice, CA 90291

Phone: (310) 392-4103

<http://www.dentistry.ucla.edu/patient-care/services/VDC>

**Senior Clinic Observation Site:**

Students are required to observe senior clinic at the following locations. Please bring safety glasses, a pen, observation Log Sheet, and wear scrubs with professional hair and makeup.

**MEND – Meet Each Need with Dignity**

10641 San Fernando Rd, Pacoima, CA 91331

<http://mendpoverty.org/>

**VALA – Los Angeles Ambulatory Care Center**

351 E. Temple Street, Los Angeles, CA 90012

**VA Wadsworth Hospital (Building 500)**

11301 Wilshire Blvd. Los Angeles, CA 90073

**VA Wadsworth Hospital (Building 213)**

220 Eisenhower Avenue, Los Angeles, CA 90073

<http://www.losangeles.va.gov/visitors/directions.asp>

(Directions to all the VA clinics are located here)

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**Senior Clinic Observation Attendance Report and Log Sheet**

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Date: \_\_\_\_\_

Clinic Location: \_\_\_\_\_

Check In Time	Initial of supervising Instructor at check in	Who and What you observed	Check Out Time	Supervisor, please evaluate the student.	Signature of supervising Instructor
				<input type="checkbox"/> Professional <input type="checkbox"/> Helpful <input type="checkbox"/> _____ <input type="checkbox"/> Needs Improvement	

**Junior Student: Describe what you learned and how are you going to use this experience in the future activities?**

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Date: \_\_\_\_\_

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