

# **POLICE SUPERVISION**

## **INTRODUCTION**

WEST LOS ANGELES COLLEGE

Spring Semester 2015

Administration of Justice 15 - Police Supervision

Section Number: 8020

***Instructor: Seth Fogel***

- PLEASE NOTE ALL ASSIGNMENT DUE DATES!
- PLEASE NOTE ALL EXAMINATION DATES!!

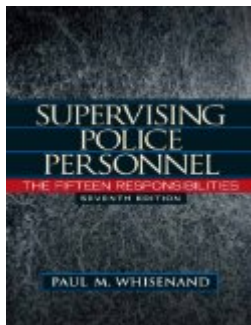
Professor Fogel has been teaching and working in the criminal law field for over 30 years. He has taught this and other criminal justice related courses at various colleges in Southern California. He has also served as a police officer in Los Angeles County for approximately the same period of time. He holds a Bachelor of Arts degree from the University of California, Berkeley and a Master of Science degree from Long Beach State.

## **OFFICE HOURS**

As I am not on campus and do not really have formal office hours. However, you may contact me anytime via e mail. If you have any questions, concerns or issues during the course please do not hesitate to contact me. E-mail: [Sethfogel@cox.net](mailto:Sethfogel@cox.net)

---

## **REQUIRED TEXTBOOK**



"Supervising Police Personnel: The Fifteen Responsibilities"

Seventh Edition  
by Paul M. Whisenand,  
PEARSON PUBLISHING  
ISBN 13: 978-0-13-245758-3

The textbook should be available in the Campus Bookstore, directly from the publisher, or from an online book service such as Amazon or Chegg.

IT IS THE STUDENT'S RESPONSIBILITY to obtain the textbook ASAP so that lessons can be submitted on time.

---

### ***COURSE DESCRIPTION***

This course covers the basic responsibilities of police supervision and leadership. The course surveys the practical, theoretical and experiential aspects of the job. The course spans topics from goal setting and motivation to productivity and performance measurement.

---

### ***INSTITUTIONAL STUDENT LEARNING OUTCOMES***

#### **Critical Thinking:**

Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences.

#### **Communication:**

Effectively communicate thought in a clear, well-organized manner to persuade, inform, and convey ideas in academic, work, family and community settings.

#### **Civic Responsibility:**

Apply the principles of civility to situations in the contexts of work, family, community and the global world.

#### **Cultural Diversity:**

Respectfully engage with other cultures in an effort to understand them.

#### **Ethics:**

Practice and demonstrate standards of personal and professional integrity, honesty and fairness; apply ethical principles in submission of all college work.

---

### ***PROGRAM STUDENT LEARNING OUTCOMES***

To provide students with an awareness of the various skills and abilities need to supervise police personnel.

To provide students with an understanding of the history, objectives and functioning of supervision, management and leadership.

To provide students with a sufficient knowledge of the basic components of leadership, ethical decision making and value formation.

To expose students to the cognitive skills needed in law enforcement and other related fields, in order to assist them in evaluating their potential for success in these fields.

To provide students with experience in critical thinking, logical analysis and value laden decision making.

---

### ***STUDENTS WITH DISABILITIES***

Students with disabilities who believe they may need accommodations in this class are encouraged to contact Disabled Students Programs and Services located in HRLC 119, phone number (310) 287-4450 as soon as possible to better ensure such accommodations are implemented in a timely fashion.

---

### ***ACADEMIC HONESTY***

I will enforce strict rules of academic behavior. Any student found cheating on an examination or submitting work to the instructor that is not his/her own will receive an "F" for the work or exam, and may receive an "F" for the entire course at the discretion of the instructor.

---

### ***STUDENT PROGRESS***

College can be demanding, and life is not always as predictable as we would like it to be. Students are encouraged to speak with me as soon as possible should they fall behind in their studies and/or coursework due to unforeseen personal issues or emergencies.

I would rather work with you to either reorganize/catch-up, or make the decision to withdraw from the course than to be forced to give you a failing grade at the end of the semester.

It is your responsibility to drop or withdraw from the course. If your name is still on my roster at the end of the semester, you will receive whatever grade appears on the grade roster at that time.

I am available by e-mail or by appointment for consultation.

---

### ***DOING ONLINE COURSEWORK***

PLEASE READ CAREFULLY!

Each week you will be asked to complete one lesson of the ONLINE course.

