

**Board Members Inquiries Board of Trustees Meetings  
July 2014 - June 2015**

8/13/2015

	Date	Meeting	Item	Board Member	Responsible Party	Status
1	July 9, 2014	Board Meeting	With respect to Com. No. BF1. Budget Revisions and Appropriation Transfers Attachment I as it relates to the Summer Food Services Program at Los Angeles Southwest College, Trustee Eng noted that this program will provide meals for 400 students per day for 39 days. He inquired as to what percent of this number is low-income students.	Board Member Eng	Dr. Rodriguez and L. Rose	Dr. Rose reported orally that the program serves low income children, so all must meet the low income requirement.
2			With respect to Com. No. BSD2. Business Services Routine Report Roman Numeral I. Authorize Service Agreements Item A. as it relates to an agreement with Etudes, Inc. to provide Level 6 services for up to 15,500 enrollments for its Etudes-NG (Next Generation) software system at East Los Angeles College, Trustee Field inquired as to when a decision will be made regarding the possibility of utilizing this software system on a Districtwide basis.	Board Member Field	Dr. Rodriguez and D. Gauthier	D. Gauthier responded during the meeting that the State Chancellor's Office is conducting an RFP for one statewide distance education provider.
1	July 23, 2014	Board Meeting	With respect to the remarks by Mr. Larry Young regarding the unavailability of food at West Los Angeles College (WLAC) and the other campuses during finals week, President Svonkin indicated that a food program consultant had conducted an evaluation of the food services on all of the campuses. He indicated that he would have Chancellor Rodriguez and Mr. Nabil Abu-Ghazaleh, President, WLAC, meet with Mr. Young regarding this issue.	Board Member Svonkin	Dr. Rodriguez and Mr. Abu-Ghazaleh	President Abu-Ghazaleh reported that he had met with the student regularly and had discussed this topic.
			Trustee Pearlman inquired if the evaluation report is available. President Svonkin responded in the affirmative and indicated that he would request Mr. James D. O'Reilly, Chief Facilities Executive, to provide this report to the Board members.	Board Member Pearlman	J. O'Reilly	FMPOC 5/28/14

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1	August 6, 2014	Board Meeting	With respect to the Announcements from the College Presidents regarding various events on the LACCD campuses, President Svonkin requested that a program such as outlook be set up by the District through which the Board members can be notified of and invited to major events. He requested that Chancellor Rodriguez and Mr. Jorge Mata, Chief Information Officer, Information Technology, work on coordinating this.	Board Member Svonkin	J. Mata & S. Springer	District Website shows all nine college calendars as of Nov. 2014. This is a work in progress - colleges need to populate calendars.
2			With respect to the remarks by Ms. Jean Gilmore regarding a music class from Los Angeles Southwest College (LASC) missing from her transcript, President Svonkin requested that Chancellor Rodriguez investigate this matter with the assistance of the LASC administration.	Board Member Svonkin	B. Kimble	President Rose reported that the transcript had been corrected.
3			With respect to Com. No. ISD1. Approval of Educational Programs and Courses Roman Numeral I. Approve New Courses, President Svonkin requested that the Board members and Chancellor Rodriguez be provided with the minutes of the District Curriculum Committee, which is the committee that recommends the courses for approval by the Board of Trustees.	Board Member Svonkin	B. Kimble	Board Letter 5/27/15
4			With respect to Com. No. BSD1. Ratifications for Business Services Item J. Leases, Use Permits and Civic Center Permits of District Facilities as it relates to the use of parking facilities at the colleges by outside firms, President Svonkin requested assurance that the District is charging the right amount for the parking facilities and that the agreements cover liabilities.	Board Member Svonkin	A. Barrera	On-Going. This information is noted on Board Items as they are presented for Board approval.
5			With respect to Com. No. CH1. Appointments to the District Citizens' Oversight Committee for Proposition A/AA and Measure J Bond Programs, Trustee Eng requested that Chancellor Rodriguez review the critiques of the members of the District Citizens' Oversight Committee (DCOC) to make sure they are qualified to serve on the DCOC.	Board Member Eng	F. Rodriguez and A. Barrera	Board Agenda 8/6/2014. Board Letter 9/17/2014

