Instructor: Prof. M.J. Gordon, J.D., M.A.
E-mail: Please use the Private Message system in ETUDES to contact me regarding the course!

Course Description: This course surveys the major topics of biological anthropology. The primary goal of this course is to present how modern humans evolved. To accomplish this objective, it is necessary to (1) know how the evolutionary process works in general; (2) assess the evolutionary forces shaping the behavior and morphology of our closest living relatives, the monkeys and apes; (3) understand what the fossil record is and how it was created; and (4) consider fossil evidence that documents the evolutionary history of our own lineage, the hominids. These processes provide the key to understanding why humans are the way we are today.

Student Learning Outcomes (Institutional)

Critical Thinking: Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences. Students will apply critical thinking to investigate and interpret the influences of heredity and environment upon human beings.

Cultural Diversity: Respectfully engage with other cultures in an effort to understand them. Students will participate in activities designed to elicit discussion and understanding of the biological variation among Homo sapiens.

Student Learning Outcomes (Course-Level)

SLO 1: Explain how hereditary traits are transferred between generations and conclude how this relates to evolution by natural selection.

SLO 2: Recall and define anthropological terms and concepts that deal with the fossil record.

REQUIRED Reading:

References to chapters and page numbers are to those in THIS version of your textbook!

Course Grade: Your course grade will be based on points earned from Exams, Quizzes, and Essays:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>Exams</td>
<td>(3 @ 30 points each) 90 points</td>
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<tr>
<td>Quizzes</td>
<td>(12 @ 5 points each) 60 points</td>
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<tr>
<td>Essays</td>
<td>(1 @ 50 points each) 50 points</td>
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</table>

A = 200-180   B = 179-160  C = 159-140  D = 139-120  F = <120

Navigating Etudes: Announcements, the Syllabus, Course Modules, Assignments (exams, quizzes, essays), Participation Discussions, Private Messages (e-mails), and Grades are accessible in Etudes through their respective tabs at the left hand side of our Anthropology 101 Course Page.
PLEASE NOTE A FEW HARD DRACONIAN REALITIES & NON-NEGOTIABLE RULES:

1) As Instructor of the course I reserve the right to modify the syllabus, assignments, and the course schedule. I will notify you in writing via the Etudes “Announcements” tool if there are any changes.

2) It is ultimately YOUR responsibility to drop a course that you do not plan on completing. Failure to properly drop a course could result in your receiving a failing grade in the class!

*Last day to drop the class without a "W" is April 18, 2016.

*Last day to drop the class with a "W" is May 20, 2016.

3) If the instructor determines in his discretion that you are no longer appropriately participating in the course, you may be dropped by the instructor. Examples of lack of appropriate participation include failing to adhere to the rules and policies of this syllabus, failing to complete the modules by their due dates, or failing to submit an exam or other graded work on time.

4) NO extra credit is offered.

5) A grade of “incomplete” will NOT be given.

6) No matter what, late assignments will NOT be accepted. You have plenty of advance notice, so plan ahead and prepare for internet outages and other unforeseen and last-minute circumstances.

7) Students shall retain copies of all work submitted for grading AT LEAST until the student receives their final course grade.

8) This course requires proficiency in the use of the Etudes learning system, and students will be expected to log onto the Etudes site with regularity to complete the course requirements, send and receive class communications, submit assignments and check their grades.

9) Students may communicate with each other to discuss the course material and to study, but ALL EXAMS, QUIZZES, ESSAYS, POSTS and GRADED assignments of ANY kind must be each student’s OWN, ORIGINAL work. Please see the academic dishonesty policy toward the end of this syllabus.

10) By taking this course you agree to abide by this syllabus and the rules and policies it contains!

Modules: Modules, accessed from the left hand menu of the class site, are the "classroom" or lecture component of this course. Module material is designed to add to course readings. While reading the modules, have your textbook on hand. All sections of each module are required. To keep up with course work, have the module done by the dates listed on the Course Calendar. Not having the module sections completed timely is grounds for being excluded from the class for lack of participation.

Exams: Exams may cover any and all material presented in the course – textbook, modules, videos, etc.. All exams are objective. The exams are not timed, but they must be finished no later than the posted due date. Be advised that you need to set aside time to take an exam after you have finished the readings, modules and discussions for each section that is on the exam. You can stop taking an exam and continue it at a later time, but be aware that if you Submit/Finish a test, even accidentally, there is no going back to make changes or to redo a test.

