

# Enrollment Management Tools

College: West Los Angeles College

Type of Report/Planning Tool	
<p><b>1. FTES Projection Report</b>            (Note: this is really not a report but an interactive tool that calculates FTES outcomes based on historic enrollment patterns at the section level for different days, times, etc.)</p>	
<p><b>2. Course Productivity Report</b>            (FTES/FTEF for last 3 years)</p>	
<p><b>3. Room Schedule Chart</b>            (Shows room schedule for each term.)</p>	
<p><b>4. Total Contact Hr Report</b>            (IDs sections that produce less than the min. semester hours or those incorrectly labeled as lab/lecture.)</p>	
<p><b>5. Low Enrolled Section Report</b>            (IDs sections that fall below “standard” [&lt; 50% of standard enrollment one week before classes start and throughout active enrollment, etc.] )</p>	
<p><b>6. Course Fill Pattern Report</b>            (Offers year-to-year comparative enrollment histories for all sections.)</p>	
<p><b>7. Program Awards &amp; Declared Majors Report</b>            (Lists all degrees and certificates awarded and majors for past 3 years.)</p>	
<p><b>8. Earned But Not Awarded Report</b>            (IDs students who have the units for an award but haven’t petitioned.)</p>	
<p><b>9. Cost Per FTES Report</b>            (Total expenditures and FTES per TOP code.)</p>	
<p><b>10. Successful Course Completion Rate</b></p>	
<p><b>11. Course Repeat Report</b></p>	
<p><b>12. Course Sequence Persistence Report</b>            (Tracks cohorts of students over 6 semesters.)</p>	