

West Los Angeles College

Spring 2016

Class Schedule Galley for Review

CHAIRPERSONS and DEANS – please schedule meetings between April 17 and April 22, 2015 to discuss schedule production.

IMPORTANT – we will be completing only one draft of the galley for Spring 2016. You must complete all scheduling on this draft (there will not be a 2nd draft). Please note these critical production timeline items:

Mon. 4/13/15 - Wed. 4/22/15	Deans meet with Chairs and Program Directors. Discuss schedule production and galleys (distributed by Karen). Chairs are welcome to include their Vice Chairs and assistants.
Mon. 4/17/15 - Mon. 4/29/15	Chairs review the galleys. Chairs meet with their division and Program Directors, complete all supporting documents including Seniority Lists and Instructors' Workblock Forms, redline all corrections on galleys, return to Karen. The schedule should be 100% complete at this point, and all sections should be staffed.
Mon. 5/1/15 - Mon. 5/15/15	Deans, Chairs and Karen meet, review redlined galleys and supporting documents. Chairs are welcome to include their Vice Chairs and assistants. Deans approve galley redlines, seniority lists and Workblock form redlines. Karen takes originals and gives copies to Chairs and Deans. <i>Exception</i> , if there are any remaining issues or missing documentation, Chairs will have a short period of time to resolve; and follow up meetings will be scheduled. ▼
Mon. 5/15/1 – Tue. 5/22/15	Deans, Chairs and Karen meet to follow up on any outstanding galley issues or missing documentation. Deans approve redlines. Karen takes originals; gives copies to Chairs and Deans.

Thank you all for your participation in the scheduling process.

West Los Angeles College

Winter 2016

Class Schedule Galley for Review

CHAIRPERSONS and DEANS – please schedule meetings between April 17 and April 22, 2015 to discuss schedule production.

IMPORTANT – we will be completing only one draft of the galley for Winter 2016. You must complete all scheduling on this draft (there will not be a 2nd draft). Please note these critical production timeline items:

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Type	Sect No.	Method of Instruction	Start/End Time	Days	EE ID	Instructor	Std.Hrs . Pay	Reg./ Hrly.	Room	Seat Limit
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Allied Health Division
 Carmen Dones, Chairperson
 donescm@wlac.edu

ALLIED HEALTH 033 MEDICAL TERMINOLOGY (CSU) - 3 UNITS Rpt 0 (Lec: 3, Lab: 0)

PREREQUISITE: English 28. DESCRIPTION: This course is designed for students interested in learning more about medical terminology and basic anatomy and applying this knowledge to a variety of allied health professions. Students will develop a comprehensive medical vocabulary applicable to all specialties of medicine through the study of Greek and Latin prefixes, suffixes and root words. Students will also develop a basic understanding of anatomy and the function of major body systems.

STD 8002 lec 10:30 hrs/wk TBA 1038421 YERVANT BOGHOS 3.00 hrly ON LINE 40

(Short-term Class - 1/4/2016 - 2/7/2016) Health Fee Exempt

Prior (Winter 2015) Data for Planning

STD 8002 ALD HTH 033 Prior Enrollment 43 Prior Seat Limit 40

The HEALTH OCCUPATIONS course map (see spring section) says you offer ALD HTH 057 in winter, but I don't see it.

ALLIED HEALTH 043CO ANATOMY AND PHYSIOLOGY FOR EMERGENCY HEALTH CARE PERSONNEL (CSU) - 4 UNITS Rpt 0 (Lec: 4, Lab: 0)

PREREQUISITES: A criminal background check, and 5-6 months EMT work experience. NOTE: Courses are open only to those students admitted through UCLA for Prehospital Care. For more information visit www.cpc.mednet.ucla.edu or call (310) 267-5959. DESCRIPTION: This course will provide an overview of the structure and function of all bodily systems. Emphasis will be placed on knowledge that will enhance the student's ability to treat medical emergencies.

STD 9643 lec 8:00 am - 3:50 pm MT 1000648 TODD LEGASSICK 0.00 hrly U CLA 0

(Short-term Class - 1/4/2016 - 2/7/2016) Enrollment Fee Exempt Health Fee Exempt
 Students are admitted through UCLA Center for Prehospital Care. For information on the application requirements, schedules and fees, visit www.cpc.mednet.ucla.edu, sign up for a free orientation at <http://uclacpc.eventbrite.com>, or call (310) 267-5959.

Prior (Winter 2015) Data for Planning

STD 9643 ALD HTH 043CO Prior Enrollment 32 Prior Seat Limit 0