I recommend completing the exams well in advance of the due date in order to avoid losing points due to unforeseen issues like computer malfunctions, internet problems, or illness. Because you have ample time for each exam, no excuses will be accepted for not submitting an exam by the due date -- NO EXCEPTIONS. Exams and due dates are listed in the Etudes Assignments, Tests and Surveys tool.
Quizzes: For each of the assigned chapters there is a reading quiz. Once you have finished a chapter, take the quiz to test your understanding of the chapter material. Quizzes are not timed. Quizzes should be completed and submitted online by the date listed on the Course Calendar. I recommend completing the quizzes well in advance of the due date in order to avoid losing points due to unforeseen issues like computer malfunctions, internet problems, or illness. Because you have ample time for each quiz, no excuses will be accepted for not submitting a quiz by the due date -- NO EXCEPTIONS. Quizzes and due dates are listed in the Etudes Assignments, Tests and Surveys tool.

Essays: You will write one graded essay over the course of the semester. The essay will be submitted in the style of an exam, so only the instructor will see your submission. It is suggested that you complete your essay in a word processing program (like MS Word), so that you can save your work as you go. Then cut and paste your finished answer into Etudes in order to submit your essay.

Essay Requirements: Each essay should be 2-4 paragraphs long, with 4-6 sentences per paragraph, and should include at least 2 citations to your textbook and 2 citations to the appropriate module sections. I recommend completing the essays well in advance of the due date in order to avoid losing points due to unforeseen issues like computer malfunctions, internet problems, or illness. Because you have ample time for each essay, no excuses will be accepted for not submitting an essay by the due date -- NO EXCEPTIONS. Essays and due dates are listed in the Assignments, Tests and Surveys tool.

Discussions: There are two categories of discussions available for student participation. All discussions can be accessed from the left hand menu in our class site. Click on "Discussion and Private Messages" to see the two available discussion forums, A) “Class Discussions” and B) “Questions”. The instructor will remove inappropriate topics, posts and responses from the forums and you may be subject to discipline. “Inappropriate” is defined by the instructor.

A. "Class Discussions" is the forum where I will post questions and comments from time to time with the idea of engaging you in thoughtful discussion and maintaining the class’ interest in the course material. To foster fulfilling class discussions, feel free to post an appropriate reply to anyone’s discussion if you like the point that they made, have questions about it, or would like to begin a dialog about that point.

The “Class Discussions” forum is intended to help bridge the gap between traditional (live, in person) courses where interaction, discussion and participation are commonplace, and wholly online courses where we do not meet in person.

If you participate in class discussions through this forum, not only will you learn more, understand the material better, ask and answer your course-related questions more efficiently, and generally get more out of this course, but you will also demonstrate to me your continued participation in the class and therefore your desire to remain enrolled.

ALTHOUGH CLASS DISCUSSIONS ARE NOT GRADED,
YOU ARE REQUIRED TO RESPOND TO THE FIRST CLASS DISCUSSION
(INTRODUCE YOURSELF!)
BY 11:59 PM ON MONDAY, 4-18-2016,
OR YOU WILL BE DROPPED FROM THE CLASS AS A NO-SHOW!
PLEASE PLAN AHEAD AND DO NOT MISS THIS DEADLINE!

B. "Questions" provides you with a forum to ask substantive, course-content related questions which can be answered by other students and/or the professor (subject, of course, to the academic dishonesty policy of this course and of West LA College – DO NOT CHEAT, by for instance, posting or answering specific quiz, exam, or essay questions).
**Accommodations:** If you are a student with a disability and require accommodations, please contact the Disabled Students Programs & Services (DSP&S) Office:

On campus: Student Services Building (SSB 320)  
Telephone: (310) 287-4450  
Department email: dsps@wlac.edu

**Class Communication Policies for ALL Private Messages, E-mails, Discussions, Essays, Etc.:**

1. No profanity or foul language of any kind at any time.

2. Please address everyone politely by their name.

3. Under no circumstances may you use the classroom forum to ask for a classmate's personal contact information or in any way ask for a personal meeting or date.

4. Do not include in your signature or other material in your messages any kind of sales solicitations, information about a business, or a political or religious message of any kind. Do not include a blind or other kind of hyperlink to such information.

5. Please use common sense and common courtesy. Please check with me first if you have any questions about what is appropriate.

6. The instructor maintains the right to delete any public posting deemed inappropriate.

7. Post a thoughtful reply to the questions posed. Be sure your essay covers all points from the prompt.

8. Present your responses in an academic manner. These discussions are formal writing assignments for this class; make a well-reasoned argument, use proper grammar, punctuation, and capital letters where appropriate.

9. Fully develop your arguments. Be thorough and explain completely. Connect your argument to the evidence presented in this course (citing the course text and modules is required).

10. All statements need to be backed up with data and ideas presented in modules and readings--include the page number or module section in brackets. This is your evidence. The idea is to demonstrate your understanding of the course material. If you use sources from outside of the class (not required), they must be academic sources and you must provide the full citation.

