PLEASE PRINT AND KEEP A HARD COPY OF THIS SYLLABUS FOR REFERENCE!!

Professor: Melinda Smith MPH CHES
Office Hours: Online. I will try to respond to messages within 24/36 hours (310) 287-4581. Better to email though
Email: Smithmm@wlac.edu Please note that you can send messages to the professor through the online class. Only use this faculty email for emergencies.

Required Textbook

On smart phone, check your online classes using Etudes InTouch

Course Description & Student Learning Outcomes
UC/CSU transferable. 3 units. General study of health designed to promote desirable health attitudes and to provide up-to-date information in the areas of individual, family, and community health. As a result of taking this course, students will be able to:

- Explain the importance of a healthy lifestyle in preventing premature disease and in promoting wellness.
- Identify one’s personal responsibility to reduce health risks associated with the leading causes of death and disability by recognizing high-risk behaviors and their impact on current and future health.
- Understand the importance of a global perspective on health, and recognize how gender, racial, and cultural background influence disparities in health status, research and risk.
- Identify the key components of personal fitness and describe the benefits of regular physical activity and a healthy diet.
- Demonstrate through performance on exams, projects, classroom discussions and written assessments, evidence of ability to understand and use the concepts of this class.

Course Learning Outcomes- After completion of this course,
1. Students will be able to devise a prevention plan for a personal health experience or concern with investigative research
2. Students will be able to identify the key components of personal fitness and describe the benefits of regular physical activity and a healthy diet.

Student Responsibilities, “Attendance” and General Policies
• Every visit to the online course webpage counts as “attendance”. You are required to post at least twice for each discussion item (see more in Discussion section). If I do not see participation from you on a regular basis
(at least 2 times a week minimum) YOU WILL BE Dropped FROM THE COURSE. There are no on campus meetings.

- Communication- Please note you are not to email the instructor, unless there is an emergency. You can send messages to the instructor through the course in the “private messages” section. I will try to respond in 24-36 hours. Generally, I will not answer messages on Sundays.

- Safeguards- always back up your work. Do not wait for the last minute to do your work. Allow time for deadlines.

- If you withdraw from this class, you must formally file a drop card at the admissions office. Failure to do so will result in a failing grade at the end of the semester.

- Cheating/plagiarizing will not be tolerated. You will get a ZERO score on the assignments and exam(s) and no extra credit points can apply to your overall grade. Students will not cut, copy or otherwise plagiarize Internet content or the work of their online classmates or instructors.

**Academic Integrity (Plagiarism)**

In accordance with code 9803.28, academic dishonesty is prohibited and will not be tolerated in this class. Violations of academic integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one’s identity for the purpose of enhancing one’s grade. Academic dishonesty of any type, such as cheating or knowingly furnishing false information, by a student provides grounds for disciplinary action by the instructor or college. In written work, no material may be copied from another without proper quotation marks, footnotes, or appropriate documentation.

- Plagiarism will result in a zero for the assignment, possible dismissal from the class and disciplinary action from the college. You will not receive credit for any essay missing previous drafts, citations and/or a Works Cited page.

**Student Conduct**

According to code 9803.15, disruption of classes or college activities is prohibited and will not be tolerated. Refer to the catalog and the Standards of Student Conduct in the Schedule of Classes for more information.

**Recording Devices**

State law in California prohibits the use of any electronic listening or recording device in a classroom without prior consent of the instructor and college administration. Any student who needs to use electronic aids must secure the consent of the instructor. If the instructor agrees to the request, a notice of consent must be forwarded to the Vice President of Academic Affairs for approval (WLAC College Catalog).

For more information refer to the attached link:

**Course Structure**

The course is divided into Chapter Units with study modules which correspond to the chapters in the textbook.

**Discussion Board:** (Two discussion topics per unit theme. About once a week. PICK ONE question to discuss.) Worth 20 points (10 pts for 1st posting and 10 pts for 2nd posting to a classmate’s reply) per week =100 points. Students are expected to log into the discussion forum and respond to the topic and then post a SECOND response to another student’s reply. Responses must be a FULL paragraph and show critical thinking and
reflection and must be college-quality writing (grammar, spelling and punctuation will count!) Students must also cite a page number from the textbook to support their comments in the discussion forum (not necessary to cite when making your reply to another student’s post.) Failing to cite a page number will result in -5 pts from your posting. You will lose points if you make your first post on the last day of the deadline. You will lose points if you make both posts back to back. Please uphold common courtesy and proper etiquette when responding to other students. Any unnecessary negativity will result in -5 pts from your posting and could lead to withdrawal from the course. All postings must occur before the due date. See additional information about discussions in the Module section called "How do I get full credit for my discussions." No late submissions will be accepted. That means no “re-opening” of forums.

