

Division: Board of Trustees

Roles & Responsibilities

The Board of Trustees is an independent, policy-making body that reflects the public interest in the institution’s educational quality. The Board of Trustees has authority over and responsibilities for policies to assure the academic quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution. The Board of Trustees delegates full responsibility and authority to the Chancellor to implement and administer board policies without board interference and holds the Chancellor accountable for the operation of the district.

Functional Area	Accreditation Standard	Constituents	Board Responsibilities	Chancellor’s Responsibilities	Shared Responsibilities
Institutional Leadership	IV.C.2 IV.C.3 IV.C.1	Board of Trustees Senior Executive Staff College Presidents Academic Senates & Faculty Employee Groups/Unions District Employees Students Community Stakeholders	Act as a collective entity; once the Board reaches a decision, all Board members act in support of the decision. Adhere to a clearly defined policy for selecting and evaluation the Chancellor Participate in ongoing program for Board development including new member orientation. Establish policies to assure the academic quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution. Regularly review key indicators of student learning and achievement, and institutional plans for improving academic quality. Regularly evaluates its practices and performance, including full participation in Board training; makes results public and uses results to improve Board performance, academic quality, and	Oversees orientation of new board members and leadership development opportunities for all Board members. Assures completion of the Board’s annual goal-setting, self-evaluation and leadership and planning sessions. Serves as chief executive of the District and assures academic quality and institutional effectiveness. Supervises, coordinates, and evaluates the activities of the Chancellor’s Cabinet (presidents & executive staff) Advises the Board of Trustees on policy matters. Assures the overall quality of all District–level decision-making, institutional policies, procedures, practices, and outcomes, and shared governance processes. Includes a statement on the Board’s annual self-assessment as a report for a regular meeting agenda of the Board of Trustees. In a regular report to the Board, informs the Board of Trustees of	Board President and Chancellor consult on context of new Board member orientation. Plan Board’s annual goal-setting meeting jointly. Discuss policies to ensure academic quality. Meet and plan the agenda for all regular Board and Committee meetings. Review reports on each college’s financial standing. Implement fiscal monitoring at colleges requiring assistance.

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	<p>IV.C.13</p> <p>IV.C.13</p>		<p>institutional effectiveness.</p> <p>Is informed about the Eligibility Requirements, the Accreditation Standards, Commission policies, accreditation processes, and the colleges' accredited status.</p> <p>Supports through policy the colleges' efforts to improve and excel. The Board participates in evaluation of governing Board roles and functions in the accreditation process.</p>	<p>these items throughout the year.</p> <p>Brings updates on the functional maps to the Board of Trustees for review and comment.</p>	
Advocacy	<p>IV.C.4</p> <p>IV.C4</p>	<p>Board of Trustees</p> <p>All District and college constituencies</p>	<p>Acts as an independent, policy-making body that reflects the public interest in the institution's educational quality.</p> <p>Advocates for and defends the institution and protects it from undue influence or political pressure.</p>	<p>Represents the District and District colleges to all local, state, and national constituencies in keeping with guidance from the Board of Trustees.</p> <p>Working with the Board of Trustees, guides the development of legislative policy and advocacy positions on behalf of the District and the colleges.</p>	<p>Develop position papers/points for discussion with elected officials, external agencies and members of the public.</p>
Financial Stability and Resource Development	IV. C. 1	<p>Board of Trustees</p> <p>All District and college constituencies</p>	<p>Exercises authority over, and responsibility for, policies to assure the academic quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution.</p>	<p>Establishes long-range plans to assure District and college fiscal stability.</p> <p>Assures that District resources are allocated in response to the District's mission and strategic goals and priorities.</p> <p>Identifies and pursues initiatives to augment District and college</p>	<p>Receive and review quarterly fiscal reports on each college's and the ESC's budget expenditures.</p> <p>Monitor the District's fiscal health by requesting and reviewing fiscal projections.</p>

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				<p>resources and external partnerships.</p> <p>Engages in District-level strategic and long-range academic planning, fiscal stewardship, facilities and capital outlay planning and construction, general obligation bond management and enrollment management.</p> <p>Provides budgetary accountability at the District and college level. Designs and implements District bond programs to secure bond funding.</p>	
Policies and Procedures	<p>IV.C.5</p> <p>IV.C.6</p> <p>IV.C.7</p> <p>IV.C.11</p>	<p>Board of Trustees</p> <p>Senior Staff</p> <p>College Presidents</p> <p>Academic Senates, Faculty</p> <p>Unions</p> <p>All stakeholders</p>	<p>Establish policies consistent with the district mission to ensure the quality, integrity and improvement of student learning programs and services and the resources necessary to support them.</p> <p>Establish Board Rules specifying the Board's size, duties, responsibilities, structure, and operating procedures.</p> <p>Act in a manner consistent with Board policies and rules; regularly assesses both for effectiveness in fulfilling the District's mission; revise as necessary.</p> <p>Uphold and adhere to a code of ethics and conflict of interest policy within a clearly defined policy for dealing with behavior that violates its code and implements it when necessary.</p>	<p>Advises the Board in the development of Board policies and Board Rules.</p> <p>Establishes and maintains District-wide administrative policies through Chancellor's Directives and Administrative Regulations.</p> <p>Provides for the regular review of all directives and administrative policies.</p> <p>Work with the Board president to ensure Board members' understanding of Board Rules through regular and Special meetings of the Board.</p> <p>Provides leadership in the development of the District mission and strategic and facilities plans to support the educational environment and experiences of faculty, staff and students.</p> <p>Serves as liaison between the colleges and the Board of Trustees.</p>	<p>Discuss and develop long-range fiscal accountability and investment policies.</p> <p>Review District's progress on strategic plan goals.</p> <p>Prepare Board Rule changes as Notice items for broad discussion prior to adoption.</p> <p>Meet and review educational and facilities master plans for alignment.</p> <p>Meet jointly to discuss Board's self-assessment.</p> <p>Periodically discuss Chancellor's progress on annual goals.</p>

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	<p data-bbox="310 418 403 441">IV.C.13</p> <p data-bbox="310 604 403 626">IV.C.12</p>		<p data-bbox="810 279 1119 490">Participates in an annual evaluation process and assesses the Board's effectiveness in promoting and sustaining academic quality and institutional effectiveness.</p> <p data-bbox="810 506 1150 652">Delegate full responsibility and authority to the Chancellor to implement and administer Board policies without interference.</p> <p data-bbox="810 669 1155 760">Holds the Chancellor accountable for the operation of the District.</p>	<p data-bbox="1224 279 1669 337">Assists the Board in the conduct of its annual self-assessment.</p> <p data-bbox="1224 354 1612 412">Provides leadership for collective bargaining processes.</p> <p data-bbox="1224 428 1585 548">Provides leadership for the on-going improvement of District-wide administrative support services.</p> <p data-bbox="1224 565 1640 750">Establishes and maintain the roles and responsibilities of the District in relation to the colleges and evaluates this delineation on a regular basis to improve District/college functions</p>	

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