

From: LOS ANGELES COMMUNITY COLLEGE DISTRICT <email@blackboard.com>
Sent: Monday, September 27, 2021 7:01 AM
Subject: Reminder about the upcoming deadlines and requirements for your safety regarding mandatory COVID-19 vaccination and testing



The Los Angeles Community College District ([LACCD](#)) cares about you and wants you to know that your safety is our Top Priority. This is a reminder message to you that LACCD has contracted with BioCept and Cleared4 to administer the COVID-19 PCR test and to maintain the COVID-19 vaccination records for all students.

Presenting proof of vaccination or requesting a vaccination exemption is an integral part of our priority commitment to the security and well-being of all LACCD students. **Please present proof that you have been fully vaccinated against COVID-19 or that you have requested a vaccination exemption for medical or religious no later than October 8, 2021.**

WHAT YOU NEED TO DO RIGHT NOW

You should have received a message from Cleared4 from the following email address and with the subject line:

no-reply@cleared4work.com

Welcome to LACCD's Vaccination and Testing Site

This is a valid message from Cleared4 that provided you with a unique link to the Cleared4 website. Do not share or forward your link to others.

Click the embedded link and create an account. If you do not see the message in your regular inbox, look in your junk or spam folders. This same message was also sent via a text message to your mobile phone if the District has your cell number on file.

If you did not receive the Cleared4 link, or deleted it, please contact Cleared4 Help Desk at: covidcolleges@biocept.com.

We have also posted a new Frequently Asked Questions list [online](#) to help you with this process.

HOW TO SUBMIT PROOF OF COVID-19 VACCINATION

- Using your unique Cleared4 account, upload your medical insurance card and your Centers for Disease Control (CDC) Vaccination Card or other electronic COVID-19 vaccination record. Make sure your card is complete and the photo of it is in focus.
- If you do not have medical insurance, write the following statement on a blank piece of paper: "I, (insert first name, last name and date of birth) attest that I do not have medical insurance." Scan the document and upload to the Cleared4 account when prompted for medical insurance card information

HOW TO GET TESTED

As soon as possible after you have created your account, schedule an appointment through your account to complete your initial COVID-19 test, regardless of your current vaccination status. You may schedule your COVID-19 PCR test for any available time at any of the nine colleges or District office.

- ALL students must complete their initial, baseline COVID-19 test ONLY THROUGH Biocept/Cleared4.
- ALL students, regardless of vaccination status, can get tested weekly through Biocept as an extra safety measure at no out-of-pocket cost,

HOW TO REQUEST A VACCINATION EXEMPTION

- **COVID-19 Medical Exemption**

A COVID-19 Medical Exemption Form is available online at the [MyCollege.laccd.edu](https://mycollege.laccd.edu) portal. Download a copy of the form—and upload it when completed—at the [MyCollege.laccd.edu](https://mycollege.laccd.edu) portal by using the “COVID-19 Vaccination Exemption” tile and follow the prompts. Once you have successfully uploaded the completed form, you will receive a confirmation email within two days.

- **COVID-19 Religious Exemption**

Log on to the [MyCollege.laccd.edu](https://mycollege.laccd.edu) portal, click on the “COVID-19 Vaccination Exemption” tile and follow the prompts. Once you have successfully submitted the religious attestation form, you will receive a confirmation email within two days.

NOTE: Students with an approved medical or religious vaccination exemption must undergo weekly COVID-19 PCR testing through Biocept following the process described above. Only tests administered by CLEARED4 will be accepted as proof of compliance. If you need further assistance with the exemption forms, contact your home college’s Office of Student Services.

MASKING/FACIAL COVERING REQUIREMENTS

Until further notice, in accordance with [Board Policy 2800](#) and regardless of vaccination status, all employees, students and visitors must correctly wear a mask or facial covering over their nose and mouth when indoors at any LACCD College or District building.

SYMPTOM SELF-CHECK QUESTIONNAIRE

Regardless of your vaccination status or most current COVID-19 test, all students must complete the short, symptom self-check questionnaire for every day that you intend to be onsite at one of our colleges or District facilities prior to your arrival.

The District and the colleges will use the short, self-check health questionnaire provided by Cleared4. The questionnaire is accessible via any phone, tablet or laptop connected to the internet. You will receive a text or email reminder with a personal link to take the survey. If you have no technology available to you to complete the questionnaire, you must use the self-service station at your college’s Welcome Center before entering the rest of the campus.

“CLEAR PASS”

You will receive a color-coded “Clear Pass” showing your approval to be onsite at the colleges or District facilities once you have uploaded the required documents as noted above, completed the new self-check questionnaire and have done a weekly test if you have an approved exemption. Your “Clear Pass” will be sent to your phone or smart device for display similar to a boarding pass for a flight or electronic ticket to a movie or concert.

All students may be required to show their Clear Pass to authorized personnel upon request.

Public Health officials agree that the best prevention against COVID-19 is to get vaccinated. For your safety and the safety of your family, friends, and LACCD colleagues, the District urges you to get vaccinated now.

Sincerely,

The Los Angeles Community College District Administration

This e-mail has been sent to you by LOS ANGELES COMMUNITY COLLEGE DISTRICT. To maximize their communication with you, you may be receiving this e-mail in addition to a phone call with the same message. If you no longer wish to receive email notifications from LOS ANGELES COMMUNITY COLLEGE DISTRICT, please [click here](#) to unsubscribe.

To view the LOS ANGELES COMMUNITY COLLEGE DISTRICT privacy policy, please [click here](#).