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6			President Svonkin inquired if the rules of the DCOC require that the regional representatives come from one of the colleges or if they can be from the community but not be serving on that college's Citizen's Oversight Committee. Ms. Camille Goulet, General Counsel, indicated that she would research this issue and provide a response to the Board.	Board Member Svonkin	C. Goulet	DCOC approved Bylaw Changes on 5/29/15
7			Trustee Field requested that an update be provided by the appropriate staff in the near future regarding the members of the DCOC, when their terms expire, and the dates of the meetings for the coming year.	Board Member Field	J. O'Reilly/A. Barrera	Board Letter 5/13/15
1	August 20, 2014	Board Meeting	With respect to the Committee of the Whole presentation of the 2014 Student Success Scorecard, Vice President Veres requested that the Board be provided with a breakdown per semester of the number of courses being offered by each college and the size of the class sections.	Board Member Veres	B. Kimble	Board Letter 5/27/15
2			With respect to Com. No. FPD1, Adopt Resolution to Convey Easement to City of Los Angeles at Los Angeles Valley College, Trustee Eng requested that the total cost be included in all future items related to the conveyance of easements.	Board Member Eng	A. Barrera	This information is noted on Agendas as items come for approval.
3			With respect to Com. No. BSD2. Business Services Routine Report Roman Numeral V. Ratify Service Agreements Item B. as it relates to amendment to an agreement with Enterprise Rent-A-Car Company for the rental of passenger vans for the LAPC Athletics Department's intercollegiate competitions, Trustee Pearlman requested that a cost-benefit analysis be conducted with respect to leasing versus purchasing vehicles.  President Svonkin indicated that Chancellor Rodriguez would conduct this analysis and report back to the Board.	Board Member Pearlman	Dr. Rodriguez	Board Letter on 10/22/15

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1	September 3, 2014	Board Meeting	With respect to Com. No. BSD2. Roman Numeral V. Item E. as it relates to an amendment to an agreement with Commuter Check Services Corporation to furnish "Commuter Check" regional transit vouchers for distribution to Educational Services Center employees, Trustee Eng inquired as to the possibility of providing transit vouchers to LACCD students at a reduced cost.	Board Member Eng	Dr. Rodriguez	Chancellor's Letter to MTA was sent on October 8, 2014.
2			With respect to the Public Hearing on Adoption of 2014-2015 Final Budget, President Svonkin requested the preparation of a budget transition plan to address the revenue gap for the end of Proposition 30.	Board Member Svonkin	J. Gordon	Budget & Finance Committee 2/11/15 & 3/11/15
3			Trustee Field requested that the Board be provided with information regarding the applicability and impact of the "Cadillac" tax on benefits.	Board Member field	L. Menzies	Budget & Finance Committee 2/11/15 & 3/11/15
4			President Svonkin requested the preparation of an analysis regarding the fiscal impact of new CalSTRS contributions.	Board Member Svonkin	J. Gordon	Budget & Finance Committee 2/11/15 & 3/11/15
5			Trustee Moreno requested that the Board be provided with tracking information regarding the District's progress in terms of enrollments.	Board Member Moreno	B. Kimble	Standing item on Budget & Finance Committee agenda 2014-2015
6			Request that LAVC employees be informed in writing about the District's prohibition on fighting in the work place	Board Member Eng	A. Roman	Board Letter 10/8/2014
1	October 8, 2014	Board Meeting	With respect to Com. No. FPD1. Facilities Planning and Development Routine Report and Com. No. FPD2. Authorize Master Procurement Agreements, Trustee Eng inquired if the bond program items meet the minimum 30 percent participation by Local, Small, Emerging, and Disabled Veteran-owned (LSEDV) businesses.	Board Member Eng	J. O'Reilly	FMPOC 1/28/15