Pay close attention to the vocabulary at the beginning of each lesson (hint: the vocabulary may appear on an exam).

Read the accompanying material regarding the lessons.

Read the appropriate chapter in the textbook.

At the end of the lesson you will be asked to respond to several questions regarding the material from the chapter. Complete your essay as instructed in the Assignment Section.

### ***GRADING OF ASSIGNMENTS***

Since your lessons are the only written requirements for the course, they should be a college-level work product. Your submissions will be graded not only for content, but for critical thinking skills, correctness,

presentation, spelling, and grammar. You should write your responses assuming that the reader (me) has little or no knowledge of the subject. Treat each assignment as a mini-research project. Answers which are too brief or incomplete will not receive high marks. Remember, these assignments are a significant part of your grade! Answers that are too brief or incomplete will not receive high marks.

Assignments will NOT be accepted after the last day of the regular semester.

**To summarize how to complete the work follow these steps for each week:**

1. Go to **Course Outline** (in the Syllabus) and read the assigned text material for the week.
2. Go to **Assignments** and answer the questions for the appropriate lesson.
3. Take the **Exam** according to the schedule. There will be **Announcements** posted to remind you of due dates for each lesson and exam.

**PLEASE DO NOT COPY WORD FOR WORD FROM THE TEXTBOOK**

---

***GRADE SCALE FOR EACH ASSIGNMENT***

Assignments will be graded on a scale of 0-10 points, with 10 points being the highest grade.

9-10 POINTS - if the lesson is correct and shows extra effort (i.e. research findings, internet references, statistical data, personal opinions, etc.)

7-8 POINTS - if the lesson is correct with only minor facts left out. In other words, if all you do is repeat what is said in the textbook, don't expect more than 8 points.

4-6 POINTS - if the lesson is generally correct but with significant facts omitted.

0-3 POINTS - if the lesson is only partially correct with only a few facts and/or incorrect information.

LATE ASSIGNMENTS. ONE POINT will be deducted for any assignment that is more than ONE WEEK LATE and ONE ADDITIONAL POINT will be deducted for each succeeding week the assignment is late.

REMEMBER!!! NO ASSIGNMENT WILL BE ACCEPTED AFTER THE LAST OFFICIAL DAY OF CLASSES FOR THE SEMESTER. The date/time a submission is considered "received" will be the date/time it reaches my computer.

---

***GRADE SCALE FOR THE COURSE***

300-270 points = A

269-240 points = B

239-210 points = C

209-180 points = D

< 180 points = F

---

### **COURSE OUTLINE & DUE DATES**

Your completed lessons are due on Saturdays by 5 pm. If lessons are more than a week late, one point will be deducted for each week late.

<b>LESSON</b>	<b>DUE</b>
Lesson #1 - Chapter 1	Feb 14
Lesson #2 - Chapter 2	Feb 21
Lesson #3 - Chapter 3	Feb 28
Lesson #4 - Chapter 4	Mar 7
Lesson #5 - Chapter 5	Mar 14
Lesson #6 - Chapter 6	Mar 21
Lesson #7 - Chapter 7	Mar 28
Lesson #8 - Chapter 8	Apr 4

***Spring Break***

***April 6 - 11, 2014 (Class resumes April 13)***

Lesson #9 - Chapter 9	Apr 18
Lesson #10 - Chapter 10	Apr 25
Lesson #11- Chapter 11	May 2
Lesson #12 - Chapter 12	May 9
Lesson #13 - Chapter 13	May 16
Lesson #14 - Chapter 14	May 23
Lesson #15 - Chapter 15	May 30

### ***EXAM SCHEDULE***

There will be three examinations during the semester. Each examination will be worth 50 points and will consist of a combination of Multiple Choice and True/False questions.

**EXAM #1** is scheduled to open **Sunday, March 15, 2015**. The exam will cover material in Chapters 1-5 of the textbook. The exam will close on **Saturday, March 21, 2015 at midnight**.

**EXAM #2** is scheduled to open **Sunday, April 26, 2015**. The exam will cover material in Chapters 6-10 of the textbook. The exam will close on **Saturday, May 2, 2015 at midnight**.

**THE FINAL EXAM** is scheduled to open **Sunday, June 1, 2015**, and will cover material in Chapters 11-15 of the textbook. The exam will close on **Monday, June 6, 2015 at midnight**.

**ALL EXAMS MUST BE TAKEN ON THE DATES THAT THEY ARE SCHEDULED**