

WARNING: BE ADVISED: This is a summer class that is accelerated into 6 weeks requiring at least 20 hours of learning and work each week. During fall and spring semesters it is a 16 week course requiring 5 hours of learning each week. Consider your other obligations before beginning this class. Late work is not accepted by the instructor.

**West Los Angeles College
Syllabus**

Section Number: 8012

Course Title: ACCOUNTING 001 - INTRODUCTORY ACCOUNTING I -
(UC:CSU) - 5.00 Unit(s)

Prerequisite: None

Semester: Summer 2015

Student Learning Outcomes :

1. Complete an accounting cycle for a sole proprietorship according to Generally Accepted Accounting Principles (GAAP).
2. Generate and record payroll and payroll-related liabilities in accordance with state and federal laws and regulations.

Required Materials: Required text and required "CONNECT" online access:

Required text and required "CONNECT" online access:
"Fundamental Accounting Principles", 21st Edition
Authors: Wild, Shaw, Chiappeta
Publisher: McGraw Hill

If you purchase the book in the WLAC bookstore it will come with the access code to the CONNECT for free.

CONNECT is a McGraw Hill website that you will complete presentations, homework and exams. It is separate from the ETUDES site.

CONNECT Site:
<http://connect.mheducation.com/class/a-morgan-sec-8012>

Instructor: Arabian Morgan, CPA, MST

Biography: Arabian Morgan operates a personal and business enhancement firm. His tax and accounting services include small business and individuals. His professional development workshops cover how to effectively win friends and influence people, genuine impression management, ethics and integrity and successful networking.

Arabian was a consultant for five years with one of the world's largest public accounting firms, PricewaterhouseCoopers LLP, specializing in tax consulting and financial planning. He is a licensed Certified Public Accountant. Over the past twenty years Arabian has provided tax and financial planning consulting services to individuals and businesses of all net worth's.

Arabian earned his Masters in Business Taxation from the University of Southern California (USC) and also possesses a Bachelor of Science degree in Accounting from USC.

Arabian has been teaching Business, Accounting and professional development classes for the past 20 years.

Course Overview: This course emphasizes basic accounting theory and practices which include an analysis of records of original entry and their relationship to the general ledger, controlling accounts and their subsidiary ledgers, the voucher system, periodic adjustments, worksheets, financial statements, and closing the ledger.

Methods of Evaluation:

1. Short answer and/or multiple-choice examinations of text and lecture materials.
2. Problem Solving and case analysis will be conducted to determine the students ability to make decisions
3. Practice sets
4. Problem assignments

Attendance: Online attendance is mandatory. All work must be submitted by its due date.

Late Work: Late work will not be accepted. Exams may not be made up.

Examinations: Each exam is to be completed in no more than 3 hours.

Policies: The "WLAC Standards of Student Conduct" will be enforced. A publication containing the WLAC Standards of Student Conduct" may be

obtained from the Academic Affairs office. WLAC online learning policies apply as well.

Cheating on any assignment, test or exam will earn student zero points for the assignment. Student will be subject to the policies of West Los Angeles College for further disciplinary action.

Academic dishonesty will not be tolerated. Plagiarism will not be tolerated.

Class Expectations

It is expected that online students will:

- Perform their own work with a high degree of effort and professionalism.
- Read the book chapter assigned carefully paying attention to all examples and charts
- Refrain from substituting reading book chapters for their sole comprehension coming from the professor's posted lecture and PowerPoint slides
- Submit all assignments quizzes and exams by their due dates
- Ask questions in the discussion forums
- Compare their homework solution with that of the professors in a timely fashion and ask follow-up questions for any needed clarification
- Answer all questions in an ethical manner
- Refrain from cheating
- Refrain from foul language and insulting (or annoying) behaviors

Where to Find / Submit Assignments and Other Things:

- Discussion questions can be found and should be submitted in the "Discussion and Private Messages" area. Use this area to submit questions on the Homework and Presentations.
- Presentations, Homework, and Exams can be found at the connect site:
<http://connect.mheducation.com/class/a-morgan-sec-8012>

Grading Scale

Letter	Points
A	3150 to 3500
B	2800 to less than 3150
C	2450 to less than 2800
D	2100 to less than 2450
F	Less than 2100

Week	Date	Activity	Date Opens	Date Due	Grace Period	Points	Earned
Week 1	6/15/2015	Ch 1 Presentations & Homework	6/15/2015	6/18/2015	6/21/2015	100	
		Ch 2 Presentations & Homework	6/17/2015	6/20/2015	6/21/2015	100	
Week 2	6/22/2015	Ch 3 Presentations & Homework	6/22/2015	6/25/2015	6/28/2015	100	
		Ch 4 Presentations & Homework	6/24/2015	6/27/2015	6/28/2015	100	
Week 3	6/29/2015	Exam 1 (Chapters 1, 2, 3, 4)	6/29/2015	6/30/2015	None	800	
	6/29/2015	Ch 5 Presentations & Homework	6/29/2015	7/2/2015	7/5/2015	100	
		Ch 6 Presentations & Homework	7/1/2015	7/4/2015	7/5/2015	100	
Week 4	7/6/2015	Ch 7 Presentations & Homework	7/6/2015	7/9/2015	7/12/2015	100	
		Ch 9 Presentations & Homework	7/8/2015	7/11/2015	7/12/2015	100	
Week 5	7/13/2015	Exam 2 (Chapters 5, 6, 7, 9)	7/13/2015	7/14/2015	None	800	
	7/13/2015	Ch 10 Presentations & Homework	7/13/2015	7/16/2015	7/19/2015	100	
		Ch 11 Presentations & Homework	7/15/2015	7/18/2015	7/19/2015	100	
Week 6	7/20/2015	Ch 12 Presentations & Homework	7/20/2015	7/23/2015	None	100	
		Exam 3 (Chapters 10, 11, 12)	7/23/2015	7/24/2015	None	800	
Total						3500	

All assignments are subject to change.