



## PROFESSIONAL LEARNING FOR FLEX WEEK 2015

Dear Colleague:

We trust that you had an enjoyable summer and are returning refreshed and rejuvenated. Professional Learning Day (fka Flex Day) presents the opportunity to celebrate the start of a new academic year. This year's *Professional Learning Day* (mandatory) for full-time faculty will take place on Thursday, August 27, 2015 in HLRC 4-CD, the fourth floor of the Library, from 8:15 a.m. to 1:30 p.m. Adjunct faculty are also encouraged to participate, although not required to attend the opening day meeting, and will receive credit toward their flex obligation. You will be receiving an email by August 17, 2015 with a link to a video, which is going to contain the opening session presentations by President Sprague, Vice Presidents Ingram, Goltermann, Aguiar, and several others. We are asking that you view these videos so that at Professional Learning Day, you will be able to follow-up with questions for the presenters during the sign-in time. As an added incentive, prizes will be given to people who can answer questions based on the information presented in the videos. Six (6) hours of FLEX credit will be awarded for this day.

There will be a light breakfast, sign-in, and meet and greet. Then Academic Senate President Dr. Adrienne Foster will welcome you and introduce new faculty members. We are honored to have Dr. Darrick Smith, Assistant Professor of Leadership Studies in the School of Education at the University of San Francisco, as our Keynote Speaker this year. After this inspiring talk, breakout sessions will be held on questions generated during Dr. Smith's presentation. Lunch will be served on the 4th floor of HLRC. Divisions will meet after lunch. The day has been planned by the Academic Senate Executive Committee in consultation with the AFT Faculty Guild. After your division meetings, please join us as we welcome the new tenure-track faculty. Details for the reception will be announced at Professional Learning Day.

The Academic Senate theme for 2015-2016 will be "Realizing Social Justice through Cultural Competence." During the week of August 24-26, 2015, there will be several professional learning workshops offered on Etudes, Effective Mentoring, Accreditation, SSSP, Student Discipline and Classroom Management, Foster Youth, One College/One Book, Reading Apprenticeship, SLOs, Program Review and other relevant topics.

The AFT Faculty Guild will be hosting its annual Adjunct Faculty Orientation meeting in collaboration with the Academic Senate and the College Administration on Wednesday, August 26, 2015 on the 4<sup>th</sup> floor of the Library. This year's Orientation will have a general session from 5-6 pm with presentations from the AFT Guild, the Senate and the Administration. Immediately after the general session, there will be a sit down dinner at the terrace of the 4th floor for faculty, division chairs and their deans for a conversation on relevant division matters before the start of the semester. We urge all adjunct faculty and division chairs to attend this important event!

This year will be an exciting year filled with many opportunities for your participation and input. We look forward to working with you again this year.

Sincerely,

A handwritten signature in black ink, appearing to read "Adrienne Foster".

Adrienne Foster, Ph.D.  
Academic Senate President

A handwritten signature in blue ink, appearing to read "Olga Shewfelt".

Olga Shewfelt  
AFT Faculty Guild Chapter President



**Faculty Professional Learning Day**

**Theme: *Realizing Social Justice through Cultural Competence***

**Thursday, August 27, 2015**

**Location: HLRC 4<sup>th</sup> Floor and GC Building Classrooms**

<b>8:15 – 8:45 AM</b>	<b>Coffee and Refreshments, Sign In, &amp; Networking</b>
<b>8:45 – 8:50 AM</b>	<b>Welcome: Adrienne Foster</b>
<b>8:50 – 9:00 AM</b>	<b>Words from President: Bob Sprague</b>
<b>9:00 – 9:20 AM</b>	<b>Introductions of New Faculty and Staff</b>
<b>9:20 – 9:45 AM</b>	<b>Shared Reading</b>
<b>9:45 – 10:45 AM</b>	<b>Keynote Presentation: Dr. Darrick Smith</b>
<b>10:45 – 10:55 AM</b>	<b>Transit Time to Breakout Sessions in GC</b>
<b>10:55- 12:00 PM</b>	<b>Breakout Sessions</b>
<b>12:00 – 12:45 PM</b>	<b>Lunch in HLRC 4CD</b>
<b>12:45 – 1:30 PM</b>	<b>Wrap-up with Darrick Smith</b>
	<b>Division Meetings to Follow</b>
<b>3:30 PM</b>	<b>Reception to Welcome New Faculty and Staff</b> <i>Location will be announced at PL Day</i>

**(over, please)**

## **DIVISION MEETINGS**

- **Allied Health, 1:30 PM, MSA 103**
- **Aviation Maintenance Technology, 1:30 PM, ATB 203**
- **Career Studies, 1:30 PM, CE 106 Courtyard**
- **CEMA, 1:30 PM, ATA 116**
- **Computer Science and Applications, 1:30 PM, CE 101**
- **Counseling, 1:30 PM, Counseling conference room**
- **Health and Kinesiology, 1:30 PM, PECS 125**
- **Visual Art/Humanities/Music, 1:30 PM, FA 106**
- **Language Arts, 1:30 PM, GC 240**
- **Library and Learning Skills, 1:30 PM, HLRC 112**
- **Mathematics, 1:30 PM, MSB 214**
- **Science, 1:30 PM, MSB 211**
- **Social Sciences, 1:30 PM, GC 410**

