COURSE DESCRIPTION:
This course is an introduction to the laws, regulations, standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. The key components that ensure physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Focus on integrating the concepts into everyday planning and program development for all children. Information dealing with children with special needs and cultural values and traditions that affect and support the well being of children birth to adolescence is explored.

STUDENT LEARNING OUTCOMES: Students who successfully complete this course will achieve the following learning outcomes:
Think critically – Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences. The students will answer and question each others decisions in required class discussions.
Technical Competence – Utilize the appropriate technology effectively for informational, academic, personal, and professional needs. The students will learn how to utilize the health and nutrition links.

TEXT:
This text is available for sale or rent from the West L.A. college bookstore (http://www.wlac.edu/online)

CLASS REQUIREMENTS:
1. Four Exams
2. Written Assignment
3. Four Assignments
4. Three Discussion Questions

POINTS:
1. Exams...................................... .160 points (40 points each).
2. Written Assignment....................30 points
3. Four Assignments......................80 points (20 points each)
4. Discussion Questions ............... 15 points ( 5 points each)

GRADE:
257 - 285 points..........................A
228 - 256 points..........................B
200 - 227 points..........................C
171 - 199 points..........................D

DUE DATES:
First Assignment ....................... Apr 27
Second Assignment ................... May 4
Third Assignment ...................... May 11
Fourth Assignment .................... May 18
Written Assignment .................May 30

First Exam. Chapters 1-6....................Apr 28
Second Exam. Chapters 7-11..............May  5
Third Exam Chapters 12-15..............May 12
Fourth Exam Chapters 16-20............May 19
First discussion question.................Apr 21
Second discussion question.......... . May 9
Third discussion question................. May 23

COURSE OUTLINE

Week 1 (Apr 13 - Apr 19)
Discussion: within the topic Introductions introduce yourself to your classmates using the “Discussion and Private Message” tool found in the left hand menu on our class Home Page, under the category “Required Class Discussions”. Be sure to address all the questions asked of you in your introduction to receive the 5 points. Do your introduction first thing so I know you are active in the class. Have it done no later than Apr 21 or you will NOT receive the 5 points.
Module:  Read chapters 1 - 4

Week 2 (Apr 20 - Apr 26)
Module:  Read chapters 5-6. Be sure you are visiting the websites that are assigned in the modules
Discussion:  Introduction is due Apr 21. This is a easy 5 points, so be sure to do the introduction
Assignment:  Start work on the First Assignment. You will access the First Assignment and all assignments from the left hand menu "Tasks, Tests, and Surveys" tool. Select the First Assignment from the list of tests and assignments. There is NO time limit on the assignments once you open them. However, they each have a due date. Late work will be accepted but it will cost you points. To access the direct links to the assignment questions go to the module section titled First Assignments.

Week 3 (Apr 27 - May 3)
Survey:  Five point extra credit survey is due May 2
Assignment:  The First Assignment is due Nov 10. Reminder, in order to access the direct links to the assignment questions, you need to go to the module section titled First Assignments/ instructions.
Test:  First Exam DUE DATE: This test should be completed by Nov 11 in order to keep up with the class. This test however will remain open until Nov 17 to accommodate any difficulties with textbooks, etc. No points are lost for taking the exam past the due date. You will access the First Exam and all tests from the left hand menu of our class site. In the “Tasks, Tests, and Surveys” tool, select ‘First Exam’ from the list of tests and assignments. Remember once a test has been submitted (‘Finish’), even by accident, there is no going back to for any reason. Also, all of our tests are timed. You will only have 60 minutes to take the 40 question multiple choice exams. So do Not start the tests until you are prepared to finish it. There is NO exceptions
Module:  After you finish taking the First Exam, start reading chapters 7-11 to get ready for the Second Exam.

Week 4 (May 4 - May 10)
Assignment:  Second Assignment DUE DATE: Nov 17. Late work is accepted but points will be deducted. The last date this assignment will be accepted is Nov 24.
Discussion:  Second Question DUE DATE: Nov 22
Module: Finish reading chapters 7-11 for the Second Exam.

Week 5 (May 11- May 17)
Assignment:  Third Assignment DUE DATE: Nov 24
Test:  Second Exam DUE DATE: You should take this exam by Nov 25. However, this test will remain open until Dec 2. Do NOT wait until the last possible date to finish any of the tests. Try to take the exams by the due date so you won't fall behind.
Module:  After you finish taking the Second Exam, begin reading chapters 12-15 for the Third Exam

Week 6 (May 18 - May 24)
Assignment:  Fourth Assignment DUE DATE: Dec 1
Test:  Third Exam DUE DATE: Dec 2. The test will remain open until Dec 9 but do not wait until the last moment to do it.
Module:  After you finish taking the Third Exam, begin reading chapters 16-20

Week 7 (May 25 - May 31)
Written Assignment : Due Date: Dec 13
Week 8 (Jun 1 - Jun 6)

Test: The Fourth Exam DUE DATE: Dec 16
Last day to turn in the Written Assignment is Dec 17

Other Important Information

Course Map will help you navigate through this course by being able to go to tasks (readings, tests, discussions, etc.) directly from Course Map (hot links). This way you can't get lost in the site as easily. It will also you stay on target with items and deadlines. You will be able to see all due dates for tests and assignments on one page. You will also be able to monitor your progress: Completed items are listed with a green check, in-progress work is flagged with an 'in-progress' icon etc.