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1	November 5, 2014	Board Meeting	With respect to Com. No. BSD2. Business Services Routine Report Roman Numeral III. Authorize Lease of District Facilities as it relates to a lease agreement with RSA Cuisine LLC for use of 144 square feet in a stand-alone kiosk at Los Angeles Valley College, Student Trustee Jackson inquired if any portion of the revenue from this kiosk will go to the Associated Student Union (ASU) for scholarships.	Student Trustee Jackson	E. Endrijonas	Dr. Endrijonas responded directly to Mr. Jackson that no revenue will be for scholarships
1	December 3, 2014	Board Meeting	With respect to Com. No. PA1. Completion of the Health Fitness & Physical Education Project - Proposition A/AA and Measure J Bond Program, which did not pass, President Svonkin requested that the Board be provided with an update regarding the timeline for this project.	Board Member Svonkin	R. Martinez	Board Letter 5/13/15.
2			With respect to the remarks by Mr. Brian Bartelt regarding an LACCD study abroad program to Cameroon, Africa not being sanctioned by the Los Angeles City College administration nor the General Counsel, President Svonkin requested that Chancellor Rodriguez look into this matter and report back to the Board.	Board Member Svonkin	A. Barrera	Chancellor's Directive 5/5/15.
3			With respect to Com. No. BSD2. Business Services Routine Report Roman Numeral VIII. Ratify Acceptance of Donations as it relates to the use of Foundation funds to purchase supplies, Trustee Pearlman inquired as to why these funds are being used for this purpose rather than being used for student scholarships.	Board Member Pearlman	R. Martinez	President R. Martinez responded that the Foundation has assisted the college when it had projected a deficit.
1	December 3, 2014	Committee of the Whole	With respect to the Committee of the Whole presentation regarding the update on the District Foundaion, Trustee Field requested that the Board be provided with a financial report of the LACCD Foundation that covers the past four or five years.	Board Member Field	A. Barrera	Foundation Files were brought to ESC in July, 2015. Records from the Foundation are being reviewed.

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2			Trustee Eng requested that the Board be provided with information as to the criteria required to qualify for the various scholarships awarded by the LACCD Foundation.	Board Member Eng	A. Barrera	Foundation Files were brought to ESC in July, 2015. Records from the Foundation are being reviewed.
1	January 14, 2015	Board Meeting	With respect to the remarks by Mr. James Gooden regarding the closing of the College Library at Los Angeles Trade-Technical College, President Svonkin requested that Chancellor Rodriguez provide the Board with information with respect to the hours of operation for each of the nine College Libraries.	Board Member Svonkin	B. Kimble	Board Letter 5/27/14
1	January 28, 2015	Board Meeting	With respect to Com. No. BSD1. Business Services Report Roman Numeral I. Authorize Services Agreements Item B. as it relates to an agreement with the US Green Building Council Los Angeles Chapter to Provide services for the Green Biz LA project, President Svonkin indicated that Chancellor Rodriguez would provide a detailed report regarding the Green Biz LA project.	Board Member Svonkin	C. Cajayon	Board Letter 3/4/14
1	February 11, 2015	Board Meeting	With respect to Com. No. BF1. Budget Revisions and Appropriation Transfers Attachment I as it relates to Fund/Grant S-0166 Predominantly Black Institutions, Student Trustee Jackson inquired whether LASC is both a Predominantly Black Institution and a Hispanic Serving Institution. He asked for information on the two designations regarding grant funds.	Student Trustee Jackson	L. Rose	President Rose responded to the student trustee that LASC is both.
1	March 11, 2015	Board Meeting	With regard to Student Services, Board member Pearlman inquired whether every college has a Veterans Center and whether the Student Health Centers provide organ donor testing	Board Member Pearlman	A. Barrera	Board Letter 3/25/15
2			With regard to agreements at East Los Angeles College, Board member Eng asked if additional costs are due to extensions of the agreements.	Board Member Eng	M. Martinez	Board Letter 5/27/15