## Realizing Social Justice through Cultural Competence

Professional Learning Week 2015

	Monday, August 24		Tuesday, August 25		Wednesday, August 26	Thursday, August 27		
9 – 9:30	Accreditation: Quality Focus Essay <i>GC 240</i> (9:00 – 11:00)		Foster Youth: Supporting Educational Success <i>GC 160</i> (9:30 – 11:00)	Program Review Workshop for Division Chairs, Vice Chairs, and Others <i>SSB 414</i> (9:30 – 11:00)	Welcome to West: New Faculty Orientation <i>HLRC 4B</i> (9:30 – 10:30)			
9:30 – 10								
10 – 10:30								
10:30 – 11								
11 – 12	Hot Topics: Program Review, Funding, Student Equity, Culturally Responsive Teaching and Learning, and SSSP <i>GC 240</i> (11:00 – 12:00)	Effective Mentoring <i>SSB 414</i> (11:00 – 12:30)	SLO TracDAT Training <i>CE 225</i> (11:00 – 12:30)		Meet Your Mentor Social <i>HLRC 4CD</i> (10:30 – 12:00)	Professional Learning Day/ General Faculty Meeting <i>HLRC 4<sup>th</sup> Floor</i> (8:15 – 1:30)		
12 – 12:30								
12:30 – 1								
1 – 1:30	OEI: Online Student Success Workshop <i>GC 160</i> (1:00 – 4:00)		Maintaining Control of Your Classroom: Student Discipline and Classroom Management <i>GC 240</i> (12:30 – 2:00)		Introduction to One Book <i>GC 240</i> (1:00 – 1:30)		Division Meetings (1:30 – 3:30)	
1:30 – 2			Introduction to Reading Apprenticeship Workshop <i>GC 240</i> (2:00 – 5:00)		One Book Chapter Talk <i>GC 240</i> (1:30 – 2:30)			
2 – 2:30							Etudes Demonstration with Updates Regarding New Tools and Features <i>GC 160</i> (3:00 – 4:30)	
2:30 – 3								
3 – 3:30								
3:30 – 4								
4 – 4:30							Adjunct Faculty Orientation <i>HLRC 4<sup>th</sup> Floor</i> (5:00 – 7:00)	
4:30 – 5								
5 – 7								

*Let everyone know what you are learning: #WestPLWeek2015*

## Professional Learning Week Workshop Descriptions

**Monday, August 24**

**Accreditation: Quality Focus Essay**

9:00 – 11:00  
GC 240

There's a new wrinkle to accreditation this year--we write a Quality Focus Essay about two or three action projects we are undertaking to improve student learning and student achievement. What would you identify as our key projects for the next few years? Join us in a discussion of this very important piece of the accreditation puzzle.

*(Dr. Alice Taylor, Facilitator)*

**Hot Topics: Program Review, Nuts and Bolts of Community College Funding, Student Equity, Culturally Responsive Teaching and Learning, and SSSP**

11:00 – 12:00  
GC 240

Learn about what is happening and what is to come with Program Review, how community colleges are funded, Student Equity, Culturally Responsive Teaching and Learning, and SSSP. Participants will have a chance to ask questions about each of these important topics.

*(Rebecca Tillberg, Carmen Dones, Iris Ingram, Dr. Celena Alcalá, Susi Dovlatian, Dr. Arnita Porter, and Dr. Patty Banday, Presenters)*

**Effective Mentoring**

11:00 – 12:30  
SSB 414

The mentor/mentee relationship is perhaps one of the best ways to help new faculty navigate the culture and expectations at West. Come learn strategies for nurturing this relationship to ensure the success of new faculty and to develop leadership potential in your mentee. The workshop is intended for faculty already serving as mentors, as well as for faculty who are interested in mentoring.

*(Dr. Walter Jones and Dr. Adrienne Foster, Facilitators)*

**OEI: Online Student Success Workshop**

1:00 – 4:00  
GC 160

The Online Education Initiative is currently providing pilot colleges with various services, including free online tutoring using NetTutor, basic skills embedded support using open educational resources, and Quest for Online Success, a readiness for online learning program. Join us in this workshop to learn how to integrate these services into your online course. This will be a hands-on workshop. Bring your laptop or tablet. Come prepared to work and have fun. The session begins with a group discussion about how online faculty can identify when students are having difficulties and intervene before it is too late. You will then be taken on a tour of online services, along with suggested instructional strategies for using these resources throughout the semester. Then, we will work together to embed these support modules directly into your online courses and assignments.

*(Dr. Barbara Illowsky, Presenter)*

## Professional Learning Week Workshop Descriptions

Tuesday, August 25

**Foster Youth: Supporting Educational Success**

9:30 – 11:00  
GC 160

Youth who are removed from their parents due to abuse and neglect suffer from distinct educational disadvantages. Foster youth say they want to go to college, but very few get there and even less complete. We need your help to change this!

