INTRODUCTION TO CORRECTIONS  
Administration of Justice 75 – 3 Units (CSU)  
Spring 2015

Instructor: John Leung, West Los Angeles College  
Course Section No. 7581  
Tuesday & Thursday 0735 to 0900 hours, ARTC/POPP  
Email: jonl9118@aol.com  
Office Hours: Thursday 0700 to 0730 (by appointment please)

Course Description: This course provides insight on the nature of correctional work; the aims and  
objectives of Correctional Administration; probation and practices; skills, knowledge and attitudes  
required for employment in the field of Corrections; types of institutions and services; and career  
opportunities.

Student Learning Outcomes: Students are expected to gain a significant amount of knowledge of the  
Correction System, which includes:

1. Gain a clear understanding of the history of Crime and Corrections.
2. Learn how Corrections factors into our maintaining a civilized society.
3. Be able to articulate the chronology of Corrections as it relate to juveniles and adults; at risk and  
post-offense, during the judicial process, sentencing and incarceration; probation, parole and re-  
entry.

Course Requirements:

a. Text required:  
Selte r, Richard, P., Corrections and introduction, Second Edition
b. Grades: I grade all tests with a week and give feedback immediately. There will be 5 tests, a  
mid-term exam and a final exam through the course. Each test has a point value that are  
accumulated for the final grade. The number of questions various with each test. Each question  
is worth 1 point. Extra credits may be earned through research assignments at the Instructor’s  
discretion. Perfect class attendance (no unexcused absent) can earn up to 10 points extra  
credit.

Grade Scale:  
A = 200 to 220  
B = 199 to 179  
C = 178 to 158  
D = 157 to 137  
F = 136 and below
Course Policies:

1. All electronic devices are to be turned OFF while in class.
2. Texting is not permitted at anytime.
3. No earphones are allowed to be worn in class.
4. Students are required to be alert, pay attention and actively participate in class discussions.
5. Students are expected to have read assigned chapters prior to coming to class.
6. Students must be respectful of their peers, instructors and guests.
7. Students must be respectful of others whose perspectives differ.
8. Class begins at 6:00 PM, Students are expected to be in class and in their seats on time.
9. Students shall not engage in cheating and plagiarism.
10. Students are required to text the Instructor prior to start of class should a challenge with their being on time to class arise.
11. No profanity of foul language of any kind at any time.
12. No disruptive behavior or any academic dishonesty.
13. Please check with me if you have any questions about what is appropriate.

Academic Calendar and School Holidays
Spring 2015 Academic Calendar, Semester runs 2/9/2015 through 6/7/2015

2/12/2015, Thursday Class begins, 6:00 PM.
2/20/2015, Friday Last day to drop a class with a refund and without a W
Last day to file Pass/No Pass
5/8/2015, Friday Last day to drop a class with a W.

Spring 2015 School holidays, classes will not meet:

Spring Break 4/4/2015 to 4/10/2015

Special Instructional Accommodation:

If you are a student with a disability and require accommodations, please send me a private email. The sooner I am aware of your eligibility for accommodations, the quicker I will be able to work with the DSPS office to meet your needs. If you have not done so already, you should contact the DSP&S Office and bring a letter stating the accommodations that are needed.
Class Schedule:

Week 1:    Feb 10 & 12, 2015
           Introduction and Course Overview
           Chapter 1, The history of Crime and Corrections

Week 2:    Feb 17 & 19, 2015
           Chapter 2, Sentencing and the Correction Process

Week 3:    Feb 24 & 26, 2015
           Test 1, 20 questions
           Chapter 3, Jails

Week 4:    March 3 & 5, 2015
           Chapter 4, Probation and Intermediate Sanctions

Week 5:    March 10 & 12, 2015
           Test 2, 20 questions
           Chapter 5, Prison Systems

Week 6:    March 17 & 19, 2015
           Chapter 6, Parole and prisoner Reentry

Week 7:    March 24 & 26, 2015
           Test 3, 20 questions
           Chapter 7, The Clients of Adult Correctional Agencies

Week 8:    March 31 & April 2, 2015
           Chapter 8, The Juvenile Correctional System
           Mid-Term Exam Review

Week 9:    April 7 & 9, 2015
           Mid-Term Exam, 50 questions
           Chapter 9, Special Offenders

Week 10:   April 21 & 23, 2015
           Chapter 10, The Management of Prisons

Week 11:   April 28 & 30, 2015
           Test 4, 20 questions
           Chapter 11, Prison Life for Inmates
Week 12: May 5 & 7, 2015
Chapter 12, The World of Prison Staff

Week 13: May 12 & 14, 2015
Test 5, 20 questions
Chapter 13, Custody and Treatment

Week 14: May 19 & 21, 2015
Chapter 14, Legal Issues and the Death Penalty

Week 15: May 26 & 28, 2015
Chapter 15, Issues in Corrections

Week 16: June 2 & 4, 2015
Final Exam Review
Final Exam, 60 questions

Professor John Leung

Disclaimer: Syllabus/weekly schedule is subject to change.