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1	March 25, 2015	Board Meeting	With respect to the remarks by Mr. Steve Schulte regarding the Pierce Farm Center, Chancellor Rodriguez indicated that he would prepare a summary regarding this discussion and provide it to the Board	Board Member Svonkin	Dr. Rodriguez and C. Goulet	Confidential Report to Board Members.
2			Mr. Svonkin requested a review of the scope of the Ad Hoc Committee on Environmental Stewardship	Board Member Svonkin	Dr. Rodriguez and C. Goulet	Board Letter 4/29/15
3			A question was raised about the use of a single Trustee's name on a press release	Board Member Pearlman	Dr. Rodriguez and C. Goulet	Board Letter - 4/29/15
4			Question on the propriety of using the term, "God bless you," when speaking on behalf of the Board .	Board Member Pearlman	Dr. Rodriguez and C. Goulet	Board Letter - 4/29/15
1	April 25, 2015	Board Meeting	President Svonkin concurred with Trustee Pearlman's concerns and indicated that the process for electing a Board member to the California Community College Trustees Board of Directors should commence with the incoming Board members. He requested that a discussion item regarding this process be placed on the agenda of the upcoming Board of Trustees retreat.	Board Member Svonkin	Board Member Svonkin	Discussion scheduled for meeting on 8/19/15.
2			Trustee Veres requested that Chancellor Rodriguez conduct a review in order to determine whether or not membership in this organization is of benefit to the District. He indicated that if it is determined that the value is not beneficial to the District, there be a renegotiation of the amount the District pays.	Board Member Veres	Dr. Rodriguez	Discussion scheduled for meeting on 8/19/15.
3			With respect to Com. No. BF2. Approve 2014-15 Budget Adjustments to Income/Appropriations, President Svonkin indicated that Chancellor Rodriguez is in the process of preparing a plan for the Board that will explain how the apportionment funds will be allocated. He requested that Chancellor Rodriguez take steps to ensure that the colleges are spending their apportionment funds effectively in order to achieve their budgetary goals.	Board Member Svonkin	Dr. Rodriguez	In Process

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1	April 29, 2015	Board Meeting	<p>With respect to the remarks by Ms. Elizabeth Randall regarding her request that the District consider utilizing her store, Staples Advantage, for its next office supply contract in order to reduce the cost of goods as well as the cost of doing business.</p> <p>She inquired about the District's use of a Master Agreement which excludes her firm, Staples. Trustee Pearlman requested that Ms. Randall's request be further discussed.</p>	Board Member Pearlman	Dr. Rodriguez and A. Barrera	J. Watson responded; he and Dr. Barrera met with Ms. Randall - 7/1/15
2			A question was asked regarding the Library Operation Hours	Board Member Pearlman	B. Kimble	Board Letter - 5/27/15
3			A question was asked about Disposition of District Property.	Board Member Fiedl	C. Goulet	Board Letter - 6/10/15
1	May 13, 2015	Board Meeting	<p>With respect to Reports from Board Members on Conference Attendance, Trustee Veres indicated that Trustee-Elect Andra Hoffman attended the Community College League of California (CCLC) 2015 Annual Trustees Conference. He requested that Ms. Hoffman be asked to submit a conference report in order to be consistent with the Board policy.</p>	Board Member Veres	Board Member Svonkin	
2			<p>With respect to Com. No. ISD4. Amend Board Rule Chapter VI Article II - Graduation Requirements, which was withdrawn, President Svonkin requested that Chancellor Rodriguez discuss this issue with the District Academic Senate for the purpose of creating a solution to present to the Board. He indicated that he would work with Chancellor Rodriguez on rescheduling the item for a future Board meeting.</p>	Board Member Svonkin	B. Kimble	Adopted 7/8/15 under Board agenda item ISD2.



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1	June 24, 2015	Board Meeting	With respect to Com. No. BT4, Amend Board Rule Chapter II Article V - Communications to the Board as it relates to public speakers, Trustee Eng requested that a policy be established whereby the Board members are notified immediately after each Board meeting that there will be a response to a particular public speaker.	Board Member Eng	A. Barrera	Notification via email will be sent to Board members.
2			With respect to Com. No. FPD3. Adopt Resolution Ratifying Staff's issuance of a Request for Qualifications and Proposals under Education Code Section 81335 for the Valley Academic and Cultural Center Project at Los Angeles Valley College; and Authorizing the Award of the Site Lease, Facilities Lease and Related Pre-Construction and Construction Services Agreement, Trustee Pearlman inquired as to what percentage of the small, local, and emerging firms are working with the District for the first time.	Board Member Eng	J. O'Reilly	Scheduling Presentation for Committee of the Whole in September-October 2015.