The good news is that with the recent extension of foster care benefits to the age of 21 in California, priority registration and other legislative changes more and more foster youth are now going to have the means to pursue higher education. In order to make this aspiration a reality however, foster youth will need support and guidance from faculty and campus staff alike.

Come learn more about who the foster youth are on your campus, what makes them distinct from many other students and how *you* can help them turn their dreams into degrees.

*(Devon Werble and Maria Mancia, Facilitators)*

**Program Review Workshop for Division Chairs, Vice Chairs, and Others**

9:30 – 11:00  
SSB 414

Come to this session and find out how you can use program review to make your program even greater than it already is!

*(Rebecca Tillberg, Facilitator)*

**SLO TracDAT Training**

11:00 – 12:30  
CE 225

In this workshop, you will learn the basics on the new SLO TracDAT data system and how it will process, manage, and centralize all SLO operations at West.

*(Luis Cordova and Dr. Mary-Jo Apigo, Facilitators)*

**(Tuesday workshop descriptions continue on the next page.)**

## Professional Learning Week Workshop Descriptions

**Tuesday, August 25**

(Continued from previous page.)

**Student Discipline and  
Classroom Management:  
Maintaining a Safe, Learning-  
Centered Environment**  
12:30 – 2:00  
GC 240

*Have you ever found yourself frustrated with cell phone use and talking in the back of your classroom?*

*Have you ever been confronted by a student and wondered what you could have done to prevent it?*

*Have you ever had to call the sheriff on a student?*

As community college faculty members, we are experts in our disciplines. Of course we don't always have the best tools to deal with student frustration, disappointment, and confrontations. When things go wrong, we don't always know what to do. In this workshop we will not only offer research-based, practical, easy-to-apply strategies to engage students and defuse confrontations, but we will capitalize on our colleagues' expertise and give you a chance to share your winning strategies.

Please let us know you plan to attend by registering at <http://goo.gl/forms/Z7i3JSX0DB>. (Email [mannerke@wlac.edu](mailto:mannerke@wlac.edu) if you are not able to access the registration form.)

*(Casey Hunter, Clare Norris, and Dr. Kimberly Manner, Facilitators)*

**Introduction to Reading  
Apprenticeship**  
2:00 – 5:00  
GC 240

*Do your students struggle to do the reading in your class?*

*Do you ever wonder how to help them engage with the course texts?*

*Do you feel like giving up on assigning reading?*

Don't give up . . .our students can read!

Reading Apprenticeship (RA) helps teachers support students across the disciplines and levels to become motivated, strategic, and critical readers, thinkers, and writers, to develop positive literacy identities, and to engage with challenging academic texts.

Join us to learn how you can incorporate RA into your classes.

*(Nancy Sander, Facilitator)*

## Professional Learning Week Workshop Descriptions

Wednesday, August 26

**Welcome to West: New Faculty Orientation**

9:30 – 10:30

HLRC 4CD

Join us for an orientation to the campus. Meet with key people from campus areas including Distance Learning, the Library, the Learning Resource Center, and more. Learn about the various services offered and available resources on campus.

*(Dr. Mary-Jo Apigo, Facilitator)*

**Meet Your Mentor**

10:30 – 12:00

HLRC 4BCD

This session provides an opportunity for new faculty and their mentors to meet one another. There will be an icebreaker activity, information about WestConnect, and an overview of professional learning and community service opportunities for new faculty and their mentors. Division chairs of newly-hired faculty are encouraged to attend.

*(Dr. Kimberly Manner and Dr. Mary-Jo Apigo, Facilitators)*

**Etudes Demonstration with Updates Regarding New Tools and Features**

3:00 – 4:30

GC 160

Vivie Sinou, Etudes Executive Director of Etudes, Inc., will be presenting an Etudes demonstration on the new gradebook, and other recent features such as audio recording capabilities and Voice Thread. Vivie Sinou will present and will be available to answer questions and get input from our faculty on Wednesday, August 26, from 3 – 4:30 at West in GC 160. All District faculty are welcome! To RSVP please contact Patsy Brown at [brownpl2@wlac.edu](mailto:brownpl2@wlac.edu).

*(Eric Ichon, Facilitator)*

**AFT Adjunct Faculty Orientation**

5:00 – 7:00

HLRC 4<sup>th</sup> Floor

The AFT Faculty Guild will be hosting its annual Adjunct Faculty Orientation meeting in collaboration with the Academic Senate and the College Administration. This year's Orientation will have a general session from 5-6 pm with presentations from the AFT Guild, the Senate and the Administration. Immediately after the general session, there will be a sit down dinner at the terrace of the 4<sup>th</sup> floor for faculty, division chairs and their deans for a conversation on relevant division matters before the start of the semester. We urge all adjunct faculty and division chairs to attend this important event!

*(Olga Shewfelt, AFT Faculty Guild President)*

## Professional Learning Week Workshop Descriptions

### Thursday, August 28

**Professional Learning Day**      Mandatory for regular and permanent faculty (see agenda)  
8:15 – 3:30  
HLRC 4<sup>th</sup> Floor

**Reception to Welcome New  
Faculty and Staff**  
3:30 – 7:00  
Location TBA