**Special Considerations for Communicating With the Instructor:**

Please, do not email or private message me as you would text a message to your friend. Please follow these basic rules:

1. Sign off with your full name - first and last

2. If e-mailing, state in which class you are enrolled

3. Do not tell me to reply ASAP or make other demands

4. Do a spell check on your communications

5. Use upper- and lower-case letters as appropriate in any formal academic written communications (this includes "I")

6. Wait for a reply. I will reply to your messages as quickly as possible, and with every effort to do so within 48 hours during weekdays (except holidays).
Academic Dishonesty Policy:
Academic integrity is a fundamental value of higher education and WLAC; therefore, acts of cheating, plagiarism, falsification or attempts to cheat, plagiarize or falsify will not be tolerated in this course. It is your responsibility to understand what plagiarism is and you can read about it here: http://www.plagiarism.org. Acts of academic dishonesty may result in zero points for the assignment, being reported to Student Services, and/or receiving an F for the class.

The following is from LACCD student code of conduct as it relates to student dishonesty (Board Rule 9803.28): "Violations of academic integrity of any type by a student provides grounds for disciplinary action by the instructor of college. Violations of Academic Integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one's identity for the purpose of enhancing one's grade. For more information on the Standards of Student Conduct refer to the college catalog available in hardcopy and online at www.wlac.edu."

Spring 2016 WLAC Anth-101 Section 8261 -- Prof. MJ Gordon

Course Calendar

PLEASE HAVE YOUR READING DONE BY THE FIRST DAY OF THE WEEK IT IS DUE. ASSIGNMENTS, ETC. ARE POSTED ON ETUDES AT LEAST 1 WEEK BEFORE THEY ARE DUE.

<table>
<thead>
<tr>
<th>WEEK#</th>
<th>DATES</th>
<th>Assignment</th>
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<tbody>
<tr>
<td>1</td>
<td>Apr 11-Apr 17</td>
<td>Read Jurmain Ch. 1-2 &amp; Modules 1-2</td>
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<tr>
<td>2</td>
<td>Apr 18-Apr 24</td>
<td>Read Jurmain Ch. 3 &amp; Module 3</td>
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<tr>
<td></td>
<td>MON 4-18-16 by 11:59 PM</td>
<td><strong>1ST CLASS DISCUSSION POST DUE (INTRODUCE YOURSELF!) TO REMAIN REGISTERED IN THE COURSE!</strong></td>
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<tr>
<td></td>
<td>MON 4-18-16 by 11:59 PM</td>
<td><strong>QUIZ 1 (Ch. 1) DUE</strong></td>
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<td>3</td>
<td>Apr 25-May 1</td>
<td>Read Jurmain Ch. 4,12 &amp; Modules 4-5</td>
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<td>MON 4-25-16 by 11:59 PM</td>
<td><strong>QUIZZES 2, 3, 4, 5 (Chs. 2, 3, 4, 12) DUE</strong></td>
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<td>4</td>
<td>May 2-May 8</td>
<td>Read Jurmain Ch. 6-7 &amp; Modules 6-7</td>
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<td>MON 5-2-16 by 11:59 PM</td>
<td><strong>EXAM #1 (Ch. 1-4,12; Modules 1-5) DUE</strong></td>
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<td>5</td>
<td>May 9-May 15</td>
<td>Read Jurmain Ch. 5 &amp; Module 8</td>
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<td>MON 5-9-16 by 11:59 PM</td>
<td><strong>QUIZZES 6, 7, 8 (Chs. 6, 7, 5) DUE</strong></td>
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<td>6</td>
<td>May 16-May 22</td>
<td>Read Jurmain Ch. 8-9 &amp; Modules 9-10</td>
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<td>MON 5-16-16 by 11:59 PM</td>
<td><strong>QUIZZES 9, 10 (Chs. 8, 9) DUE</strong></td>
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<td>7</td>
<td>May 23-May 29</td>
<td>Read Jurmain Ch. 10-11 &amp; Modules 11-12</td>
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<td>MON 5-23-16 by 11:59 PM</td>
<td><strong>QUIZZES 11, 12 (Chs. 10, 11) DUE</strong></td>
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<td>8</td>
<td>May 30-June 5</td>
<td>HAVE A MEANINGFUL MEMORIAL DAY, CAMPUS CLOSED!</td>
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<td>MON 5-30-16</td>
<td><strong>ESSAY (Bipedalism) DUE</strong></td>
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<td>TUES 5-31-16 by 11:59 PM</td>
<td><strong>EXAM #2 (Ch. 6-7; Modules 6-7) DUE</strong></td>
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<td>FRI 6-3-16 by 11:59 PM</td>
<td><strong>EXAM #3 (Ch. 5,8-11; Modules 8-12) DUE</strong></td>
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<td>FRI 6-3-16 by 11:59 PM</td>
<td><strong>FRI 6-3-16 by 11:59 PM</strong></td>
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