Modules: Modules (accessed from the left hand menu of the class site) are the “classroom” component of this course. Read the assigned chapter(s) first, and then access the corresponding modules (see Course Outline for assigned modules). Module material is designed to add to course readings with the assumption that you have already read the chapter(s).

Discussions: There are three categories of discussions available for student participation. All discussions can be accessed from the left hand menu in our class site. Click on “Discussion and Private Message” to see two ‘Main’ discussion categories “Required Class Discussions” & “Questions” and one ‘Other’ category, “Student Lounge.”

A. “Required Class Discussions” is where you will introduce yourself to the class (from which attendance will be taken) and participate in two graded class discussions on topics posed by the instructor covering materials from readings and modules.

To earn full discussion points you must:
1) post a thoughtful reply to the initial question. This includes backing up statements with data and ideas presented in modules and readings. Write your response in a word processing program and then paste your answer into the appropriate textbox for submission.
2) in a separate submission, comment on a classmate’s response. You can reply to a question posed in a fellow student’s submission or agree or disagree with a position but be sure to always be polite and backup your position with information and data. For example, if you agree with someone’s statements be sure to state why you agree and add to the strength of the statement by not just repeating what the first person said rather adding new corroborating information. Warning: if you only provide one posting the most you can earn is half the points for the discussion.
3) have both your response to the original question and your reply to a student’s comments by the due date (see above). After the due date, the discussion will be locked, submissions will not be accepted, and no points will be awarded.

Remember these discussions are formal, written assignments for this course and will be graded as such. This means you need to present your ideas in an academic manner.

Once a Required Class Discussion is scored, be sure to go back to your discussion to read instructor comments. Participation in Required Class Discussions is how I know you are active in class. If you do not participate regularly in discussions you will run the risk of possibly being dropped from the course. These discussions are listed on the Course Outline. Participate in the discussion by the due dates. Visit and participate in ongoing discussions frequently.

B. “Questions” are for when you have a question or comment on material from the readings and/or the modules. The questions will be organized by chapter. Use this forum to ask all class questions (with the exception of individual grade or other private matters, in which case use Private Message). This will allow others to benefit from the question as well as contribute responses.

C. “Student Lounge” provides you with a forum to “talk” amongst yourselves about course material. These are informal discussions between students about class topics. The instructor reserves the right to eliminate inappropriate topics from this and other forums.
Tests: There are 4 tests (see course Outline) covering material presented in the textbook, modules, and Practice Tests. All tests are 40 multiple choice questions. There is a 60 minute time limit for each exam. The test has to be completed by the due date. Be aware that once you submit/Finish for a test, even if it is accidentally, there is no going back to make changes or redo. Once the time limit for a test passes or the due date has passed and you have not finished the test, the test will be locked to you and you will not be able to earn points for the test; you will have a zero for the test score. There will be no “redo” or “makeup” tests. Let me repeat again, once a test due date passes, you will NOT be able to take the test, regardless of the reason.

Assignments: There are four assignments and a written assignment paper due for this class. Due dates and times are listed in the Course Outline. The Written Assignment Paper and Assignments can be found in the “Tasks Tests and Survey” tool (left hand menu). Write your assignments in a word processing program then copy and paste your assignment into the appropriate assignment window for submission. Proof read your papers. Be sure to save copies of your assignments. When you submit your assignment your grade will show 0 until I have graded the assignment. When I have graded the assignment, you will see your grade and right underneath it is the word "review". Click on it and your answers will come up. At the very end of your text will be my comments.

Plan ahead, start and turn in these assignments as soon as possible. I will accept late assignments (late is defined as even 1 minute after the due date and time) but points will be lost. No assignments will be accepted after the cut off date.

Academic dishonesty policy: Violations of academic integrity of any type by a student provides grounds for disciplinary action by the instructor or college. Violations of Academic Integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one’s identity for the purpose of enhancing one’s grade.

Disability Support Services (DSS) Accommodation: Students with disabilities who need any assistance or accommodations should contact the instructor. Students should also contact the Disabled Student Programs & Services (DSPS) center located in SSB 320 or call 310-287-4420.” dsps@wlac.edu

Course Grade:
The point system for the grades in this class is in the first part of the syllabus.
*No ‘Incomplete’ will be given for this class.
*No extra credit will be offered.

Please remember it is ultimately the student’s responsibility to drop a course.

No penalty drop date is Apr 22.
*Last day to drop the class with a “W” is May 24 (via web).