Unit Quizzes: (20 points each) You will have 5 quizzes following each unit. Each quiz will have 20 multiple choice and True/False questions based on the info from the chapters within each unit. Quizzes will be taken only on predetermined dates (please see the Six Week Schedule), and your access will be limited for only couple of days prior to the due date. Once you log on to take the quiz, you will be given only 40 minutes to answer 20 questions. You must complete the quiz and cannot restart it. It is important to click “submit the quiz” once you have answered all the questions. Or, if you are running out of time, I would suggest that you submit whatever answers you have, or you will not get credit for the quiz. You are allowed to use your study guides, notes and textbook however the quizzes will be timed. Additionally, making sure that you have a secure connection, as well as phone connection will be important. If you miss a quiz, contact me via private message. Quizzes can be re-opened with a -10% penalty.

Exams: The two exams Midterm and Final (75 points each) correspond to their respective chapters (see schedule). You will have a specified time frame (usually 24 hours) in which to return your exam responses. The exams are based on multiple choice, True False, and short answer and are not cumulative. The Final exam will be given online. EACH EXAM IS TIMED FOR 90 MINUTES. The exam will close after 90 minutes and you will not be able to submit your exam and will receive a zero. If you miss your midterm or final exam, contact me for reopening with a -10% penalty.

Assignments:
#1) Introduction Assignment- (To be found under the Discussion Section). You will write a paragraph introducing yourself and what you find interesting about health and wellness. 10 points
#2) Personal Health Assessment- Refer to the Assess Yourself “How Healthy Are You” on pages 21-23 and 470 in the text. Answer the questions and then score yourself. Evaluate your behaviors and identify patterns and specific things you are doing. If you received scores under 15, then offer explanations for your chosen behaviors. Give insight to why you do what you do. What can you change now? What can you change in the future? 50 points
#3) Nutritional Assessment- Students will record their dietary intake and analyze their diets using a computerized assessment. Analysis will be presented in a short report. The two page single spaced paper must be typed with 12 point font and submitted on the due date. 50 points

Study Guides: Each chapter will have a corresponding study guide. These are worth zero points and are not to be turned in. They are to assist you as you read the chapters. Quiz questions may be taken directly from the study guide so it is in your best interest to print the study guide and fill it in as you read along. Study guides may be used on your quizzes and exams.

Extra Credit: There will be one pop quiz that will become available (with 1 day notice) sometime during the semester. For those who chose to take the pop quiz, they can earn up to 20 extra credit points to be applied to their grade. Pay close attention to the “Announcements” to learn about the open time for the pop quiz.

Introductory Chapter Videos: I have added "mini-lectures" for each chapter to add more of a classroom ambiance. Check them out to learn the highlights of each chapter. These can be found in the module section.
Evaluation
Discussion Board (5 topics at 20 pts each) = 100
Quizzes (5 @ 20 pts each) = 100
Exams (2 @ 75 pts each) = 150
Assignments (2 @ 50 pts each) = 100
Introduction = 10 pts
Total points = 460

Resources
Office of Disabled Student Programs and Services (DSP&S)
Student Services Building (SSB) 320 | (310) 287-4450.
West Los Angeles College recognizes and welcomes its responsibility to provide an equal educational opportunity to all disabled individuals. The Office of Disabled Students Programs and Services (DSP&S) has been established to provide support services for all verified disabled students pursuing a college education. DSP&S students may qualify for: priority registration, registration assistance, special parking permits, sign language interpreters and assistive technology (WLAC College Catalog).

Instructional Support (Tutoring) & Learning Skills Center
Heldman Learning Resources Center (HLRC) | (310) 287-4486
Improve your reading, language, vocabulary, spelling, math fundamentals and chemistry knowledge with convenient, self-paced computer-aided courses in the Learning Skills Center. Increase your knowledge and learning success: sign up for tutoring in various college subjects (WLAC College Catalog).

Library Services
Heldman Learning Resources Center (HLRC) | (310) 287-4269 & (310) 287-4486
The WLAC Library provides instruction on how to use the online catalog, periodical and research databases. In addition to a large collection of books, periodicals and videos the WLAC Library has course textbooks which students may use while in the Library. Web access is available in LIRL as well as meeting rooms. The upper floors provide a beautiful view ideal for study (WLAC College Catalog).

For more information refer to attached link:

If you do not agree with the class policies, you are welcome to drop the class. You must click "accept the syllabus' in order to access the rest of the class. If you do not accept the syllabus, the class will be locked.