

**LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR
ADMINISTRATIVE REGULATIONS**

INDEX NUMBER: E-119

REFERENCE:	TOPIC: Acceptance of Upper-Division Coursework to Meet Associate Degree Requirements
ISSUE DATE: June 14, 2010	INITIATED BY: Instructional and Student Support Services
CHANGES: New Regulation	DATES OF CHANGES:

The colleges within the LACCD will accept upper division coursework completed at other colleges for the purpose of fulfilling Associate Degree requirements using the following guidelines:

1. Coursework must be completed at a United States regionally accredited institution.*
2. A student must submit official transcripts from the originating institution.
3. Upper division courses may be applied to an LACCD general education area or major and/or elective requirements based on content equivalency to a general education, major or elective course offered at an LACCD campus.
4. Upper division courses in math or English composition may be used to satisfy competency requirements for the Associate Degree.

Use of Upper Division Courses to Satisfy IGETC or CSU GE Breadth

Policy on the use of upper-division coursework on the IGETC and CSU GE is governed by the University of California and California State University systems. Consult the IGETC Standards and CSU Executive Order 1033 for complete details.

* For policies for granting credit for courses from institutions outside the U.S. see: Administrative Regulation E-101 – *Credit for Courses Taken at Institutions of Higher Learning Outside the United States.*