TIME & ROOM: T-Th: 9:35 AM to 11:00 AM, @ GC 140
REQUIRED MATERIALS:

- Access to *XYZ Homework & E-book* –$40 for new students, purchased online or bookstore (see handout for instructions)
- Fall 2015 Math 105 Workbook -- purchased at Bookstore only **BRING TO CLASS EVERYDAY**(about $22.00)
- No Calculator (no cells or graphing calculators are allowed on any assessments in class)

HOMEWORK

- Homework will be assigned online using *XYZ HOMEWORK*
- Homework will be assigned daily. It is your responsibility to monitor the due dates online and complete all assignments correctly by the due date.
- You will have 4 "Late Passes" that will allow you to postpone the due time by 24 hours.

COUSE DESCRIPTIONS: This course is designed to give the student an understanding of and a competency in the basic operations of elementary arithmetic. Topics include operations with whole numbers, common and decimal fractions, percentages, and simplified calculations.

IMPORTANT DATES:
Refund and Add Deadline, September 8th
Last days to drop without a "W", September 8th
Last day to drop with a "W", October 9th
Final Exam, December 14th

ATTENDANCE: We have a lot of material to cover and understand, so regular attendance is crucial to your success in the class. Come on time and stay for the duration of the class. If you cannot attend regularly, on time, and stay for the entire class; you should take this class at another time that fits your schedule. Students arriving late will be marked tardy. Three recorded tardies will count as one absence Excessive absences (2 or more prior to the drop deadline) may result in being dropped from the class. However, it is your responsibility to drop the class if you stop attending.
BRING WORKBOOK TO CLASS EVERYDAY

EXAMS: There will be 4 tests worth 55% of your grade in the class. Don't miss them! NO MAKE-UP TESTS WILL BE GIVEN! If you know in advance that you will miss an exam, then it is possible to arrange to take it in advance, but no exam will be given after the class has taken it. The lowest exam score will be dropped.
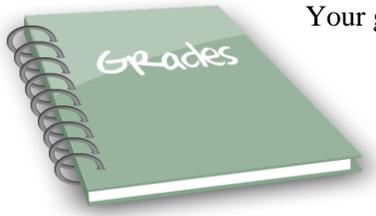
QUIZZES:
- Quizzes will be given every class period throughout the semester.
- Quizzes will be given weekly throughout the semester online. Roughly 10 problems from previously discussed lecture and/or homework will be on each quiz. It will be due every Sunday.
- ***Do not miss them! No makeup quizzes will be given under any circumstances***

CLASSROOM CONDUCT:

- I like my classes to have a fun, encouraging environment. I expect you to come to class with a commitment to learn, take good notes and participate in discussions and classwork. I like group learning in my class. I expect my students to work together and encourage each other.
- Phones cannot be used during class even as a calculator to check your answer.
- NO EATING OR DRINKING IN CLASS! (except bottled water)
- All students are expected to arrive on time, prepared and stay for the duration of the class period. Late arrivals are disruptive to both the lecturer and students. (You wouldn't like it if I came late unprepared)
- Do not talk in class while lecture is in progress. Talking to the person next to you disrupts the whole class. Respect other students who have questions.
- Penalties for cheating range from a zero on an exam to dismissal from the course and/or the College. You should review College's policy on academic dishonesty outlined in the schedule of classes.

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Your grade will be computed the following way:

Test scores	55%
Homework assignments	10%
Classwork and quizzes	10%
Final Exam	25%

GRADING SCALE:

90%-100%	**A**
80%-89%	**B**
70%-79%	**C**
60%-69%	**D**
59% and below	**F**

MATH LAB/GETTING HELP: I would like to encourage you to take advantage of my office hours. Learning Resource Center offers daily free tutoring and is located in the Library. To enhance your chances of success in this course make a commitment to spend <u>at least 8 hours</u> on course material per week outside class time, come to class daily, participate, keep an open mind, and stay positive.

STUDENTS WITH DISABILITIES: Students with disabilities who believe they may need accommodations in this class are encouraged to contact Disabled Students Programs and Services located in SSB 320 (phone 310-287-4450) <u>immediately</u> to improve the chances that such accommodations can be implemented in a timely manner. The instructor will do everything possible to comply with ADA and all other mandates.

STUDENT LEARNING OUTCOMES:

- Use rounding and estimation in applications of arithmetic.
- Add, subtract, multiply, and divide fractions and mixed numbers and decimal numbers.