

**West Los Angeles College
Syllabus**

Section Number: 8134

Course Title: ACCOUNTING 001 - INTRODUCTORY ACCOUNTING I -
(UC:CSU) - 5.00 Unit(s)

Prerequisite: None

Semester: Fall 2015

Student Learning Outcomes :

1. Complete an accounting cycle for a sole proprietorship according to Generally Accepted Accounting Principles (GAAP).
2. Generate and record payroll and payroll-related liabilities in accordance with state and federal laws and regulations.

Required Materials: Required text and required "CONNECT" online access:

Required text and required "CONNECT" online access:
"Fundamental Accounting Principles", 21st Edition
Authors: Wild, Shaw, Chiappeta
Publisher: McGraw Hill

If you purchase the book in the WLAC bookstore it will come with the access code to the CONNECT for free.

CONNECT is a McGraw Hill website that you will complete presentations, homework and exams. It is separate from the ETUDES site.

CONNECT Site:
<http://connect.mheducation.com/class/a-morgan-sec-8134>

Instructor: Arabian Morgan, CPA, MST

Biography: Arabian Morgan operates a personal and business enhancement firm. His tax and accounting services include small business and individuals. His professional development workshops cover how to effectively win friends and influence people, genuine impression management, ethics and integrity and successful networking.

Arabian was a consultant for five years with one of the world's largest public accounting firms, PricewaterhouseCoopers LLP, specializing in tax consulting and financial planning. He is a licensed Certified Public Accountant. Over the past twenty years Arabian has provided tax and financial planning consulting services to individuals and businesses of all net worth's.

Arabian earned his Masters in Business Taxation from the University of Southern California (USC) and also possesses a Bachelor of Science degree in Accounting from USC.

Arabian has been teaching Business, Accounting and professional development classes for the past 20 years.

Course Overview: This course emphasizes basic accounting theory and practices which include an analysis of records of original entry and their relationship to the general ledger, controlling accounts and their subsidiary ledgers, the voucher system, periodic adjustments, worksheets, financial statements, and closing the ledger.

Methods of Evaluation:

1. Short answer and/or multiple-choice examinations of text and lecture materials.
2. Problem Solving and case analysis will be conducted to determine the students ability to make decisions
3. Practice sets
4. Problem assignments
5. Discussion questions

Attendance: Online attendance is mandatory. All work must be submitted by its due date.

Late Work: Late work will not be accepted. Exams may not be made up. If you miss or do not complete an assignment, you cannot earn an A in the class.

Examinations: Each exam is to be completed in no more than 3 hours.

Policies: The "WLAC Standards of Student Conduct" will be enforced. A publication containing the WLAC Standards of Student Conduct" may be obtained from the Academic Affairs office. WLAC online learning policies apply as well.

Cheating on any assignment, test or exam will earn student zero points for the assignment. Student will be subject to the policies of West Los Angeles College for further disciplinary action.

Academic dishonesty will not be tolerated. Plagiarism will not be tolerated.

Class Expectations

It is expected that online students will:

- Perform their own work with a high degree of effort and professionalism.
- Read the book chapter assigned carefully paying attention to all examples and charts
- Refrain from substituting reading book chapters for their sole comprehension coming from the professor's posted lecture and PowerPoint slides
- Submit all assignments quizzes and exams by their due dates
- Ask questions in the discussion forums
- Compare their homework solution with that of the professors in a timely fashion and ask follow-up questions for any needed clarification
- Answer all questions in an ethical manner
- Refrain from cheating
- Refrain from foul language and insulting (or annoying) behaviors

Where to Find / Submit Assignments and Other Things:

- Discussion questions can be found and should be submitted in the "Discussion and Private Messages" area. Use this area to submit questions on the Homework and Presentations.
- Presentations, Homework, and Exams can be found at the connect site:
<http://connect.mheducation.com/class/a-morgan-sec-8134>

Grading Scale

Letter	Points
A*	3,330 to 3,700
B	2,960 to less than 3,330
C	2,590 to less than 2,960
D	2,220 to less than 2,590
F	Less than 2,220

*If you miss or do not complete an assignment, you cannot earn an "A" in the class.

Week	Date	Activity	Date Opens	Date Due	Grace Period	Points
Week 1	6/15/2015	Introduction	8/31/2015	9/4/2015	9/6/2015	75
		Ch 1 Presentations & Homework	8/31/2015	9/4/2015	9/6/2015	75
Week 2	6/22/2015	Ch 2 Presentations & Homework	9/7/2015	9/11/2015	9/13/2015	75
Week 3	6/29/2015	Ch 3 Presentations & Homework	9/14/2015	9/18/2015	9/20/2015	75
Week 4	7/6/2015	Ch 4 Presentations & Homework	9/21/2015	9/25/2015	9/27/2015	75
Week 5	7/13/2015	Exam 1 (Chapters 1, 2, 3, 4)	9/28/2015	9/30/2015	None	850
	7/13/2015	Discussion Question	9/28/2015	10/2/2015	10/4/2015	75
Week 6	7/20/2015	Research Project #1	10/5/2015	10/9/2015	10/11/2015	75
Week 7	7/20/2015	Ch 5 Presentations & Homework	10/12/2015	10/16/2015	10/18/2015	75
Week 8	6/15/2015	Ch 6 Presentations & Homework	10/19/2015	10/23/2015	10/25/2015	75
Week 9	6/22/2015	Ch 7 Presentations & Homework	10/26/2015	10/30/2015	11/1/2015	75
Week 10	6/29/2015	Ch 9 Presentations & Homework	11/2/2015	11/6/2015	11/8/2015	75
Week 11	7/6/2015	Exam 2 (Chapters 5, 6, 7, 9)	11/9/2015	11/11/2015	None	850
		Discussion Question	11/9/2015	11/13/2015	11/15/2015	75
Week 12	7/13/2015	Research Project #1	11/16/2015	11/20/2015	11/22/2015	75
Week 13	7/13/2015	Ch 10 Presentations & Homework	11/23/2015	11/27/2015	11/29/2015	75
Week 14	7/20/2015	Ch 11 Presentations & Homework	11/30/2015	12/4/2015	12/6/2015	75
Week 15	6/29/2015	Ch 12 Presentations & Homework	12/7/2015	12/11/2015	12/13/2015	75
Week 16	7/6/2015	Exam 3 (Chapters 10, 11, 12)	12/14/2015	12/16/2015	None	800
					Total	3,700

Assignments are subject to change. Notice will be provided.